

**REGULATION #10200.1**  
**PUBLIC INFORMATION PROGRAM – MATERIAL RELATED TO**  
**PROGRAMS FOR STUDENTS WITH SPECIAL NEEDS**

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The superintendent, or his/her designate, will be responsible for all public information from the School District No. 36 (Surrey) about students in special needs classes or programs. Principals and other employees working with such students will require approval from the superintendent or designate before making any public comments or arranging any publicity.

When specific types of classes are referred to in public relations material the label for the class will not be mentioned but the generic term "special needs" class will be used. However, when referring to specific programs in the system the label may be used.

Generally, students will not be referred to by name in public relations material. Where it is necessary or desirable to use names or photographs of students, the written consent of the parent or guardian will be required.

All articles using students' names and all photographs and videos which include special needs children must be approved by the superintendent or his/her designate before being used.

*Revised:* 1999-10-21  
1999-06-08  
*Approved:* 1988-04