

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 2(a)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: **2012-02-20**

TOPIC: **2011/2012 AMENDED ANNUAL OPERATING BUDGET**

The Board, at its 2011-06-23 regular meeting, adopted the recommendations of the 2011/2012 Budget Committee for a balanced preliminary budget. The Budget Committee has continued building on the three key principles: alignment, sustainability and coherence, in the development of the preliminary budget through to its amended annual budget.

The Board continues to be guided by the four themes expressed in the Board Goals for 2011/2012.

BOARD GOALS 2011/2012

In keeping with its vision to provide quality service to meet the diverse needs of our learners and ensuring that they experience a high-quality, well-rounded education the Board declares the following as its highest priorities for 2011/2012. As always, there is also other key work that continues, focused on supporting success for all learners.

1) We support student success through continued attention to:

- Improving Reading, Writing and Numeracy for all students. Particular emphasis will be placed on supporting Aboriginal students, students who have special needs, English Language Learners and those students who are disadvantaged by poverty or other barriers to learning.
- Providing the necessary training and in-service to build capacity of all educators in the areas of differentiated instruction and quality assessment so they can respond effectively to the diverse needs of students.
- Improving students' attention to physical fitness and their understanding of the factors and decisions that influence healthy living.
- Developing strategies to assist parents in supporting their children's learning.

**SCHOOL DISTRICT
AMENDED ANNUAL BUDGET
FISCAL YEAR 2011/2012**

SCHOOL DISTRICT NUMBER 36	NAME OF SCHOOL DISTRICT Surrey	YEAR 2011/2012
OFFICE LOCATION 14033 - 92 Avenue		TELEPHONE NUMBER (604) 596-7733
CITY/PROVINCE Surrey, B.C.		POSTAL CODE V3V 0B7
WEBSITE ADDRESS www.sd36.bc.ca		
NAME OF SUPERINTENDENT Mike McKay		NAME OF SECRETARY-TREASURER Wayne Noye

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Amended Annual Budget of School District No. 36 (Surrey) for the year ended June 30, 2012.

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
SIGNATURE OF SECRETARY-TREASURER	DATE SIGNED

**SCHOOL DISTRICT No. 36 (Surrey)
2011/2012 AMENDED ANNUAL BUDGET**

TABLE OF CONTENTS

SCHEDULES

Operating Fund

Amended Annual Budget Bylaw	
Revenue and Expenditure	Schedule A1
Revenue By Source	Schedule A2
Expense By Object	Schedule A3
Expense By Function, Program and Object	Schedule A4.1
Expense By Function, Program and Object	Schedule A4.2

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (Surrey) (called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2011/2012 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the amended annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 36 (Surrey) Amended Annual Budget Bylaw for fiscal year 2011/2012.
3. The attached Schedule "A1" showing the estimated revenue and expenditure for the 2011/2012 fiscal year and the total budget bylaw amount of \$600,219,378 for the 2011/2012 fiscal year was prepared in accordance with the *Act*.
4. The "A" Schedules are adopted as the amended annual budget of the Board for the fiscal year 2011/2012.

READ A FIRST TIME THE 16th DAY OF FEBRUARY, 2012;

READ A SECOND TIME THE 16th DAY OF FEBRUARY, 2012;

READ A THIRD TIME, PASSED AND ADOPTED THE 16th DAY OF FEBRUARY, 2012.

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 36 (Surrey) Amended Annual Budget Bylaw 2011/2012, adopted by the Board the _____ DAY OF _____, 2012.

Secretary Treasurer

OPERATING FUND
 AMENDED ANNUAL BUDGET - REVENUE AND EXPENDITURE

	2011/2012 AMENDED ANNUAL BUDGET	2010/2011 AMENDED ANNUAL BUDGET
Ministry Funded School-Age FTE	69,143.781	68,161.470
Ministry Funded Adult FTE	1,109.250	1,186.315
TOTAL FTE	70,253.031	69,347.785
REVENUE (Schedule A2)		
620 Provincial Grants - Ministry of Education	\$ 560,352,556	\$ 544,655,577
641 Provincial Grants - Other	2,362,746	2,362,746
610 Federal Grants	60,000	57,000
640 Other Revenue	12,088,577	12,476,745
650 Rentals and Leases	1,743,534	1,585,534
660 Investment Income	1,750,000	1,000,000
Total Revenue	578,357,413	562,137,602
EXPENSE (Schedule A3)		
Salaries		
110 Teachers	285,048,807	278,350,020
105 Principals and Vice Principals	24,924,790	24,803,684
123 Educational Assistants	42,306,984	39,894,029
120 Support Staff	48,464,469	48,265,455
130 Other Professionals	7,838,192	8,167,006
140 Substitutes	19,252,075	18,677,977
Total Salaries	427,835,317	418,158,171
Employee Benefits	96,861,280	93,472,646
Total Salaries and Benefits	524,696,597	511,630,817
Services and Supplies	67,799,584	60,866,813
Total Expense	592,496,181	572,497,630
NET REVENUE (EXPENSE)	(14,138,768)	(10,360,028)
INTERFUND TRANSFERS		
Capital Asset Purchases	(4,489,331)	(798,429)
Local Capital	(2,710,980)	(2,425,950)
Other	(522,886)	(160,000)
	(21,861,965)	(13,744,407)
BUDGETED PRIOR YEAR OPERATING SURPLUS APPROPRIATION	21,861,965	13,744,407
BUDGETED BALANCE	\$ -	\$ -
BUDGET BYLAW AMOUNT		
Total Expense	\$ 592,496,181	\$ 572,497,630
Interfund Transfers - Capital Asset Purchases	4,489,331	798,429
Interfund Transfers - Local Capital & Other	3,233,866	2,585,950
TOTAL BUDGET BYLAW AMOUNT	\$ 600,219,378	\$ 575,882,009

SCHOOL DISTRICT No. 36 (Surrey)
OPERATING FUND
AMENDED ANNUAL BUDGET - REVENUE BY SOURCE

Schedule A2

	2011/2012 AMENDED ANNUAL BUDGET	2010/2011 AMENDED ANNUAL BUDGET
620 PROVINCIAL GRANTS - MINISTRY OF EDUCATION		
621 Operating Grant, Ministry of Education	\$ 552,546,121	\$ 536,238,165
627 LEA/INAC Recovery	(73,017)	(39,315)
629 Other Ministry of Education Grants (Specify)		
Pay Equity	6,861,222	6,861,222
Ready Set Learn	245,000	247,450
Strong Start	776,000	630,000
Community Link	-	579,500
Other Miscellaneous	90,086	138,555
DL Revised Forecast (Feb/May Count)	(92,856)	
	<u>560,352,556</u>	<u>544,655,577</u>
641 PROVINCIAL GRANTS - OTHER	<u>2,362,746</u>	<u>2,362,746</u>
610 FEDERAL GRANTS	<u>60,000</u>	<u>57,000</u>
640 OTHER REVENUE		
643 Summer School Fees	115,960	93,376
644 Continuing Education	1,576,045	1,624,285
647 Offshore Tuition Fees	8,195,600	8,257,000
648 LEA/Direct Funding from First Nations	73,017	39,315
649 Miscellaneous (Specify)		
Teaching Kitchen	868,000	883,100
Industry Training Authority	285,000	328,000
BCPSEA	33,823	100,535
Business Development	81,182	91,600
Other Miscellaneous	859,950	1,059,534
	<u>12,088,577</u>	<u>12,476,745</u>
650 RENTALS AND LEASES	<u>1,743,534</u>	<u>1,585,534</u>
660 INVESTMENT INCOME	<u>1,750,000</u>	<u>1,000,000</u>
TOTAL OPERATING REVENUE (Schedule A1)	<u>\$ 578,357,413</u>	<u>\$ 562,137,602</u>

SCHOOL DISTRICT No. 36 (Surrey)
OPERATING FUND
AMENDED ANNUAL BUDGET - EXPENSE BY OBJECT

Schedule A3

	2011/2012 AMENDED ANNUAL BUDGET	2010/2011 AMENDED ANNUAL BUDGET
SALARIES		
110 Teachers	\$ 285,048,807	\$ 278,350,020
105 Principals and Vice Principals	24,924,790	24,803,684
123 Educational Assistants	42,306,984	39,894,029
120 Support Staff	48,464,469	48,265,455
130 Other Professionals	7,838,192	8,167,006
140 Substitutes	19,252,075	18,677,977
	427,835,317	418,158,171
EMPLOYEE BENEFITS		
	96,861,280	93,472,646
Total Salaries and Benefits	524,696,597	511,630,817
SERVICES AND SUPPLIES		
310 Services	14,097,162	12,076,443
330 Student Transportation	4,104,418	3,695,575
340 Professional Development and Travel	2,317,639	1,982,100
360 Rentals and Leases	2,671,800	2,191,714
370 Dues and Fees	1,493,423	1,406,780
390 Insurance	1,711,490	1,183,735
510 Supplies	31,345,678	27,933,120
540 Utilities	10,057,974	10,397,346
	67,799,584	60,866,813
Total Services and Supplies	67,799,584	60,866,813
TOTAL OPERATING EXPENSE (Schedule A1)	\$ 592,496,181	\$ 572,497,630

**SCHOOL DISTRICT No. 36 (Surrey)
OPERATING FUND**

Schedule A4.1

AMENDED ANNUAL BUDGET - EXPENSE BY FUNCTION, PROGRAM AND OBJECT 2011/2012

FUNCTION	110 TEACHERS SALARIES	105 PRINCIPALS & VICE PRINCIPALS SALARIES	123 EDUCATIONAL ASSISTANTS SALARIES	120 SUPPORT STAFF SALARIES	130 OTHER PROFESSIONALS SALARIES	140 SUBSTITUTES SALARIES	TOTAL SALARIES
1 INSTRUCTION							
1.02 Regular Instruction	\$ 219,329,230	\$ 4,338,360		\$ 5,907,762	\$ 606,407	\$ 10,321,399	\$ 240,503,178
1.03 Career Programs	2,957,947	102,530		1,239,418		191,825	4,491,720
1.07 Library Services	5,938,908			557,312	75,084	286,689	6,857,993
1.08 Counselling	7,016,641	155,062				310,382	7,482,085
1.10 Special Education	32,977,042	1,083,925	38,207,645	406,755		4,315,772	76,991,139
1.30 English as a Second Language	11,531,054		481,791			515,540	12,528,385
1.31 Aboriginal Education	696,228	117,234	1,914,452	75,492		16,343	2,819,749
1.41 School Administration	41,781	18,204,290		11,456,148		910,850	30,613,069
1.60 Summer School	1,427,262	152,425	879	183,876		2,486	1,766,928
1.61 Continuing Education	245,214	102,530		194,598		9,726	552,068
1.62 Off Shore Students	2,415,072	203,573	16,252	576,111	243,801	144,304	3,599,113
1.64 Other	104,000		1,675,965	135,913	124,047	24,185	2,064,110
Total Function 1	284,680,379	24,459,949	42,296,984	20,733,385	1,049,339	17,049,501	390,269,537
4 DISTRICT ADMINISTRATION							
4.11 Educational Administration	236,528			124,660	1,463,111	12,297	1,836,596
4.40 School District Governance				122,956	320,106		443,062
4.41 Business Administration	43,900	464,841		2,528,890	2,735,250	124,839	5,897,720
Total Function 4	280,428	464,841	-	2,776,506	4,518,467	137,136	8,177,378
5 OPERATIONS AND MAINTENANCE							
5.41 Operations and Maintenance Administration	80,000		10,000	866,461	1,062,019	37,209	2,055,689
5.50 Maintenance Operations	8,000			21,581,980	972,072	1,981,059	24,543,111
5.52 Maintenance of Grounds				2,053,375	90,543	30,675	2,174,593
Total Function 5	88,000	-	10,000	24,501,816	2,124,634	2,048,943	28,773,393
7 TRANSPORTATION AND HOUSING							
7.41 Transportation and Housing Administration				89,942	145,752	4,447	240,141
7.70 Student Transportation				362,820		12,048	374,868
Total Function 7	-	-	-	452,762	145,752	16,495	615,009
9 DEBT SERVICES (OPERATING)							
Total Function 9	-	-	-	-	-	-	-
TOTAL FUNCTIONS 1 - 9	\$ 285,048,807	\$ 24,924,790	\$ 42,306,984	\$ 48,464,469	\$ 7,838,192	\$ 19,252,075	\$ 427,835,317

SCHOOL DISTRICT No. 36 (Surrey)
OPERATING FUND

Schedule A4.2

AMENDED ANNUAL BUDGET - EXPENSE BY FUNCTION, PROGRAM AND OBJECT 2011/2012

FUNCTION	200		TOTAL		300-500		2011/2012		2010/2011 AMENDED ANNUAL BUDGET
	TOTAL SALARIES	EMPLOYEE BENEFITS	SALARIES AND BENEFITS	\$	SERVICES AND SUPPLIES	TOTAL BUDGET EXPENSE	\$		
1 INSTRUCTION									
1.02 Regular Instruction	\$ 240,503,178	\$ 53,607,970	\$ 294,111,148	\$ 18,831,903	\$ 312,943,051	\$ 303,504,037			
1.03 Career Programs	4,491,720	1,039,089	5,530,809	1,456,488	6,987,297	6,984,376			
1.07 Library Services	6,857,993	1,566,148	8,424,141	5,535,751	13,959,892	13,676,192			
1.08 Counselling	7,482,085	1,702,045	9,184,130		9,184,130	9,225,997			
1.10 Special Education	76,991,139	18,122,077	95,113,216	1,386,491	96,499,707	91,795,864			
1.30 English as a Second Language	12,528,385	2,864,354	15,392,739		15,392,739	15,323,590			
1.31 Aboriginal Education	2,819,749	664,693	3,484,442	734,206	4,218,648	3,773,403			
1.41 School Administration	30,613,069	6,863,366	37,476,435	1,108,221	38,584,656	38,042,235			
1.60 Summer School	1,766,928	334,214	2,101,142	227,263	2,328,405	2,073,663			
1.61 Continuing Education	552,068	65,042	617,110	1,009,816	1,626,926	1,648,861			
1.62 Off Shore Students	3,599,113	791,492	4,390,605	2,145,176	6,535,781	6,863,786			
1.64 Other	2,064,110	401,280	2,465,390	1,440,002	3,905,392	3,527,330			
Total Function 1	390,269,537	88,021,770	478,291,307	33,875,317	512,166,624	496,439,334			
4 DISTRICT ADMINISTRATION									
4.11 Educational Administration	1,836,596	398,415	2,235,011	800,878	3,035,889	2,966,655			
4.40 School District Governance	443,062	59,205	502,267	432,649	934,916	800,735			
4.41 Business Administration	5,897,720	1,317,152	7,214,872	1,956,096	9,170,968	8,186,188			
Total Function 4	8,177,378	1,774,772	9,952,150	3,189,623	13,141,773	11,953,578			
5 OPERATIONS AND MAINTENANCE									
5.41 Operations and Maintenance Administration	2,055,689	396,378	2,452,067	3,612,788	6,064,855	5,587,571			
5.50 Maintenance Operations	24,543,111	6,010,237	30,553,348	12,070,767	42,624,115	40,137,764			
5.52 Maintenance of Grounds	2,174,593	523,588	2,698,181	919,863	3,618,044	3,665,636			
5.56 Utilities	-	-	-	10,122,974	10,122,974	10,462,346			
Total Function 5	28,773,393	6,930,203	35,703,596	26,726,392	62,429,988	59,853,317			
7 TRANSPORTATION AND HOUSING									
7.41 Transportation and Housing Administration	240,141	52,762	292,923	8,729	301,652	300,326			
7.70 Student Transportation	374,868	81,753	456,621	3,999,523	4,456,144	3,951,075			
Total Function 7	615,009	134,535	749,544	4,008,252	4,757,796	4,251,401			
9 DEBT SERVICES (OPERATING)									
Total Function 9	-	-	-	-	-	-			
TOTAL FUNCTIONS 1 - 9	\$ 427,835,317	\$ 96,861,280	\$ 524,696,597	\$ 67,799,584	\$ 592,496,181	\$ 572,497,630			

MEETING DATE: 2012-02-20

SCHEDULE: 2(a)

TOPIC: **2011/2012 AMENDED ANNUAL OPERATING BUDGET**

2) We support schools in their focus on positive citizenship, with a specific emphasis on:

- Socially responsible behaviour
- Safety, well-being and conditions for student success
- Leadership skills in contributing to classroom and community.

3) We continue to focus on improving the six-year completion rate for secondary students by:

- a. Ensuring appropriate and effective transitions at key points in the K-12 learning journey
- b. Providing a strong, continuous, coherent emphasis on career and education planning and goal setting
- c. Providing a wide range of alternative pathways leading to school completion.

4) We will continue to work collaboratively with our Community-Schools partners to develop structures and strategies that ensure children are emotionally, socially and physically supported to achieve their full potential, with an emphasis on:

- Children being ready, able and motivated to learn
- Parents and caregivers experiencing support and active engagement in a continuum of services addressing their specific needs
- School personnel engaging and collaborating with community partners to support the learning and development of children.

The Board aligns its personnel and financial resources in support of these goals. It also commits to monitoring and improving all programs and services by ensuring stability and sustainability, fiscal and operational effectiveness, and responsiveness to growth and change.

OPERATING GRANTS FOR 2011/2012 BUDGET

The Ministry of Education made a total of \$4.721 billion available to school districts for the 2011/2012 school year. Surrey's grant recalculation is \$552.5 million. The district's grants are based upon full year enrolment of 70,253 FTE. Total enrolment is up by 905 FTE from last year. A detailed distribution of grants and funding rates can be found on the Ministry of Education website www.bced.gov.bc.ca/k12funding/.

MEETING DATE: 2012-02-20

SCHEDULE: 2(a)

TOPIC: **2011/2012 AMENDED ANNUAL OPERATING BUDGET****OPERATING BUDGET****Revenue**

The Ministry of Education contributes the majority of the funds available to offer educational programs in the school district. The balance is from many other revenue-generating activities. Schedule A1 shows the District's operating revenue in more detail.

Ministry of Education	\$560,352,556	
Other Provincial Grants	<u>2,362,746</u>	
Total of All Provincial Grants	\$562,715,302	97.30%
Other revenue sources	<u>15,642,111</u>	2.70%
TOTAL REVENUE	<u>\$578,357,413</u>	

Expenditures by Major Functions

Budgeted expenditures support Instruction 86.44%, Maintenance and Operations 10.54%, Administration 2.22% and Transportation 0.8%. Schedule A4.1 and A4.2 provide a more detailed description of the expenditure distribution by major function and programs.

NET POSITION CONTROL CHANGES FOR 2011/2012

Staffing FTE	2011/2012 Final	2010/2011 Final	Change
Principals and Vice Principals	239	237	2
Teachers	3,905	3,837	68
Other Professional Staff	91	91	0
Educational Assistants	1,150	1089	61
Support Staff	1,095	1085	10
Total:	6,480	6,339	141

MEETING DATE: 2012-02-20
SCHEDULE: 2(a)
TOPIC: **2011/2012 AMENDED ANNUAL OPERATING BUDGET**

SUMMARY:

The Board's sound and prudent fiscal management policies have enabled us to continue to put students' needs first.

We believe the public will agree that we are putting students first and their achievement is our top priority.

The way we have chosen to spend these tax dollars has been the result of massive public consultation, particularly with parents. Trustees have been at numerous meetings with our constituents, liaison meetings at the board office, and parent forums in the schools. Our whole visioning process has also provided us a vast amount of valuable information on the future learning needs of our students.

In summary, the 2011/2012 Amended Annual Operating Budget reflects all staffing and infrastructure decisions taken to-date and the surplus for the year, if any, is expected to be minimal.

IT IS THEREFORE RECOMMENDED:

1. THAT the attached School District Amended Annual Operating Budget for 2011/2012 totalling \$600,219,378 including \$592,496,181 in operating expenditures, be approved and supplied to the Ministry of Education.
2. THAT the Amended Annual Budget Bylaw 2011/2012 be given three (3) readings at this meeting (vote must be unanimous).
3. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2011/2012 be approved as read a first time.
4. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2011/2012 be approved as read a second time.
5. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2011/2012 be approved as read a third time and finally adopted.

Respectfully submitted by:
Trustee Terry Allen
Chairperson
2011/2012 Budget Committee

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 36 (SURREY) (called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2011/2012 pursuant to Section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

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4. The "A" Schedules are adopted as the amended annual budget of the Board for the fiscal year 2011/2012.

Read a first time the 20th day of February, 2012;

Read a second time the 20th day of February, 2012;

Read a third time, passed and adopted the 20th day of February, 2012.

Chairperson of the Board

[SEAL]

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 36 (Surrey) Amended Annual Budget Bylaw 2011/2012, adopted by the Board the 20th day of February, 2012.

Secretary-Treasurer