



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)
REGULAR BOARD MEETING
REVISED AGENDA**

MEETING DATE: 2014-02-27 **TIME:** 7:00 p.m.

MEETING PLACE: School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020

1. CALL TO ORDER

- (a) "O Canada" – *recording by David Brankin Elementary K-7 Students*
- (b) Approval of Agenda
- (c) Recognition: Chevron Canada and My Class Needs Foundation;
Fuel Your School Program

2. DELEGATIONS

3. ACTION ITEMS

- (a) Adoption of Minutes of Regular Board Meeting Held 2014-02-13
- (b) 2014/2015 and 2015/2016 International Student Fees
- Add (c) Award of Construction Contract Resource and Education Centre –
Site #187**

REGULAR BOARD MEETING
REVISED AGENDA

MEETING DATE: 2014-02-27

TIME: 7:00 p.m.

MEETING PLACE: **School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020**

4. INFORMATION & PROPOSALS

- (a) Trustee Reports
- (b) Long Range Education Plan (*verbal*)
- (c) Community Forum Update (*verbal*)
- (d) Incoming Correspondence

5. FUTURE BUSINESS

- (a) Items for Future Discussion
- (b) Future Meetings

6. QUESTION PERIOD

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

7. ADJOURNMENT

Mission Statement

"We engage our students in developing the knowledge, skills and attitudes necessary to build a healthy, democratic and diverse society."

Board of Education
of
School District No. 36 (Surrey)

THE PURPOSE OF 'QUESTION PERIOD'

The Board asks that you respect the intent of Question Period.

Question Period is intended:

- to enable members of the community to obtain information or clarification from the Board that cannot be provided by staff.
- to ask a question of the **Board**, not individual Trustees.
- to be limited to one question per person and must be presented in writing on the form provided.

Question Period is NOT intended:

- to be used as a political forum.
- for making speeches or bringing forward a delegation.
- to deal with matters that should properly be dealt with through other channels, such as liaison committees.

We again, respectfully request that questioners be mindful of the Board's policy.



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 1(b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: **2014-02-27**

TOPIC: **APPROVAL OF AGENDA OF REGULAR BOARD MEETING**

IT IS RECOMMENDED:

THAT the agenda of the Regular Board meeting be approved as circulated.

Enclosures:



Submitted by:

Approved by:

W.D. Noye, Secretary-Treasurer

Dr. J. Tinney, Superintendent



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(a)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: **2014-02-27**

TOPIC: **ADOPTION OF MINUTES OF REGULAR BOARD MEETING
HELD 2014-02-13**

IT IS RECOMMENDED:

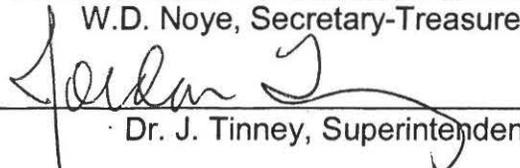
THAT the Minutes of the Regular Board meeting held 2014-02-13 be adopted as circulated.

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 OF THE DISTRICT EDUCATION CENTRE ON THURSDAY, FEBRUARY 13th, 2014 at 7:00 P.M.

IN ATTENDANCE

Trustees

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
L. McNally
R. Masi

Staff

J. Tinney, Superintendent
W. Noye, Secretary-Treasurer
R. Ryan, Deputy Superintendent

Absent

P. Glass

[1] **CALL TO ORDER**

Chairperson Wilson called the meeting to order at 7:03 p.m.

Presenters & Staff:

In addition to the Table Officers named above, the following staff were in attendance at the meeting:

Simon Ayres, Director Fiscal Management Services, Patti Dundas, Assistant Secretary-Treasurer; Jennifer Janzen, Administrative Assistant; Kerry Magnus, Associate Director Business Management Services; David Connop Price, Web Communication Specialist.

- (a) **"O Canada"**
Trustees, Administration and the audience sang "O Canada" accompanied by a recording of Frost Road Elementary Grade 3 students.
- (b) **Approval of Agenda of Regular Board Meeting**

It was moved by Trustee McNally seconded by Trustee Larsen:

THAT the following item be added to the agenda:

- 3 (c) Motion, Trustee L. McNally Re: Funding for Portables; and

THAT the agenda of the Regular Board Meeting be approved as amended.

CARRIED

Cont'd...

[2] **DELEGATIONS**

No items.

[3] **ACTION ITEMS**

(a) **Adoption of Minutes of Regular Board Meeting Held 2014-01-16**

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the Minutes of the Regular Board meeting held 2014-01-16 be approved as circulated.

CARRIED

(b) **Motion, Trustee T. Allen Re: Capital Projects**

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the Board direct the Board Chair and Superintendent to meet with the Ministry of Education in order to communicate the Board's frustration; and

THAT the Board Chair and Superintendent meet with local MLA's to highlight the capital infrastructure shortfall.

