

**BOARD OF EDUCATION
Of
SCHOOL DISTRICT NO. 36 (SURREY)
REGULAR BOARD MEETING
AGENDA**

MEETING DATE: 2014-06-05 **TIME:** 7:00 p.m.

MEETING PLACE: School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020

1. CALL TO ORDER

- (a) "O Canada" – Sunnyside Elementary Grade 7 Jazz Band
- (b) Approval of Agenda
- (c) Presentation – Sunnyside Elementary Grade 7 Jazz Band – Teacher Susan Hagen

2. DELEGATIONS

3. ACTION ITEMS

- (a) Adoption of Minutes of Regular Board Meeting Held 2014-05-15
- (b) Trustee T. Allen, Motion re: Boards of Education and Bargaining
- (c) Award of Construction Contract J. T. Brown Elementary - Site #034 - Seismic Upgrade

4. INFORMATION & PROPOSALS

- (a) Trustee Reports
- (b) Progress Report – Active Capital Projects
- (c) Incoming Correspondence

REGULAR BOARD MEETING
AGENDA

MEETING DATE: 2014-06-05

TIME: 7:00 p.m.

MEETING PLACE: **School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020**

5. FUTURE BUSINESS

- (a) Items for Future Discussion
- (b) Future Meetings

6. QUESTION PERIOD

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

7. ADJOURNMENT

Mission Statement

"We engage our students in developing the knowledge, skills and attitudes necessary to build a healthy, democratic and diverse society."

Board of Education
of
School District No. 36 (Surrey)

THE PURPOSE OF 'QUESTION PERIOD'

The Board asks that you respect the intent of Question Period.

Question Period is intended:

- to enable members of the community to obtain information or clarification from the Board that cannot be provided by staff.
- to ask a question of the **Board**, not individual Trustees.
- to be limited to one question per person and must be presented in writing on the form provided.

Question Period is NOT intended:

- to be used as a political forum.
- for making speeches or bringing forward a delegation.
- to deal with matters that should properly be dealt with through other channels, such as liaison committees.

We again, respectfully request that questioners be mindful of the Board's policy.



**BOARD OF EDUCATION
Of
SCHOOL DISTRICT NO. 36 (SURREY)
Schedule 1 (b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: **2014-06-05**

TOPIC: **APPROVAL OF AGENDA OF REGULAR BOARD MEETING**

IT IS RECOMMENDED:

THAT the agenda of the Regular Board meeting be approved as circulated.

Enclosures:



Submitted by:

Approved by:

W.D. Noye, Secretary-Treasurer

Dr. J. Tinney, Superintendent



**BOARD OF EDUCATION
Of
SCHOOL DISTRICT NO. 36 (SURREY)
Schedule 3 (a)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2014-06-05

TOPIC: ADOPTION OF MINUTES OF REGULAR BOARD MEETING
HELD 2014-05-15

IT IS RECOMMENDED:

THAT the Minutes of the Regular Board meeting held 2014-05-15 be adopted as circulated.

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 OF THE DISTRICT
EDUCATION CENTRE ON THURSDAY, May 15th, 2014 at 7:00 P.M.

IN ATTENDANCE

Trustees

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
L. McNally

Staff

Dr. J. Tinney, Superintendent
W. Noye, Secretary-Treasurer
R. Ryan, Deputy Superintendent
K. Botsford, Executive Assistant

Absent

P. Glass
R. Masi

[1] **CALL TO ORDER**

Chairperson Wilson called the meeting to order at 7:02 p.m.

Presenters & Staff:

In addition to the Table Officers named above, the following staff were in attendance at the meeting:

Simon Ayres, Associate Director Fiscal Management Services; Jennifer Callaghan, Energy Ambassadors Program Coordinator, BC Hydro School Programs; Jennifer Janzen, Administrative Assistant; Alasdair Mackinnon, Director, Energy Management and Sustainability; Kerry Magnus, Associate Director, Business Management Services; Doug Strachan, Manager, Communication Services.

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada" accompanied by a recording by Lena Shaw Elementary students.

(b) Approval of Agenda of Regular Board Meeting

It was moved by Trustee McNally seconded by Trustee Allen:

THAT the agenda of the Regular Board meeting be approved as circulated.

CARRIED

(c) Presentation - Student Ambassadors, Energy Conservation and Sustainability – Jennifer Callaghan

Jennifer Callaghan, Energy Ambassador's Coordinator, BC Hydro School Programs provided Trustees with information regarding the Energy Ambassadors program and introduced the following student ambassador's to address the Board:

Enver Creek Secondary, Lovdeep Singh, Mandeash Grewal; Johnston Heights Secondary, Estela Lauron, Farahnas Mohammad, Alfons Rimando, Shesha Adikari; Queen Elizabeth Secondary, Maryam Imran, Waseeta Tanweer, Johnny Nyugen, Simran Gill, Nitika Bassi; Semiahmoo Secondary, Ayush Bansal, Tina Zheng; Frank Hurt Secondary, Shery Sandhu, Harsuman Benipal, Balroop Gill; and Tamanawis Secondary, Prabjot Bamrah, Amandeep Bamrah.

The students outlined the various energy saving activities that they had introduced in their schools over the previous year. Accomplishments were highlighted and in addition, the ambassadors presented their school's energy saving goals for the future. Schools had reached out to Grade 7 students and elementary schools to engage them in energy savings as well. They are looking for support from the Board, administration, teachers and students.

Chairperson Wilson thanked the group on behalf of the Board, for their insightful presentations and their continued efforts towards energy conservation throughout the district. He also mentioned that the interaction with the elementary schools was very important as the younger students are very interested in care for the environment.

Trustees expressed their support for the work the Ambassadors do and for the difference Energy Ambassadors make by saving the district money every year. Trustees during the budget process are very aware of correlation between energy savings and monetary savings. They thanked the group for their hard work, for their influence in the district and expressed their support for the program.

Trustees expressed their appreciation for the teacher sponsors and Alasdair MacKinnon, Director of Energy Management and Sustainability was acknowledged for his work in supporting the program and in the district. Mr. Mackinnon will be retiring at the end of August and Mr. Noye thanked him for his many contributions to the district and for successfully engaging students in energy management. Mr. Mackinnon was chosen to work in the Energy Management area as he was a teacher and an administrator rather than a business person. He has done an exemplary job and the energy savings programs have continued to build under his leadership.

[2] **DELEGATIONS**

(a) French Immersion Parents – Douglas McCall

Erin Miller and Douglas McCall reported that parents are concerned about French Immersion in Surrey. On May 14th parents met to discuss the lack of space in the district for French Immersion. Mr. McCall presented facts regarding the financial funding for French Immersion. They would like to see a proven method to grow French Immersion in the district. They mentioned that there are 150 families who were left out of the program due to lack of space and are on wait lists. The communication with waitlisted families has been poor and people on the waitlist do not know where they stand. Improved communication, action and answers to requests for information were requested.

(b) Montessori Parents – Sandy More

Ms. More, PAC President, Mountainview Montessori Elementary, expressed concern regarding the potential restructuring of Montessori classrooms due to budget cut backs. She gave an overview of the program and the classroom groupings currently in place and mentioned that all students would be affected by the restructuring of classrooms and the illumination of a Grade 7 class. She stated that there are 80 families (375 students) who drive to the school and who are committed to the teachers and the Montessori program. Ms. More pointed out that the loss of a teacher would compromise the integrity of the program. She presented the Board with a petition with 282 signatures on it requesting that the Surrey School District continue to support the current structure at Mountainview Montessori Elementary.

[3] **ACTION ITEMS**

(a) Adoption of Minutes of Regular Board Meeting Held 2014-04-10

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the Minutes of the Regular Board meeting held 2014-04-10 be approved as circulated.

