

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 OF THE DISTRICT EDUCATION CENTRE ON THURSDAY, NOVEMBER 6th, 2014 at 7:00 P.M.

IN ATTENDANCE

Trustees

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
L. McNally
R. Masi

Staff

J. Tinney, Deputy Superintendent
W. Noye, Secretary-Treasurer
R. Ryan, Deputy Superintendent
K. Botsford, Executive Secretary

Absent

P. Glass

[1] **CALL TO ORDER**

Chairperson Wilson called the meeting to order at 7:00 p.m.

Presenters & Staff:

In addition to the Table Officers named above, the following staff were in attendance at the meeting:

Simon Ayres, Associate Director Fiscal Management Services; Elisa Carlson, Director of Instruction; Patti Dundas, Assistant Secretary-Treasurer; Jennifer Janzen, Administrative Assistant; Kerry Magnus, Associate Director, Business Management Services; Doug Strachan, Manager, Communications Services; Dan Turner, Director, Information Management Services

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada" accompanied by a recording by the students of Semiahmoo Secondary.

(b) **Approval of Agenda of Regular Board Meeting**

Trustee McNally requested that item 4 (a) Trustee Reports be removed from the agenda.

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the agenda of the Regular Board Meeting be approved as amended.

CARRIED

Cont'd...

[2] **DELEGATIONS**

No items.

[3] **ACTION ITEMS**

(a) Adoption of Minutes of Regular Board Meeting Held 2014-10-09

It was moved by Trustee Larsen, seconded by Trustee Allen:

THAT the Minutes of the Regular Board meeting held 2014-10-09 be approved as circulated.

CARRIED

(b) Statement of Operating Fund Expenditures – Three Months Ended 2014-09-30

It was moved by Trustee McNally, seconded by Trustee Dobie:

THAT the Board accept the Statement of Operating Fund Expenditures for the three (3) months ended 2014-09-30, as presented.

CARRIED

(c) Interim Financial Report – Special Purpose Funds – Three Months Ended 2014-09-30

It was moved by Trustee Larsen, seconded by Trustee Dobie:

THAT the Board accept the Special Purpose Fund Schedules for the three (3) months ended 2014-09-30 as presented.

CARRIED

(d) Approval of Sketch Plans – Rosemary Heights Elementary (Site #189) Addition

It was moved by Trustee McNally, seconded by Trustee Larsen:

THAT the sketch plans for the construction of an addition to Rosemary Heights Elementary (Site #189), located at 15516 – 36 Avenue, be approved as presented and the architect Craven Huston Powers Architects be instructed to proceed with the remaining stages of the project.

CARRIED

(e) Approval of Sketch Plans – Morgan Elementary (Site #188) Addition

It was moved by Trustee Larsen, seconded by Trustee Allen:

THAT the sketch plans for the construction of an addition to Morgan Elementary (Site #188), located at 3366 – 156A Street, be approved as presented and the architect Craven Huston Powers Architects be instructed to proceed with the remaining stages of the project.

CARRIED

(f) Approval of Sketch Plans – Clayton North Secondary (Site #215)

It was moved by Trustee Larsen, seconded by Trustee Dobie:

THAT the sketch plans for a new school Clayton North Secondary (Site #215), 7278 – 184 Street, be approved as presented and the architect KMBR Architects & Planners Inc. be instructed to proceed with the remaining stages of the project.

CARRIED

(g) Capital Project Bylaw No. 126813 – Replacement of One Passenger Bus

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT, Capital Project Bylaw No. 126813 be given three (3) readings at this meeting (vote must be unanimous).

CARRIED

It was moved by Trustee Dobie, seconded by Trustee McNally:

THAT Capital Project Bylaw No. 126813 be approved as read a first time.

CARRIED

It was moved by Trustee McNally, seconded by Trustee Allen:

THAT Capital Project Bylaw No. 126813 be approved as read a second time.

CARRIED

It was moved by Trustee Larsen, seconded by Trustee McNally:

THAT Capital Project Bylaw No. 126813 be approved as read a third time and finally adopted.

CARRIED

[4] INFORMATION & PROPOSALS**(a) Trustee Reports**

There were no Trustee reports as per the amended agenda.

(b) Progress Report – Active Capital Projects

Trustees received a progress report regarding active capital projects

(c) Report on Business Development Financial Activity for the Twelve (12) Months Ended 2014-06-30

Trustees received a report on the Business development financial activity for the twelve (12) months ended 2014-06-30.

(d) Class Size and Composition Report

The Class Size and Composition Report is an annual report required by the Ministry of Education. The deadline for submission was extended this year, due to the late start of the school year. Deputy Superintendent, Ricky Ryan presented the report to the Board, highlighting that the District does not have many classes above legislated limits. Ms. Uli Ross was acknowledged for her work compiling the report.

(e) Update on the New Registration Process – Choice Programs

Dr. Elisa Carlson, Director of Instruction introduced the new online registration process for Choice Programs to the Board. This process is being introduced to automate the registration procedure, reduce human involvement and create a fair/lottery system. Stakeholder groups were consulted throughout the whole process in order to determine the best registration system.

Dr. Carlson explained that parents of children with students already in Choice Programs will still be able to register siblings in advance of open registration. All incoming students will first be registered in their catchment school. An online portal will then open for a three week period to allow parents the opportunity to register students for Choice Programs. Confirmation of entry into the system will be received by email, and the student will be entered into a lottery, determined by a complex algorithm, for a spot in three preferred programs. Parents will receive an email offering a placement and will be able to accept or decline that spot. If the placement is declined, the next student will automatically receive an email.

(f) Update on Long Range Education Plan

Dr. Tinney, Superintendent provided the Board with an update regarding the Long Range Education Plan. Staff are working to implement an online engagement tool, facilitated by PlaceSpeak. This will allow all Surrey parents/guardians/stakeholders to engage with the School District on their opinions and thoughts regarding the future of education in Surrey by asking the question “*what programs and opportunities do we want for our children in the future?*”

This process will include four phases:

1. Analysis – of what our programs/facilities look like currently
2. Online Community Consultation – sharing information and gathering feedback
3. Public Forums – gather additional information and share themes from online consultation
4. Recommendations – to the Board of Education to be considered at a public Board meeting

Dr. Tinney showed screenshots of what the online forum would look like, including places for an overview, discussion boards, and resources within the PlaceSpeak website.

When this website is completed, an email will be sent out requesting feedback from stakeholders, information will also be available through the schools, their newsletters and the District website.

(g) Superintendent' Report

Dr. Tinney, Superintendent, noted that this is the last Board meeting prior to the election and he wanted to take the opportunity to thank the Board of Education for their commitment to the District. He reflected on one of many instances when the Board had to make a difficult decision, and how different the role between Trustee and staff is. He remarked that Trustees bear the burden of the making the tough decisions that need to be made. Staff present the reports/recommendations and Trustees review, consider and vote in order to govern the district. They are scrutinized and face a different type of pressure as they are accountable to the citizens of Surrey. Dr. Tinney commended the Trustees for their service to the community, for no great reward and little praise. Trustees sacrifice family time in order to spend hours in meetings, debating issues, visiting schools, participating in community forums, various committees and attending events. Their contribution to the community is significant. Dr. Tinney also thanked the Board on behalf of the Executive Committee, stating that they admire the work the Board does and that they are also very aware that the Executive can only do their work with the clear and thoughtful governance of the Board.

(h) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

(a) Items for Future Discussion

The Trustees noted the topic requiring discussion by the Board in the future, as outlined on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] **ADJOURNMENT**

It was moved by Trustee McNally, seconded by Trustee Allen:

THAT the Regular meeting of the Board be adjourned at 8:25 p.m.
CARRIED

S. Wilson
Chairperson

W. Noye
Secretary-Treasurer

WDN/kb