CARRIED

(c) **Motion, Trustee L. McNally Re: Funding for Portables**

It was moved by Trustee L. McNally, seconded by Trustee Dobie:

THAT the Board direct the Board Chair to meet with the Minister of Education; and

THAT the Board Chair and the Superintendent request the Ministry of Education to fund the additional costs to maintain and operate Surrey School District portable classrooms.

CARRIED

(d) Motion, Trustee C. Dobie Re: Registration, Choice Programs

It was moved by Trustee Dobie, seconded by Trustee McNally:

THAT the Board direct administration to review the registration process for Choice programs; and

THAT the Board direct administration to include a comprehensive review of the registration process of the choice programs within the upcoming long-term review commencing in March 2014.

CARRIED

(e) Response to Communities and Coal

Trustee McNally declared that she would abstain from voting on this matter due to conflict.

It was moved by Trustee Larsen seconded by Trustee Allen:

THAT the Board extend its appreciation to Communities and Coal, delegation, led by Steven Faraher-Amidon and Paula Williams for their thorough and informative presentation regarding the transportation of coal by railway; and

THAT the Board direct the Superintendent to express the District's support for an independent health assessment as discussed with the President and CEO of Fraser Health Authority.

CARRIED

(f) Interim Financial Report – Special Purpose Funds – Six Months Ended 2013-12-31.

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT the Board accept the Special Purpose Fund Schedules for the six (6) months ended 2013-12-31 as presented.

CARRIED

(g) Statement of Operating Fund Expenditures for the Six Months Ended 2013-12-31

It was moved by Trustee Larsen, seconded by Trustee McNally:

THAT the Board accept the Statement of Operating Fund Expenditures for the six (6) months ended 2013-12-31.

CARRIED

(h) 2013/2014 Amended Annual Budget

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the attached School District Amended Annual Budget for 2013/2014 totaling \$678,153,350 including \$612,658,160 in operating expenditures, be approved and supplied to the Ministry of Education.

CARRIED

It was moved by Trustee McNally, seconded by Trustee Dobie

THAT the Amended Annual Budget Bylaw 2013/2014 be given three (3) readings at this meeting.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Dobie:

THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2013/2014 be approved as read a first time.

CARRIED

It was moved by Trustee Dobie, seconded by Trustee Masi:

THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2013/2014 be approved as read a second time.

CARRIED

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2013/2014 be approved as read a third time and finally adopted.

CARRIED

[4] INFORMATION & PROPOSALS

(a) Trustee Reports

Trustees reported on their activities since the last Board meeting.

(b) Progress Report Active Capital Projects

Trustees received a progress report regarding active capital projects.

(c) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[4] **FUTURE BUSINESS**

(a) Items for Future Discussion

The Trustees noted topics requiring discussion by the Board in the future, outlined on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[5] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[6] **ADJOURNMENT**

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the Regular meeting of the Board be adjourned at 8:05 p.m.
CARRIED

S. Wilson
Chairperson

W. Noye
Secretary-Treasurer

WDN/kb

SECTION 72(3) REPORT

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2013-12-12 "B" MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
R. Masi

Decisions Made by the Board Included:

1. Adoption of Minutes
2. Appointment of Summer Learning Principals and Vice Principals
3. Personnel Matter

Matters Discussed by the Board Included:

1. Property Matter

SECTION 72(3) REPORT

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2013-12-12 "A" MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
R. Masi

Decisions Made by the Board Included:

1. CUPE Collective Bargaining Matter

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

Schedule 3 (b)

of the

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2014-02-27

TOPIC: 2014/2015 and 2015/2016 INTERNATIONAL STUDENT FEES

The Board approves the tuition fee for international students on an annual basis. The current annual tuition fee paid by these students is \$12,100 with an additional \$800 per student collected to provide for provincial medical coverage.

A survey of lower mainland school districts was completed in February 2014 with the following results:

<u>DISTRICT</u>	<u>2014/2015 School Year</u>	<u>2015/2016 School Year</u>
Langley	\$12,950 (Includes \$12,000 tuition, \$150 application fee, \$800 medical)	\$13,550 (includes \$12,500 tuition increase of \$500, \$150 application fee, \$900 medical)
Delta	\$14,000 (Includes \$13,000 tuition, \$200 application fee, \$800 medical)	\$14,100 (increase to \$900 for medical)
Vancouver	\$14,050 (Includes \$13,000 tuition, \$200 application fee, \$850 medical)	\$14,100 (increase to \$900 for medical)
New Westminster	\$14,000 (Includes \$13,000 tuition, \$150 application fee, \$850 medical)	\$14,050 (increase to \$900 for medical)
Burnaby	\$14,050 (Includes \$13,000 tuition, \$200 application fee, \$850 medical)	\$14,100 (increase to \$900 for medical)
Coquitlam	\$14,000 (Includes \$13,000 tuition, \$200 application fee, \$800 medical)	\$14,100 (increase to \$900 for medical)

MEETING DATE: 2014-02-27

SCHEDULE: 3 (b)

TOPIC: 2014/2015 and 2015/2016 INTERNATIONAL STUDENT FEES

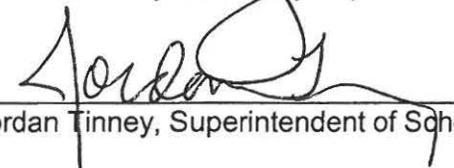
IT IS THEREFORE RECOMMENDED:

THAT the Board approve the 2014/2015 tuition fees for international fee-paying students at \$12,900.00 (comprised of \$12,100 tuition + \$800.00 medical); and

THAT the Board approve the 2015/2016 tuition fees 18 months in advance to allow for communication of changes to agents and in marketing materials; and

THAT the Board approve the 2015/2016 tuition fees for international fee-paying students at \$13,500.00 (comprised of \$12,600 tuition + \$900.00 medical).

Submitted by: 
Rick Ryan, Deputy Superintendent

Approved by: 
Jordan Tinney, Superintendent of Schools

BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)

Schedule

of the
ADMINISTRATIVE MEMORANDUM
(Regular)

MEETING DATE: **2014-02-27**

TOPIC: **AWARD OF CONSTRUCTION CONTRACT
RESOURCE AND EDUCATION CENTRE – SITE #187**

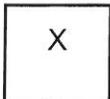
Construction bids for the Resource and Education Centre – Site #187, located at 14123 – 92nd Avenue, were opened at 2:00 p.m. on 2014-02-20. A total of seven (7) firms submitted bids for the project. A bid summary is attached.

The lowest qualified bid of \$10,373,000 (excluding GST) was submitted by Olivit Construction Ltd. The school district with the assistance of Craven Huston Powers Architects have prepared a Post-Tender Addendum in the amount of minus (-) \$421,000 which will bring the contract value to \$9,952,000 (excluding GST).

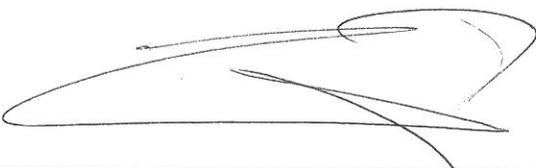
IT IS THEREFORE RECOMMENDED:

THAT, the Board's signing officers be authorized to execute a standard Stipulated Price Construction Contract with the lowest qualified bidder, Olivit Construction Ltd., in the total amount of \$9,952,000 (excluding GST) for the Resource and Education Centre – Site #187, located at 14123 – 92nd Avenue.

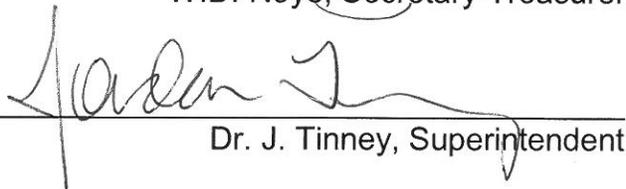
Enclosures:



Submitted by: _____


W.D. Noye, Secretary-Treasurer

Approved by: _____


Dr. J. Tinney, Superintendent

MEETING DATE: 2014-02-27

SCHEDULE:

TOPIC: **AWARD OF CONSTRUCTION CONTRACT
RESOURCE AND EDUCATION CENTRE – SITE #187**

BID RESULTS

Closed Date: 2014-02-20 at 2:00 p.m.

Bidder	Total Amount of Base Bid (excluding G.S.T.)	Bid Bond
Olivit Construction Ltd.	\$10,373,000	Yes
D.G.S. Construction Company Ltd.	\$10,700,000	Yes
LEC Engineering Contracting Ltd.	\$10,898,000	Yes
RAM Construction Inc.	\$11,073,000	Yes
Pro-Can Construction Group Corp.	\$11,375,000	Yes
Envoy Construction Services Ltd.	\$12,450,000	Yes
ITC Commercial BC Inc.	\$13,397,000	Yes



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(d)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2014-02-27

TOPIC: INCOMING CORRESPONDENCE

**CATEGORY #3
(Requiring Board action)**

NUMBER	FROM	SUBJECT
No items.		



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5(a)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2014-02-27

TOPIC: ITEMS FOR FUTURE DISCUSSION

1. First Response to Student Accident – staff to prepare a report examining the suitability and effectiveness of the Board’s policy and procedures regarding first responses to student accidents by 2014-02-01 (ref: 2013-10-10).

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5(b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: **2014-02-27**

TOPIC: **FUTURE MEETINGS**

DATE	TIME	PLACE	EVENT
Thursday, March 13, 2014	7:00 pm	District Ed. Centre	Regular Board
Thursday, April 10, 2014	7:00 pm	District Ed. Centre	Regular Board
Thursday, May 15, 2014	7:00 pm	District Ed. Centre	Regular Board
Thursday, June 5, 2014	7:00 pm	District Ed. Centre	Regular Board
Thursday, June 19, 2014	7:00 pm	District Ed. Centre	Regular Board
Thursday, August 28, 2014 (*)	7:00 pm	District Ed. Centre	Regular Board

* If necessary

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent