

BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)

REGULAR BOARD MEETING

**AGENDA**

MEETING DATE: 2012-11-22 TIME: 7:00 p.m.

MEETING PLACE: School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020

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1. CALL TO ORDER

- (a) "O Canada"
- (b) Approval of Agenda
- (c) Presentation: Certificate of Recognition (COR) Program

2. DELEGATIONS

3. ACTION ITEMS

- (a) Adoption of Minutes of Regular Board Meeting Held 2012-11-08
- (b) Award of Construction Contract – Fraser Heights Secondary – Site #141 – Addition
- (c) Award of Construction Contract – Panorama Ridge Secondary – Site #032 – Addition (*to be distributed*)

4. INFORMATION & PROPOSALS

- (a) Trustee Reports
- (b) Incoming Correspondence

5. FUTURE BUSINESS

- (a) Items for Future Discussion
- (b) Future Meetings

REGULAR BOARD MEETING  
**AGENDA**

MEETING DATE: 2012-11-22

TIME: 7:00 p.m.

MEETING PLACE: **School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020**

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6. QUESTION PERIOD

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

7. ADJOURNMENT

*Mission Statement*

*“Through quality teaching and learning, we commit to engaging our students in their growth as individuals and in their development of the knowledge, skills and attributes necessary to contribute to a healthy, democratic and diverse society.”*

Board of Education  
of  
School District No. 36 (Surrey)

**THE PURPOSE OF 'QUESTION PERIOD'**

The Board asks that you respect the intent of Question Period.

Question Period is intended:

- to enable members of the community to obtain information or clarification from the Board that cannot be provided by staff.
- to ask a question of the **Board**, not individual Trustees.
- to be limited to one question per person and must be presented in writing on the form provided.

Question Period is NOT intended:

- to be used as a political forum.
- for making speeches or bringing forward a delegation.
- to deal with matters that should properly be dealt with through other channels, such as liaison committees.

We again, respectfully request that questioners be mindful of the Board's policy.

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 1(b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: **2012-11-22**

TOPIC: **APPROVAL OF AGENDA OF REGULAR BOARD MEETING**

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**IT IS RECOMMENDED:**

THAT the agenda of the Regular Board meeting be approved as circulated.

Enclosures:

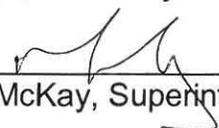
Submitted by:

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 *for* W.D. Noye, Secretary-Treasurer

Approved by:

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 M.A. McKay, Superintendent

**BOARD OF EDUCATION**  
of  
**SCHOOL DISTRICT NO. 36 (SURREY)**

Schedule 3(a)  
of the

**ADMINISTRATIVE MEMORANDUM**  
(Regular)

MEETING DATE: 2012-11-22

TOPIC: ADOPTION OF MINUTES OF REGULAR BOARD MEETING  
HELD 2012-11-08

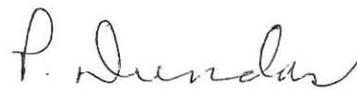
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**IT IS RECOMMENDED:**

THAT the Minutes of the Regular Board meeting held 2012-11-08 be adopted as circulated.

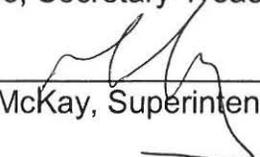
Enclosures:

Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:

  
M.A. McKay, Superintendent

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 AT THE DISTRICT EDUCATION CENTRE ON THURSDAY, NOVEMBER 8<sup>th</sup>, 2012 AT 7:00 P.M.

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**IN ATTENDANCE**

**Trustees**

L. McNally, Chairperson  
S. Wilson, Vice Chairperson  
T. Allen  
C. Dobie  
L. Larsen  
R. Masi

**Staff**

J. Tinney, Acting Superintendent  
W. Noye, Secretary-Treasurer  
L. McCuaig, Executive Assistant

**Absent**

P. Glass

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[1] **CALL TO ORDER**

Chairperson McNally called the meeting to order at 7:00 p.m.

**Presenters & Staff:**

In addition to the Table Officers named above, the following presenters and staff were in attendance at the meeting:

Simon Ayres, Associate Director, Fiscal Management Services; Patti Dundas, Assistant Secretary-Treasurer; Amanda McIntosh, Community Schools Facilitator; Althea Evans and Glenn McLean, Regional Managers, Canadian Tire Jumpstart Charities; Kerry Magnus, Associate Director, Business Management Services; Liane Ricou, Manager, Business Development; Sukh Shergill, Manager of Community Schools Partnership; Doug Strachan, Manager, Communications and Doug Waldie, Dealer, Canadian Tire, Scott Road Store.

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada".

(b) **Approval of Agenda of Regular Board Meeting**

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the agenda of the Regular Board meeting be approved as presented.

**CARRIED**

Cont'd...

Chairperson Comments:

The Chairperson advised that Trustee Glass was absent from the meeting due to illness and that Superintendent McKay was absent as he was out of town on educational business.

The Chairperson welcomed the newly elected Ideas 36 Student Advisory Committee who were present at the meeting.

(c) Presentation: Canadian Tire Jumpstart Charities

Sukh Shergill, Manager of Community Schools Partnership and Amanda McIntosh, Community Schools Facilitator for Jumpstart Academy provided Trustees with information regarding the Jumpstart Academy sponsored by the Canadian Tire Jumpstart Charities.

Glenn McLean and Althea Evans, Regional Managers from Canadian Tire Jumpstart Charities and Doug Waldie, Dealer, Canadian Tire, Scott Road Store also provided Trustees with information on the partnership with the school district around the Jumpstart programs.

Jumpstart has been involved with our District for more than seven years. Our partnership began in 2005 with Jumpstart paying the direct costs for hundreds of our students to participate in various community sports. They continue this support today but have also expanded their involvement, giving more than \$90,000 to our Jumpstart Academy each year since 2010. We want to thank Canadian Tire, their dealers and employees, their customers and everyone at Jumpstart Charities for their support of students in the Surrey School District. Their partnership is a wonderful example of how business, community and the district can, when working together, create programs that have a real and lifelong impact on students.

Currently there is a Jumpstart Academy program in 25 elementary schools in the district. They provide two sessions per year and provide approximately 1,500 students each year with an opportunity to participate in an after school recreational program. The program is offered once or twice per week for 2 hours. Students are taught sports fundamentals in a variety of sports. The program can accommodate a maximum of 30 students per school. Students are chosen by school staff to focus on financially disadvantaged students. The program is offered at no cost to the students.

On behalf of the Board, Chairperson McNally presented a plaque of recognition to the Canadian Tire Jumpstart Charities and thanked them for their support and commitment to students in Surrey.

The Canadian Tire representatives also presented a plaque of appreciation to the Board and Liane Ricou, Manager, Business Development Services acknowledging the community partnership and the school district's support.

[2] **DELEGATIONS**

No items.

[3] **ACTION ITEMS**

(a) Adoption of Minutes of Regular Board Meeting Held 2012-10-18

It was moved by Trustee Allen seconded by Trustee Wilson:

THAT the Minutes of the Regular Board meeting held 2012-10-18 be adopted as circulated.  
CARRIED

(b) Annual Statement of Financial Information (SOFI) for the Year Ended 2012-06-30

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT the Board approve the statements and schedules included in the Statement of Financial Information for the Year Ended 2012-06-30, as required under Section 2 of the *Financial Information Act*; and

THAT the report be submitted to the Ministry of Education.  
CARRIED

(c) Bylaw #222, Re: Katzie Elementary – Site #201 – Water Quality/Sediment Control Covenant

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT Bylaw #222, Re: Katzie Elementary – Site #201 – Water Quality/Sediment Control Covenant be given three (3) readings at this meeting.

Cont'd...

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CARRIED

It was moved by Trustee Wilson, seconded by Trustee Dobie:

THAT Bylaw #222, Re: Katzie Elementary – Site #201 – Water Quality/Sediment Control Covenant be approved as read a first time.

CARRIED

It was moved by Trustee Masi, seconded by Trustee Wilson:

THAT Bylaw #222, Re: Katzie Elementary – Site #201 – Water Quality/Sediment Control Covenant be approved as read a second time.

CARRIED

It was moved by Trustee Dobie, seconded by Trustee Wilson:

THAT Bylaw #222, Re: Katzie Elementary – Site #201 – Water Quality/Sediment Control Covenant be approved as read a third time and finally adopted.

CARRIED

[4] **INFORMATION AND PROPOSALS**

(a) Trustee Reports

Trustees reported on their activities since the last Board meeting.

(b) Progress Report – Active Capital Projects

Wayne Noye, Secretary-Treasurer, provided Trustees with a progress report regarding active capital projects.

(c) Report on Business Development Financial Activity for the Six Months Ended 2012-06-30

Patti Dundas, Assistant Secretary-Treasurer, provided Trustees with information regarding the Business Development Financial Activity for the six months ended 2012-06-30.

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the Board receive the Report on Business Development Financial Activity for the six months ended 2012-06-30, for information.

CARRIED

(d) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] FUTURE BUSINESS

(a) Items for Future Discussion

Trustees made note of topics requiring discussion by the Board in the future on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] QUESTION PERIOD

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] ADJOURNMENT

It was moved by Trustee Wilson, seconded by Trustee Masi:

THAT the Regular meeting of the Board be adjourned at 7:50 p.m.

CARRIED

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L. McNally  
Chairperson

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W. Noye  
Secretary-Treasurer

## SECTION 72(3) REPORT

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING**

**2012-10-18 MEETING**

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**Trustees Present:**

L. McNally, Chairperson  
S. Wilson, Vice Chairperson  
T. Allen  
C. Dobie  
L. Larsen  
R. Masi

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**Decisions Made by the Board Included:**

1. Approval of Minutes and Public Record of the Special (In-Camera) Board meeting held 2012-09-27.
2. Property matter.
3. Teacher disciplinary matter.

**Matters Discussed by the Board Included:**

1. Property matters.
2. BCeSIS update.

**SECTION 72(3) REPORT**

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING**

**2012-10-29 MEETING**

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**Trustees Present:**

L. McNally, Chairperson  
S. Wilson, Vice Chairperson  
T. Allen  
L. Larsen  
R. Masi

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**Decisions Made by the Board Included:**

1. CUPE collective bargaining matters.

**BOARD OF EDUCATION**  
of  
**SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(b)**

of the  
**ADMINISTRATIVE MEMORANDUM**  
(Regular)

MEETING DATE: 2012-11-22

TOPIC: **AWARD OF CONSTRUCTION CONTRACT – FRASER HEIGHTS  
SECONDARY – SITE #141 – ADDITION**

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Construction bids for an addition at Fraser Heights Secondary – Site #141, located at 16060 – 108 Avenue, were opened at 2:00 p.m. on 2012-11-08. A total of eleven (11) firms submitted bids for the project. A bid summary is attached.

The lowest qualified bid of \$4,155,000 (excluding HST) was submitted by Envoy Construction Services Ltd. and is within the construction funding limits and satisfies all requirements of the Ministry of Education.

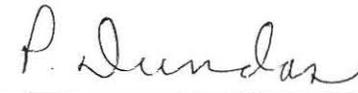
**IT IS THEREFORE RECOMMENDED:**

THAT, subject to receiving government funding, the Board's signing officers be authorized to execute standard Stipulated Price Construction Contract with the lowest qualified bidder, Envoy Construction Services Ltd., in the total amount of \$4,155,000 (excluding HST) for an addition at Fraser Heights Secondary – Site #141, located at 16060 – 108 Avenue.

Enclosures:



Submitted by:

  
\_\_\_\_\_  
*W.D. Noye*  
W.D. Noye, Secretary-Treasurer

Approved by:

  
\_\_\_\_\_  
M. A. McKay, Superintendent

WDN/dg

MEETING DATE: 2012-11-22

SCHEDULE: 3(b)

TOPIC: **AWARD OF CONSTRUCTION CONTRACT – FRASER HEIGHTS  
SECONDARY – SITE #141 – ADDITION**

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**BID RESULTS**

Closed Date: 2012-11-08 at 2:00 p.m.

<b>Bidder</b>	<b>Total Amount of Base Bid (excluding H.S.T.)</b>	<b>Bid Bond</b>
Envoy Construction Services Ltd.	\$4,155,000	y
Olivit Construction Ltd.	\$4,290,000	y
Tritan Construction Ltd.	\$4,328,000	y
Wood Projects Ltd.	\$4,453,498	y
Preview Builders International Inc.	\$4,588,998	y
Pro-Can Construction Group Corp.	\$4,590,000	y
édifice Construction Inc.	\$4,698,000	y
MGC Construction Ltd.	\$4,734,070	y
Gauvin 2000 Construction Ltd.	\$4,830,000	y
Lark Projects Ltd.	\$4,977,000	y
Titan Construction Co. Ltd.	\$5,054,845	y

**BOARD OF EDUCATION**  
of  
**SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(c)**

of the  
**ADMINISTRATIVE MEMORANDUM**  
(Regular)

MEETING DATE: 2012-11-22

TOPIC: **AWARD OF CONSTRUCTION CONTRACT – PANORAMA  
RIDGE SECONDARY – SITE #032 – ADDITION**

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Construction bids for an addition at Panorama Ridge Secondary – Site #032, located at 13220 – 64 Avenue, were opened at 2:00 p.m. on 2012-11-15. A total of seven (7) firms submitted bids for the project. A bid summary is attached.

The lowest qualified bid of \$4,686,375 (excluding HST) was submitted by Preview Builders International Inc. and is within the construction funding limits and satisfies all requirements of the Ministry of Education.

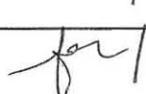
**IT IS THEREFORE RECOMMENDED:**

THAT, subject to receiving government funding, the Board's signing officers be authorized to execute standard Stipulated Price Construction Contract with the lowest qualified bidder, Preview Builders International Inc., in the total amount of \$4,686,375 (excluding HST) for an addition at Panorama Ridge Secondary – Site #032, located at 13220 – 64 Avenue.

Enclosures:



Submitted by:

  
\_\_\_\_\_  
 W.D. Noye, Secretary-Treasurer

Approved by:

\_\_\_\_\_  
M. A. McKay, Superintendent

MEETING DATE: 2012-11-22

SCHEDULE: 3(c)

TOPIC: **AWARD OF CONSTRUCTION CONTRACT – PANORAMA  
RIDGE SECONDARY – SITE #032 – ADDITION**

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**BID RESULTS**

Closed Date: 2012-11-15 at 2:00 p.m.

<b>Bidder</b>	<b>Total Amount of Base Bid (excluding H.S.T.)</b>	<b>Bid Bond</b>
Preview Builders International Inc.	\$4,686,375	yes
Pro-Can Construction Group Corp.	\$4,725,000	yes
Wood Projects Ltd.	\$4,754,900	yes
Olivit Construction Ltd.	\$5,012,000	yes
édifice Construction Inc.	\$5,025,000	yes
MGC Construction Ltd.	\$5,053,800	yes
MI-DAN Construction Ltd.	\$5,915,000	yes



**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2012-11-22**

**TOPIC: INCOMING CORRESPONDENCE**

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**CATEGORY #3**  
(Requiring Board action)

<b>NUMBER</b>	<b>FROM</b>	<b>SUBJECT</b>
No items.		

**BOARD OF EDUCATION**  
of  
**SCHOOL DISTRICT NO. 36 (SURREY)**

Schedule 5(a)  
of the

**ADMINISTRATIVE MEMORANDUM**  
(Regular)

MEETING DATE: 2012-11-22

TOPIC: ITEMS FOR FUTURE DISCUSSION (REGULAR)

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No items.

Enclosures:

Submitted by:

*P. Dundas*

*for*

W.D. Noye, Secretary-Treasurer

Approved by:

*[Signature]*  
M.A. McKay, Superintendent

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5(b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: **2012-11-22**

TOPIC: **FUTURE MEETINGS**

DATE	TIME	PLACE	EVENT
Thursday, December 13/12	7:00 pm	District Ed. Centre	Regular Board
Thursday, January 17/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, February 14/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, February 28/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, March 14/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, April 18/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, May 9/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, June 6/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, June 20/13	7:00 pm	District Ed. Centre	Regular Board

Enclosures:

Submitted by:

*P. Sundas*

*for* \_\_\_\_\_  
W.D. Noye, Secretary-Treasurer

Approved by:

\_\_\_\_\_  
M.A. McKay, Superintendent