CARRIED

(b) Carbon Neutral Action Report - 2013

It was moved by Trustee Dobie, seconded by Trustee McNally:

THAT, the Board approve the 2013 Carbon Neutral Action Report and a copy of the report be submitted to the Ministry of Education prior to 2014-05-30.

CARRIED

(c) Statement of Operating Fund Expenditures – Nine Months Ended 2014-03-31

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT the Board accept the Statement of Operating Fund Expenditures for the nine (9) months ended 2014-03-31, as presented.

CARRIED

(d) Interim Financial Report – Special Purpose Funds – Nine Months Ended 2014-03-31

It was moved by Trustee McNally, seconded by Trustee Allen:

THAT the Board accept the Special Purpose Fund Schedules for the nine (9) months ended 2014-03-31, as presented.

CARRIED

(e) Recommended External Auditors Appointment

It was moved by Trustee McNally, seconded by Trustee Larsen:

THAT the firm of Grant Thornton LLP be appointed as External Auditors for the Financial Statement Audit services, commencing 2014-2015 fiscal year, and the Board's signing officers be authorized to execute an agreement with the firm.

CARRIED

(f) Acknowledging Traditional Territory Protocols

It was moved by Trustee Larsen, seconded by Trustee Dobie:

THAT the Board of Education endorse the Aboriginal Education Council's Protocols for Acknowledging Traditional Territory.

CARRIED

[4] **INFORMATION & PROPOSALS**

(a) Trustee Reports

Trustees reported on their activities since the last Board meeting.

(b) Progress Report – Active Capital Projects

Trustees received a progress report on Active Capital Projects.

(c) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

(a) Items for Future Discussion

The Trustees noted topics requiring discussion by the Board in the future, outlined on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] **ADJOURNMENT**

It was moved by Trustee McNally, seconded by Trustee Dobie:

THAT the Regular meeting of the Board be adjourned at 9:08 p.m.
CARRIED

S. Wilson
Chairperson

W. Noye
Secretary-Treasurer

WDN/kb

SECTION 72(3) REPORT

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REPORT OF IN-CAMERA BOARD MEETING

2014-04-10

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
L. McNally
R. Masi

Decisions Made by the Board Included:

1. Adoption of Minutes
2. Property Matters
3. Elementary Principal Appointments and Assignments

SECTION 72(3) REPORT

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2014-04-14 MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
L. McNally
R. Masi

Decisions Made by the Board Included:

1. Teacher Disciplinary Matters

SECTION 72(3) REPORT

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2014-04-22 MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
R. Masi

Decisions Made by the Board Included:

1. Approval of Elementary Principal Pool
2. Personnel Matter
3. Elementary Principal Appointments and Assignments

SECTION 72(3) REPORT

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2014-04-28 MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
R. Masi
L. McNally

Decisions Made by the Board Included:

1. BCPSEA Bargaining Response

SECTION 72(3) REPORT

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2014-05-05 MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
R. Masi
L. McNally

Decisions Made by the Board Included:

1. Approval of Secondary Principal "Pool"

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3 (b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2014-06-05

**TOPIC: TRUSTEE T. ALLEN, MOTION RE: BOARDS OF
EDUCATION AND BARGAINING**

The following Motion is being submitted by Trustee Terry Allen:

WHEREAS, BCPSEA, through the government-appointed administrator, has reduced the hours of work and redefined the working conditions of the Surrey teachers, and

WHEREAS, this was all done without the support of the Surrey Board of Education, and

WHEREAS, the Surrey Board of Education believes that it is their responsibility to set the hours of work and the working conditions for its employees,

THEREFORE, BE IT RESOLVED:

THAT the Board of Education Chairperson, write to the Minister of Education urging him to return the elected Board of BCPSEA to its rightful positions by removing the government administrator, so Boards of Education can have true input in the bargaining process.

Respectfully submitted by:

Terry Allen
Trustee

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(c)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2014-06-05

TOPIC: **AWARD OF CONSTRUCTION CONTRACT
J. T. BROWN ELEMENTARY – SITE #034 – SEISMIC
UPGRADE**

Construction bids for the seismic upgrade at J. T. Brown Elementary – Site #034, located at 12530 – 60th Avenue, were opened at 2:00 p.m. on 2014-05-13. A total of ten (10) firms submitted bids for the project. A bid summary is attached.

The lowest qualified bid of \$1,740,000 (excluding GST) was submitted by Olivit Construction Ltd. and is within the construction funding limits and satisfies all requirements of the Ministry of Education.

IT IS RECOMMENDED:

THAT, the Board's signing officers be authorized to execute a standard Stipulated Price Construction Contract with the lowest qualified bidder, Olivit Construction Ltd., in the total amount of \$1,740,000 (excluding GST) for the seismic upgrade at J. T. Brown Elementary – Site #034, located at 12530 – 60th Avenue.

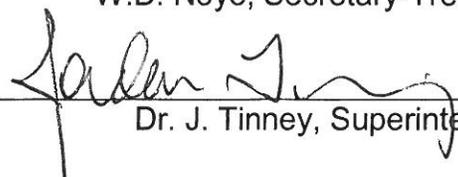
Enclosures:

Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent

SCHEDULE: 3(b)

TOPIC: **AWARD OF CONSTRUCTION CONTRACT
J.T. BROWN ELEMENTARY – SITE #034 – SEISMIC UPGRADE**

BID RESULTS

Closed Date: 2014-05-13 at 2:00 p.m.

Bidder	Total Amount of Base Bid (excluding G.S.T.)	Bid Bond
Olivit Constructions Ltd.	\$1,740,000	y
Pro-Can Construction Group Corp.	\$1,930,000	y
Mierau Contractors Ltd.	\$1,930,268	y
Fricia Construction Inc.	\$2,000,000	y
Ledcor Construction Limited	\$2,130,000	y
Double V Construction Ltd.	\$2,159,097	y
RAM Construction Inc.	\$2,308,000	y
West Pro Infrastructure Ltd.	\$2,389,000	y
Peak Restoration Services Ltd.	\$2,698,000	y
édifice Construction Inc. (disqualified)		



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2014-06-05

TOPIC: PROGRESS REPORT – ACTIVE CAPITAL PROJECTS

The attached report is submitted in accordance with Board direction given on 1992-02-27.

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)

PROGRESS REPORT - ACTIVE CAPITAL PROJECTS

As of June 5, 2014

Please note that the completion/occupancy dates showing are target dates, based on known circumstances. These dates may well change if they prove to be unrealistic.

Site #001 – Hjorth Road Elementary (Seismic Upgrade)

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed.

Site #032 – Panorama Ridge Secondary (Addition & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-11-15 Bid closing date;
- 2012-11-22 Board approved contract award to Preview Builders International Inc.;
- 2014-04-30 Substantial Completion. (This will be removed from the next report.)

Site #034 – J.T. Brown Elementary (Seismic Upgrade)

- 2007-11-05 Bush, Bohlman & Partners appointed Prime Consultant;
- 2013-06-25 Seismic Project Identification Report (SPIR) approved by Ministry of Education;
- 2013-10-15 Project Definition Report (PDR) submitted to Ministry of Education;
- 2013-11-14 Board approved Capital Project Funding Agreement (CPFA);
- 2013-12-20 Ministry of Education approved CPFA
- 2014-05-13 Bid closing date.

Site #059 – Riverdale Elementary (Seismic Upgrade)

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed;
- Ministry mandated Feasibility Study completed.

Site #140 – Martha Jane Norris Elementary (Addition)

- Planning Funds were approved in the 2003/2006 Capital Plan for an addition to increase capacity from 80K + 425 to 80K + 550 student spaces in year 2 (2004-05);
- Phase I of a 2 phase Ministry mandated Feasibility Study underway;
- 2004-08-24 the Board approved an amendment to the Ministry 2004-2008 Five Year Capital Plan approving that the funding year for the addition to Chimney Hill Elementary (from year three 2006/2007 to year one 2004/2005) and the funding year for the addition to Martha Jane Norris (from year one 2004/2005 to year three 2006/2007) be changed.

Site #141 – Fraser Heights Secondary (Addition & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-11-08 Bid closing date;
- 2012-11-22 Board approved contract award to Envoy Construction Services Ltd.;
- 2014-04-17 Substantial Completion. (This will be removed from the next report.)

Site #153 Adams Road Elementary (Addition)

- 2013-02-14 Board appointed KMBR Architects & Planners to prepare a Project Definition Report (PDR).

Site #177 Grandview Area Secondary (New School)

- 2013-02-14 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR).

Site #187 Resource and Education Centre (New Facility)

- 2013-10-10 Board appointed Craven Huston Powers Architects as Project Architect;
- 2013-11-14 Board approved sketch plans;
- 2014-02-20 Bid closing date;
- 2014-02-27 Board approved contract award to Olivit Construction Ltd.

Site #189 Rosemary Heights Elementary (Addition)

- 2013-02-14 Board appointed Grant + Sinclair Architects to prepare a Project Definition Report (PDR).

Site #201 – Katzie Elementary (New School & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Craven Huston Powers Architects as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-09-20 Bid closing date;
- 2012-09-27 Board approved contract award to Pro-Can Construction Group Corp.;
- 2014-05-01 Substantial Completion. (This will be removed from the next report.)

Site #215 Clayton North Area Secondary (New School)

- 2013-02-14 Board approved KMBR Architects & Planners to prepare a Project Definition Report (PDR);
- 2013-02-15 BC Government announced project support;
- 2013-02-28 Board appointed KMBR Architects & Planners as Project Architect.



**BOARD OF EDUCATION
Of
SCHOOL DISTRICT NO. 36 (SURREY)
Schedule 4 (c)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: **2014-06-05**

TOPIC: **INCOMING CORRESPONDENCE**

CATEGORY #3
(Requiring Board action)

NUMBER	FROM	SUBJECT
No items.		



**BOARD OF EDUCATION
Of
SCHOOL DISTRICT NO. 36 (SURREY)
Schedule 5 (a)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2014-06-05

TOPIC: ITEMS FOR FUTURE DISCUSSION

No items.

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent

**BOARD OF EDUCATION
Of
SCHOOL DISTRICT NO. 36 (SURREY)
Schedule 5 (b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: **2014-06-05**

TOPIC: **FUTURE MEETINGS**

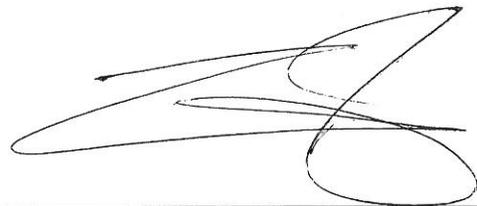
DATE	TIME	PLACE	EVENT
Thursday, June 19, 2014	7:00 pm	District Ed. Centre	Regular Board
Thursday, August 28, 2014 (*)	7:00 pm	District Ed. Centre	Regular Board
Thursday, September 18, 2014	7:00 pm	District Ed. Centre	Regular Board
Thursday, October 9, 2014	7:00 pm	District Ed. Centre	Regular Board
Thursday, October 23, 2014	7:00 pm	District Ed. Centre	Regular Board
Thursday, November 6, 2014	7:00 pm	District Ed. Centre	Regular Board
Thursday, December 11 (**)	7:00 pm	District Ed. Centre	Regular Board
Thursday, December 18	7:00 pm	District Ed. Centre	Regular Board

* If necessary

** Inaugural

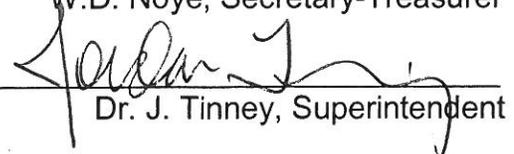
Enclosures:

Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent