



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REGULAR BOARD MEETING

AGENDA

MEETING DATE: 2015-11-12

TIME: 7:00 p.m.

MEETING PLACE: School District No. 36 (Surrey)
District Education Centre
Main Boardroom – Room #2020

1. CALL TO ORDER

- (a) "O Canada" – recording by *North Surrey Secondary*
- (b) Approval of Agenda

2. DELEGATIONS

3. ACTION ITEMS

- (a) Adoption of Minutes of Regular Board Meeting Held 2015-10-22
- (b) Statement of Operating Fund Expenditures – Three Months Ended 2015-09-30
- (c) Interim Financial Report – Special Purpose Funds – Three Months Ended 2015-09-30
- (d) 2016/2017 Board Authorized Courses
- (e) Eligible School Sites Proposal 2015-2019 Capital Plan
- (f) Response to Delegation – Surrey Retired Teachers Association – Heritage Committee
- (g) Response to Delegation – Surrey 2016 Organizing Committee for the Women's Baseball Softball Confederation (WBSC) XV Women's World Softball Championship
- (h) Capital Project Bylaw No. 126943 – Routine Capital 2015/16: Mechanical System Upgrades and Portable Upgrades for Portable Classrooms/Remediation

REGULAR BOARD MEETING
AGENDA

MEETING DATE: 2015-11-12

TIME: 7:00 p.m.

MEETING PLACE: **School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020**

- (i) Routine Capital Project Funding Agreement (126943) – Mechanical System Upgrades and Portable Upgrades for Portable Classrooms/Remediation
- (j) Capital Project Bylaw No. 126944 – Routine Capital 2015/16: Roof Replacement and Repairs for Portable Classrooms/Remediation
- (k) Routine Capital Project Funding Agreement (126944) – Roof Replacement and Repairs for Portable Classrooms/Remediation
- (l) Capital Project Bylaw No. 126945 – Routine Capital 2015/16: Building Envelope Improvements for Portable Classrooms/Remediation
- (m) Routine Capital Project Funding Agreement (126945) – Building Envelope Improvements for Portable Classrooms/Remediation

4. INFORMATION & PROPOSALS

- (a) Trustee Reports
- (b) Progress Report – Active Capital Projects
- (c) Report on Business Development Financial Activity for the Twelve (12) Months Ended 2015-06-30
- (d) Class Size and Composition Report
- (e) Update on Enrollment (*verbal*)

5. FUTURE BUSINESS

- (a) Items for Future Discussion
- (b) Future Meetings

6. ADJOURNMENT

**Board of Education
Of
School District No. 36 (Surrey)**

THE PURPOSE OF 'QUESTION PERIOD'

The Board asks that you respect the intent of Question Period.

Question Period is intended:

- to enable members of the community to obtain information or clarification from the Board that cannot be provided by staff.
- to ask a question of the **Board**, not individual Trustees.
- to be limited to one question per person and must be presented in writing on the form provided

Question Period in NOT intended:

- to be used as a political forum.
- for making speeches or bringing forward a delegation.
- to deal with matters that should be dealt with through other channels, such as liaison committees.

Please be mindful of Board Policy #2400 – *School Board Meetings & Trustee In-Service Sessions*, which states:

- Informal question periods of up to thirty (30) minutes duration will be provided during the same evening on which Regular Board meetings are held each month, after adjournment of the meeting.
- The question period is intended to enable members of the community and executives of the Surrey Teachers' Association and Canadian Union of Public Employees Local 728 to obtain information from the Board that cannot be provided by staff. The question period is not to be used as a political forum, or for furthering presentations by delegations, or to deal with matters that should properly be dealt with through other channels such as liaison committees.
- Individuals in their role as employees of the school district shall channel their questions through an executive member of the employee group to which they belong.
- Persons directing questions to the Board shall do so in writing on the form provided. Written questions may be read by the initiator before being presented to the Board Chairperson. Those directing questions to the Board, shall identify themselves by giving their names and addresses. Each individual shall be limited to one question, as well as one follow up question on the same topic, if clarification is necessary.
- Should a question be asked on topics where Trustees will not have, and cannot be expected to have, information necessary to respond appropriately, a written response will be provided as soon as possible.



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 1 (b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: APPROVAL OF AGENDA OF REGULAR BOARD MEETING

IT IS RECOMMENDED:

THAT the agenda of the Regular Board meeting be approved as circulated.

Enclosures:



Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3 (a)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-02

**TOPIC: ADOPTION OF MINUTES OF REGULAR BOARD MEETING
HELD 2015-10-22**

IT IS RECOMMENDED:

THAT the Minutes of the Regular Board meeting held 2015-10-22 be adopted as circulated.

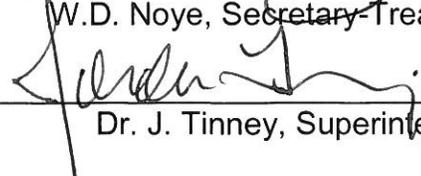
Enclosures:

Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 OF THE DISTRICT EDUCATION CENTRE ON THURSDAY, OCTOBER 22nd, 2015 at 7:00 P.M.

IN ATTENDANCE

Trustees

L. Larsen, Vice Chairperson
T. Allen
B. Holmes
L. McNally
G. Thind
G. Tymoschuk

Staff

Dr. J. Tinney, Superintendent
W. Noye, Secretary-Treasurer
R. Ryan, Deputy Superintendent
K. Botsford, Executive Assistant

Absent

S. Wilson, Chairperson

[1] **CALL TO ORDER**

Vice Chairperson Larsen called the meeting to order at 7:00 p.m. and announced that Chairperson Wilson was not attending the meeting due to illness.

Presenters & Staff:

In addition to the Table Officers named above, the following staff and presenters were in attendance at the meeting:

Jennifer Janzen, Administrative Assistant; Kerry Magnus, Associate Director Business Management Services; Doug Strachan, Manager, Communication Services; Alice Tiles, Surrey Retired Teachers Association, Heritage Committee; Greg Timm, Chairman Surrey 2016 Organizing Committee for the Women's World Softball Championship (WBSC); Emily Watson, Manager Demographics & Facilities Planning.

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada" accompanied by a recording by the Grade 7 Band and Music Teachers.

(b) **Approval of Agenda of Regular Board Meeting**

It was moved by Trustee Allen, seconded by Trustee Holmes:

THAT the agenda of the Regular Board Meeting be approved as presented.

CARRIED

Cont'd...

[2] DELEGATIONS**(a) Surrey Retired Teachers Association – Heritage Committee, Alice Tiles**

Alice Tiles, of the Surrey Retired Teachers Association, Heritage Committee provided an update on the ongoing work of the committee. The committee is continuing to create a modest archive of the history of the District. Recently, the committee received a federal *New Horizons* grant that enabled them to work with Elgin Park Secondary students to record and transcribe interviews of retired Surrey teachers, providing an oral history. Further funding support from the BC Retired Teachers Association has enabled the Heritage Committee to compile modest archives. The majority of the collection was donated by Trudy Rutherford and the four hundred items are stored in the decommissioned, Grandview Heights Elementary School. Using the site has the following challenges: there is no heat or running water, there are rodents and the committee pays \$42.00 per visit. The committee is concerned that the environment is not an ideal location for the storage of archives and that there are not adequate facilities for the committee to do the work.

The Heritage Committee is requesting the following support from the Board:

1. Provision of adequate space to store materials and for the ongoing work of the committee
2. The implementation of a Heritage Policy, similar to the Vancouver School District to ensure the ongoing preservation of the history of the District. The committee provided examples of agreements and the policy from the Vancouver School Board.

Trustees asked the committee about the amount of space needed and the response was a small room. Trustees also asked staff to look into the liability concerns regarding the committee using a decommissioned school site.

Vice Chairperson Larsen thanked the delegation for the information and for their very important work preserving the heritage of the District.

(b) Surrey 2016 Organizing Committee for the WBSC XV Women's World Softball Championship, Greg Timm, Chairman Surrey 2016 Organizing Committee

Greg Timm spoke to the Board on behalf of the Women's Baseball Softball Confederation (WBSC) XV Women's World Softball Championship Organizing Committee. Mr. Timm introduced the Board to the vision and mission of the Organizing Committee. He explained that this would be the first time that Surrey would host a World Championship of any sport. This event will include participants from over thirty nations, representing six continents,

Cont'd...

and will include over two thousand athletes. The economic impact is predicted to be in excess of twenty-million dollars. The event will bring together diverse cultural communities and increase awareness about the athletes and softball. In addition, the tournament organizers expect that the International Olympic Committee will attend as they will be voting on whether to bring softball back to the Olympics. Mr. Timm highlighted that while softball has very high calibre athletes, they do not have the same funding as other international competitions. Therefore, they are seeking sponsorships and support from companies and the community in order to help fund the event.

The primary venue of competition will be Softball City, which is within walking distance of Semiahmoo Secondary School. Mr. Timm requested that the Board support the event through waiving the rental fee for Semiahmoo Secondary. The plan would be to use Semiahmoo Secondary for athlete accommodation; transportation costs would be saved as athletes would be able to walk to the venue. Mr. Timm also inquired if the Board would support the Organizing Committee engaging students in various ways including: contests, adopt-a-nation, presentations and the distribution of promotional material.

Trustees thanked the committee for their work and for informing the Board about this exciting event coming to Surrey.

[3] **ACTION ITEMS**

(a) Adoption of Minutes of Regular Board Meeting Held 2015-09-17

It was moved by Trustee Allen, seconded by Trustee Thind:

THAT the Minutes of the Regular Board meeting held 2015-09-17 be approved as circulated.

CARRIED

(b) Trustee T. Allen Motion re: Employee Practice Liability

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the Board of Education request a meeting with the CEO of BCPSEA and the Executive Director, Service Delivery Branch to review the Employee Practice Liability Program.

CARRIED

(c) 2014/2015 Audited Financial Statements

It was moved by Trustee McNally, seconded by Trustee Thind:

THAT the Financial Statements for the fiscal year ended 2015-06-30 be approved.

CARRIED

(d) Response to Delegation – Mother Language Lovers of the World Society

It was moved by Trustee Thind, seconded by Trustee Tymoschuk:

THAT the Board extend its appreciation to the Mother Language Lovers of the World Society (BC) for their informative presentation on the importance of observing International Mother Language Day (February 21st); and

THAT the Board refer the matter to the Deputy Superintendent, who will meet with the Mother Language Society (BC).

CARRIED

(e) Curriculum Announcement and School Calendar

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the Board approve an adjustment to the local calendar and declare November 12th, 2015 as a non-instructional day.

CARRIED

(f) Five Year Capital Plan

Trustees received a presentation from Kerry Magnus, Associate Director, Business Management Services and Emily Watson, Manager, Demographics & Facilities Planning, regarding the Five Year Capital Plan. Ms. Magnus and Ms. Watson highlighted that priorities of the capital plan have shifted since it was last submitted in 2013/14 and that the unknown capital approval timelines create challenges for planning interim capacity management strategies. Trustees thanked the presenters for their work, and stressed that the Board is working diligently to get the District the needed capital funds.

It was moved by Trustee McNally, seconded by Trustee Holmes:

THAT the Board approve the 2015/2016 Capital Plan Submission (for the period 2015/16-2019/20), as presented, for submission to the Ministry of Education.

CARRIED

[4] INFORMATION & PROPOSALS**(a) Trustee Reports**

Vice Chairperson Larsen reported on Trustee activities since the last Board meeting. A copy of the report is on the website.

(b) Progress Report Active Capital Projects

Trustees received a progress report regarding active capital projects.

(c) Select Standing Committee on Finance and Government Services

Mr. Noye, Secretary-Treasurer, gave an overview of the presentation to the Select Standing Committee on Finance and Government Services. Chairperson Wilson presented to the committee on October 13, 2015 highlighting three important themes: capital funding, participation in shared service's programs and exempt compensation.

(d) 2016/2017 Board Authorized Courses

The Board received the 2016/2017 Board Authorized Courses for information. The courses will be presented at the next Regular Board meeting for formal consideration.

[4] FUTURE BUSINESS**(a) Items for Future Discussion**

No items.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[5] QUESTION PERIOD

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[6] **ADJOURNMENT**

It was moved by Trustee McNally, seconded by Trustee Tymoschuk:

THAT the Regular meeting of the Board be adjourned at 8:06 p.m.
CARRIED

S. Wilson
Chairperson

W. Noye
Secretary-Treasurer

WDN/kb

SECTION 72(3) REPORT

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2015-09-17 "A" MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
B. Holmes
G. Thind
G. Tymoschuk

Matters Discussed by the Board Included:

1. External Audit Report – Grant Thornton

SECTION 72(3) REPORT

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2015-09-17 "B" MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
B. Holmes
G. Thind
G. Tymoschuk

Decisions Made by the Board Included:

1. Adoption of Minutes and Public Records of the In-Camera Board Meetings Held 2015-06-19
2. Property Matter
3. Elementary Principal Appointments and Assignments

Matters Discussed by the Board Included:

1. Property Matters
2. Auditor's Annual Report re: Management Controls Letter – Internal Controls and Accounting Procedures

SECTION 72(3) REPORT

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2015-10-01 MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
L. McNally
B. Holmes
G. Thind

Decisions Made by the Board Included:

1. Personnel Matter

Matters Discussed by the Board Included:

1. Personnel Matters



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

Schedule 3 (b)

**of the
ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

**TOPIC: STATEMENT OF OPERATING FUND EXPENDITURES - THREE
MONTHS ENDED 2015-09-30**

Attached is the Statement of Operating Fund Expenditures for the three (3) months ended 2015-09-30.

RECOMMENDATION:

THAT the Board accept the Statement of Operating Fund Expenditures for the three (3) months ended 2015-09-30, as presented.

Enclosures:



Submitted by: _____

W. D. Noye, Secretary-Treasurer

Approved by: _____

Dr. J. Tinney, Superintendent

SCHOOL DISTRICT #36 (SURREY)

Statement Of Operating Fund Expenditures
For The Three Months Ended September 30, 2015

<u>Function</u>	<u>Actual</u>	<u>Commitments</u>	<u>Total</u>	<u>2015/2016 Prelim Budget</u>	<u>Unencumbered Balance</u>	<u>% Available</u>
<i>Instruction</i>	63,102,222	2,445,974	65,548,196	534,744,859	469,196,663	87.74%
<i>District Administration</i>	2,686,173	330,461	3,016,634	12,525,706	9,509,072	75.92%
<i>Operations & Maintenance</i>	14,061,064	6,256,892	20,317,956	65,721,760	45,403,804	69.08%
<i>Transportation & Housing</i>	562,763	3,958,094	4,520,857	5,325,383	804,526	15.11%
<i>Debt Service</i>			0		0	0.00%
Total Expenditures	80,412,222	12,991,421	93,403,643	618,317,708	524,914,065	84.89%



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

Schedule 3 (c)

**of the
ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

**TOPIC: INTERIM FINANCIAL REPORT - SPECIAL PURPOSE FUNDS –
THREE MONTHS ENDED 2015-09-30**

The Regulation pursuant to Board Policy #4203 – *Operating Budget*, calls for financial reporting to the Board with respect to Special Purpose Funds. The Special Purpose Funds report is presented in the same format as utilized for the annual financial statements, which involves the grouping of similar Special Purpose Fund accounts.

RECOMMENDATION:

THAT the Board accept the Special Purpose Fund Schedules for the three (3) months ended 2015-09-30 as presented.

Enclosures:



Submitted by: _____

W. D. Noye, Secretary-Treasurer

Approved by: _____

Dr. J. Tinney, Superintendent

SCHOOL DISTRICT NO.36 (SURREY)
SPECIAL PURPOSE FUNDS
SUMMARY OF CHANGES
PERIOD ENDED September 30, 2015

SCHEDULE B1

	MINISTRY OF EDUCATION DESIGNATED	OTHER	SCHOOL GENERATED FUNDS	RELATED ENTITIES	TOTAL
DEFERRED CONTRIBUTIONS					
DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR	1,873,493	3,547,019	4,271,004		9,691,516
Add: Contributions received					
Provincial Grants - Ministry of Education	2,619,420	2,310,125			4,929,545
Provincial Grants - Other					
Federal Grants					
Other Revenue		518,315	2,528,511		3,046,826
Investment Income	1,086	2,076			3,162
Transfer Bylaw to AFG					
	2,620,506	2,830,516	2,528,511		7,979,533
Less: Allocated to Revenue	2,434,061	2,038,944	3,652,265		8,125,270
Recovered					
District Entered					
DEFERRED CONTRIBUTIONS, END OF YEAR	2,059,938	4,338,591	3,147,250		9,545,779
REVENUE					
Provincial Grants - Ministry of Education	2,432,975	1,482,074			3,915,049
Provincial Grants - Other		1,875			1,875
Federal Grants					
Other Revenue		552,919	3,652,265		4,205,184
Investment Income	1,086	2,076			3,162
Gain (Loss) Equity Investment (Note)					
	2,434,061	2,038,944	3,652,265		8,125,270
EXPENSE					
Salaries					
Teachers	39,230	811,854			851,084
Principals and Vice-Principals					
Educational Assistants	4,573	4,074			8,647
Support Staff	83,615	341,016			424,631
Other Professionals	61,673	79,127			140,800
Substitutes		23,788			23,788
	189,091	1,259,859			1,448,950
Employee Benefits	26,956	320,913			347,869
Services and Supplies	2,218,024	486,946	3,652,265		6,357,235
	2,434,071	2,067,718	3,652,265		8,154,054
NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS	-10	-28,774			-28,784
INTERFUND TRANSFERS					
Capital Assets Purchased	10	-44,671			-44,661
Other					
	10	-44,671			-44,661
NET REVENUE (EXPENSE)		-73,445			-73,445

SCHOOL DISTRICT NO.36 (SURREY)
SPECIAL PURPOSE FUNDS
CHANGES IN MINISTRY OF EDUCATION DESIGNATED SPECIAL PURPOSE FUNDS
PERIOD ENDED September 30, 2015

SCHEDULE B2

		207 ANNUAL FACILITY GRANT AZ	250 SPECIAL EDUCATION EQUIPMENT BH	305 DAUGHTERS & SISTERS P.L.E.A. PROGRAM AK	385 ADOLESCENT DAY TREATMENT PROGRAM AG	390 ADOLESCENT PSYCHIATRIC UNIT AD	353 WAYPOINT SUBSTANCE HOUSE AL	IPÉ AQ	ATTENDANCE SUPPORT AS	TOTAL
DEFERRED CONTRIBUTIONS										
DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR	BEG		67,357	28,429	20,818	21,477	27,953	1,297,802	409,657	1,873,493
Add: Contributions received										
Provincial Grants - Ministry of Education	RME	2,563,090		28,643	12,745	7,185	7,757			2,619,420
Provincial Grants - Other	RBC									
Federal Grants	RGC									
Other Revenue	ROT									
Investment Income	RIN	1,086								1,086
Transfer Bylaw to AFG										
		<u>2,564,176</u>		<u>28,643</u>	<u>12,745</u>	<u>7,185</u>	<u>7,757</u>			<u>2,620,506</u>
Less: Allocated to Revenue		2,268,874	18,613	11,040	24,388	12,425	7,642	38,343	52,736	2,434,061
Recovered										
DEFERRED CONTRIBUTIONS, END OF YEAR		<u>295,302</u>	<u>48,744</u>	<u>46,032</u>	<u>9,175</u>	<u>16,237</u>	<u>28,068</u>	<u>1,259,459</u>	<u>356,921</u>	<u>2,059,938</u>
REVENUE AND EXPENSE										
REVENUE										
Provincial Grants - Ministry of Education	RME	2,267,788	18,613	11,040	24,388	12,425	7,642	38,343	52,736	2,432,975
Provincial Grants - Other	RBC									
Federal Grants	RGC									
Other Revenue	ROT									
Investment Income	RIN	1,086								1,086
		<u>2,268,874</u>	<u>18,613</u>	<u>11,040</u>	<u>24,388</u>	<u>12,425</u>	<u>7,642</u>	<u>38,343</u>	<u>52,736</u>	<u>2,434,061</u>
EXPENSE										
Salaries										
Teachers	ETS			8,759	17,482	7,499	5,490			39,230
Principals and Vice-Principals	EAS									
Educational Assistants	ESA				2,516	2,057				4,573
Support Staff	ESC	83,615								83,615
Other Professionals	ESP							18,356	43,317	61,673
Substitutes	ESU									
		<u>83,615</u>		<u>8,759</u>	<u>19,998</u>	<u>9,556</u>	<u>5,490</u>	<u>18,356</u>	<u>43,317</u>	<u>189,091</u>
Employee Benefits	EEB	4,714		1,798	3,812	2,869	1,500	2,844	9,419	26,956
Services and Supplies	ESR	2,180,555	18,613	483	578		652	17,143		2,218,024
		<u>2,268,884</u>	<u>18,613</u>	<u>11,040</u>	<u>24,388</u>	<u>12,425</u>	<u>7,642</u>	<u>38,343</u>	<u>52,736</u>	<u>2,434,071</u>
NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS		<u>-10</u>								<u>-10</u>
INTERFUND TRANSFERS										
Capital Assets Purchased	ECA	10								10
Other (Note)	EIT									
		<u>10</u>								<u>10</u>
NET REVENUE (EXPENSE)										

(1) TF Schedule B1

**SCHOOL DISTRICT NO.36 (SURREY)
SPECIAL PURPOSE FUNDS
CHANGES IN OTHER TRUST FUNDS
PERIOD ENDED September 30, 2015**

SCHEDULE B3

		600 SCHOOL MEALS	LEARNING IMPROVEMENT FUND	READY SET LEARN	STRONG START	641 FRENCH	640 LITERACY INNOVATION	601 COMMUNITY SCHOOLS	645 INTENSIVE CORE FRENCH	602 INNER CITY SCHOOLS
		AE	AN	AO	AP	AT	AU	AX	AY	BE
DEFERRED CONTRIBUTIONS										
DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR	BEG		50,174	66,231	38,888	115,924	225,797	1,308,076	33,899	313,184
dd: Contributions received										
Provincial Grants - Ministry of Education	RME	213,600	1,222,790	174,930	515,200			172,175	11,430	
Provincial Grants - Other	RBC									
Federal Grants	RGC									
Other Revenue	ROT	6,934						212,230		
Investment Income	RIN									
		<u>220,534</u>	<u>1,222,790</u>	<u>174,930</u>	<u>515,200</u>			<u>384,405</u>	<u>11,430</u>	
ess: Allocated to Revenue		159,366	975,294	27,348	90,371	20,619		402,454	15,107	10,679
Recovered										
DEFERRED CONTRIBUTIONS, END OF YEAR		<u>61,168</u>	<u>297,670</u>	<u>213,813</u>	<u>463,717</u>	<u>95,305</u>	<u>225,797</u>	<u>1,290,027</u>	<u>30,222</u>	<u>302,505</u>
REVENUE AND EXPENSE										
REVENUE										
Provincial Grants - Ministry of Education	RME	152,432	975,294	27,348	90,371	20,619		190,224	15,107	10,679
Provincial Grants - Other	RBC									
Federal Grants	RGC									
Other Revenue	ROT	6,934						212,230		
Investment Income	RIN									
		<u>159,366</u>	<u>975,294</u>	<u>27,348</u>	<u>90,371</u>	<u>20,619</u>		<u>402,454</u>	<u>15,107</u>	<u>10,679</u>
EXPENSE										
Salaries										
Teachers	ETS		763,434	15,038		5,376		9,875		8,499
Principals and Vice-Principals	EAS									
Educational Assistants	ESA		4,074							
Support Salaries	ESC	65,124	369		44,857			186,595		
Other Professionals	ESP	17,067			4,334			57,726		
Substitutes	ESU	4,084	17,982		1,722					
		<u>86,275</u>	<u>785,859</u>	<u>15,038</u>	<u>50,913</u>	<u>5,376</u>		<u>254,196</u>		<u>8,499</u>
Employee Benefits	EEB	27,038	189,435	1,068	25,499	970		67,763		2,180
Services and Supplies	ESR	46,053		11,242	13,959	14,273		80,495	15,107	
		<u>159,366</u>	<u>975,294</u>	<u>27,348</u>	<u>90,371</u>	<u>20,619</u>		<u>402,454</u>	<u>15,107</u>	<u>10,679</u>
NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS										
INTERFUND TRANSFERS										
Capital Assets Purchased	ECA									
Other (Note)	EIT									
NET REVENUE (EXPENSE)										

**SCHOOL DISTRICT NO.36 (SURREY)
SPECIAL PURPOSE FUNDS
CHANGES IN OTHER TRUST FUNDS
PERIOD ENDED September 30, 2015**

SCHEDULE B3

		GANG PREVENTION	COYOTE CREEK BEP	650 DONATIONS	651 PAC CONTRIBUTIONS	TOTAL
		BG	BT	BP/BQ/BR/BS	BW	
DEFERRED CONTRIBUTIONS						
DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR	BEG		36,750	1,020,347	337,749	3,547,019
Add: Contributions received						
Provincial Grants - Ministry of Education	RME					2,310,125
Provincial Grants - Other	RBC					
Federal Grants	RGC					
Other Revenue	ROT			299,151		518,315
Investment Income	RIN			2,076		2,076
				301,227		2,830,516
Less: Allocated to Revenue			1,875	298,813	37,018	2,038,944
Recovered						
DEFERRED CONTRIBUTIONS, END OF YEAR			34,875	1,022,761	300,731	4,338,591
REVENUE AND EXPENSE						
REVENUE						
Provincial Grants - Ministry of Education	RME					1,482,074
Provincial Grants - Other	RBC		1,875			1,875
Federal Grants	RGC					
Other Revenue	ROT			296,737	37,018	552,919
Investment Income	RIN			2,076		2,076
			1,875	298,813	37,018	2,038,944
EXPENSE						
Salaries						
Teachers	ETS	8,584		1,048		811,854
Principals and Vice-Principals	EAS					
Educational Assistants	ESA					4,074
Support Salaries	ESC	44,071				341,016
Other Professionals	ESP					79,127
Substitutes	ESU					23,788
		52,655		1,048		1,259,859
Employee Benefits	EEB	6,928		32		320,913
Services and Supplies	ESR	13,862	1,875	287,714	2,366	486,946
		73,445	1,875	288,794	2,366	2,067,718
NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS		-73,445		10,019	34,652	-28,774
INTERFUND TRANSFERS						
Capital Assets Purchased	ECA			-10,019	-34,652	-44,671
Other (Note)	EIT					
				-10,019	-34,652	-44,671
NET REVENUE (EXPENSE)		-73,445		-10,019	-34,652	-73,445



SCHOOL DISTRICT NO. 36 (SURREY)

Schedule 3 (d)

of the

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: 2016/2017 BOARD AUTHORIZED COURSES

The Ministry of Education requires that every year the Board of Education approve applications for Board Authorized Courses. Schools have submitted the attached courses for approval for the 2016-2017 school year.

The information was presented to the Board of Education at the Regular Board meeting of 2015-10-22.

IT IS RECOMMENDED:

THAT the Board of Education approve the following Board Authorized Courses for the 2016/2017 school year:

- Writing 11
- Linguistics 11

Submitted by:

Dr. E.M. Carlson, Director of Instruction

Approved by:

Dr. J. Tinney, Superintendent

Encl

X



APPLICATIONS for BOARD AUTHORIZED COURSES

2016 – 2017

- 1. Writing 11**
- 2. Linguistics 11**

SUMMARY

of

Board Authorized Courses for Board Approval

INFORMATION: Thursday, October 22, 2015
ACTION: Thursday, November 12, 2015

Board Authorized Courses are offered by the School Board to meet student needs and interests. They are authorized by the Board according to requirements set by the Ministry of Education. There is no limit to the number of Board Authorized Courses that may be used as part of the 28 credits of electives students need to fulfill the graduation requirements for the Graduation Program.

The following course has been submitted for approval by the Board:

1. Writing 11

This course intends to give students the opportunity to create an enduring understanding of their own voice and through writing, develop a sense of self awareness and world comprehension. The fostering of a love of language and literature is fundamental to the student's long term understanding. Explicitly, the course will provide opportunities for students to become better writers, more self-reflective thinkers and develop better skills to work cooperatively and collaboratively (peer and self-assessment/reflection) while building a portfolio of work that reflects their growth as writers.

As they help co-design their own learning and work with their peers to co-create the foundations and themes of the course, they will be developing exploratory, critical and analytical thinking. Ultimately, this course intends to allow students to foster a deeper, more personal understanding of the writing process (drafting, reflection and revision) and recognize their own perspective and place in the world through their written expression within a supportive, collaborative community of writers. This course is designed for students who show an interest in self-expression, writing, social media and other creative mediums not necessarily explored in depth in other courses.

- * Startup Cost: N/A
- * Sustaining Costs: N/A

BAA –WRITING 11

District Name: Surrey

District Number: SD #36

Developed by: Brandi Britney, Karen Brett, Marcy Shaw & Jennifer Koehler

Date Developed: April 2015

School Name: Fleetwood Park Sec & Panorama Ridge Sec

Principal's Name : Cory McLaughlin

Board /Authority Approval Date:

Course Name: Writing

Grade Level of Course: Grade 11

Number of Course Credits: 4 elective

Course Code: YLE –0A--S

Number of Hours of Instruction: 120

Prerequisite(s): English 8

Special Training, Facilities or Equipment Required: DVD/TV, CD player, iPads, internet access

Description

This course intends to give students the opportunity to create an enduring understanding of their own voice and through writing, develop a sense of self awareness and world comprehension. The fostering of a love of language and literature is fundamental to the student's long term understanding.

Explicitly, the course will provide opportunities for students to become better writers, more self-reflective thinkers and develop better skills to work cooperatively and collaboratively (peer and self assessment/reflection) while building a portfolio of work that reflects their growth as writers.

As they help co-design their own learning and work with their peers to co-create the foundations and themes of the course, they will be developing exploratory, critical and analytical thinking. Ultimately, this course intends to allow students to foster a deeper, more personal understanding of the writing process (drafting, reflection and revision) and recognize their own perspective and place in the world through their written expression within a supportive, collaborative community of writers. This course is designed for students who show an interest in self-expression, writing, social media and other creative mediums not necessarily explored in depth in other courses.

Rationale

The course is based upon differentiated methods of assessment, inquiry based learning, innovation, and social emotional learning inspired by students' individual passions. Writing 11 will give students the freedom and flexibility to seek out and develop their own prompts and respond in an array of writing forms.

Writing 11

BIG IDEAS

Engaging in the writing process is a vehicle for deepening understanding of complex and abstract ideas

The exploration and creation of text and story deepens understanding of one's identity, others and the world

People understand text differently depending on their worldviews and perspectives

Texts are socially, culturally, geographically, and historically constructed

Language shapes ideas and influences others

Learning Standards

Curriculum Competencies	Content
<p>Using a variety of sources, students will be expected individually and collaboratively be able to:</p> <p>Comprehend and Connect</p> <ul style="list-style-type: none"> • Access information for diverse purposes and from a variety of sources and evaluate its relevance, accuracy and reliability • Apply appropriate strategies in a variety of contexts to comprehend written, oral, visual and multi-modal texts, guide inquiry, critical thinking and extend thinking • Synthesize ideas from different texts/sources and connect to their own writing • Recognize and appreciate how different forms (poetry/narrative writing), structures (genres) and features of texts reflect different purposes, audiences and messages • Think critically, creatively and reflectively to explore their own writing • Recognize the role of personal, social and cultural contexts, values and perspectives in texts and their own writing • Construct meaningful personal connections between self, text and world 	<p>Suggested Story/Text/Themes</p> <ul style="list-style-type: none"> • Personal narrative • Short stories • Novels • Biographies/memoirs • First Nations' texts and poetry • Plays • Movies/television scripts • Journalistic pieces • Poetry • Advertisements/commercials • Blogs/podcasts <p>Strategies and Processes</p> <ul style="list-style-type: none"> • Research techniques

- Construct meaningful peer connections to facilitate and enhance own thinking and writing
- Recognize how literary elements, techniques and devices enhance and shape meaning and impact in texts and their own writing
- Identify the role of story, narrative and oral tradition in expressing First People's perspectives, values, beliefs and points of view
- Respectfully exchange ideas and viewpoints from diverse perspectives to build shared understanding and extend thinking

Create and Communicate

- Use writing and design processes to plan, develop and create engaging and meaningful literary, imaginative, poetic and informational texts for a variety of purposes and audiences
- Assess and refine texts and poetry respectfully and collaboratively to improve their clarity, effectiveness and impact according to purpose, audience and message
- Skillfully use the conventions of spelling, grammar, punctuation, literary devices, dialogue, and tone proficiently and as appropriate to the context of the writing.

- Writing process and strategies
- Metacognitive strategies
- Reading strategies
- Collaboration techniques

Language features, structures and conventions

- Syntax and sentence fluency
- Paragraph and story fluency
- Rhetorical devices
- Literary devices
- Conventions of language
- Literary techniques
- Persuasive writing elements
- Literal and inferential meaning
- Bias, propaganda, manipulation
- Paraphrasing
- Intellectual property rights

The following are possible areas of focus within the Writing 11 course

Please note that an inquiry based approach or theme focus in collaboration with student choice is recommended rather than a standard unit based model.

Reading & Researching to Create Self Awareness & Voice: Understanding the History of Influential Writers and Writing

Suggested content includes: historical forms of traditional writing genres & the criteria for each, influential writers across genres and decades, the process writers go through to create their art and subgenres of fiction, non-fiction and First Nations Orature.

Writing to Reflect: Narrative Writing

Suggested content includes: traditional and culturally diverse narrative structures of different genres including; fiction, memoirs, non-fiction (op-ed for example), First Nation storytelling, and Mythology.

Writing to Inform and Communicate: Writing for the Media, Script Writing and Writing for Social Media

Suggested content includes: all forms of script writing (news casts, plays, films, advertising, documentaries, marketing, etc.) as well as terminology associated with reporting news in the media, journalistic reporting, digital publishing (blogs, tweets, etc), podcasts, gaming and social media.

Writing for Reflection: Poetry

Suggested content includes: poetic forms (traditional and non-traditional), poetic techniques and devices and song writing.

Assessment

The goals of this course are for students to improve their craft in writing and to engage in a community of learners. Assessment practices will reinforce and enhance these goals. As in any other course, the following foundational elements of quality assessment will inform teaching and learning:

- Learning intentions
- Success criteria
- Descriptive feedback
- Peer & Self Assessment
- Questioning
- Ownership

It's recommended that students be given explicit instruction in self and peer assessment, be guided towards the thoughtful collection of artifacts that capture their learning and reflective practices that document their growth as learners. They should also be part of the process by which success criteria are determined.

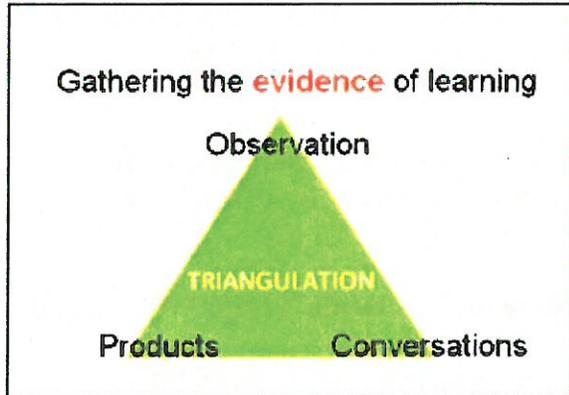
Sample forms of Assessment – *this is not an exhaustive list*
Inquiry Project/Capstone/Passion Project/Portfolio

Daily Assignments/Journals

Suggested Performance assessments: reflective journal responses, student led mini lessons, oral presentations, reports, dramatization, engagement

Suggested Personal Communication assessment: self-evaluation, peer evaluation, teacher evaluation, and critical discussion

Suggested Tools for Assessment: Ministry of Education performance standards



Learning Resources:

There are no required texts for the course. However, the following is a list of resources that the teacher and students may find useful for reference.

On-line Tutorials and Websites

1. EducationScotland.gov.uk
 - short video clips on process, conquering writer's block, and using personal experience in writing
 - includes free downloadable notes, worksheets, and exercises
2. TeachingIdeas.co.uk
 - fourteen lesson ideas for general creative writing, including prompts, quick group activities
 - fun, easy, quick ideas
3. WritersCentreNorwich.org.uk

Norwich is proud to be England's first UNESCO City of Literature, and their website reflects a deep commitment to creative writing. The site includes current articles by established and up-and-coming writers from around the world. Check out the Well Versed project for ideas on how to start a Creative Writing Club.
4. TEDtalks
 - Green, John. (2012, November 26). The Paper Town Academy: John Green at TEDxIndianapolis
 - McWhorter, John. Txtng is killing language
 - Chimanamda Ngozi. The danger of a single story
 - Barnett, Mac. Why a good book is a secret door
 - Chevalier, Tracy. Finding the story inside the painting

- Tan, Amy. Where does creativity hide?
- Green, John. (2011, November 26). Writing Advice (And Notes on Surnames Tiffany) [Youtube]
-humorous advice from John Green on the narrative and plot, using his own, childhood stories

Blogs

- MsEffie's LifeSavers – mseffie.com
This retired teacher's website is full of writing prompts, reading lists, sample student work, handouts, and advice. Everything is free, but users are asked to make a donation of \$5 to run the website.
- Smallworldathome.blogspot.ca
This large site includes prompts for elementary, secondary, and adult writers. Check out her in-site article, "100 NOT-Boring Writing Prompts for Middle and High Schoolers" (December 8, 2014), for impromptu writing prompts.
- kidstardusliteraryblog.com
Carolyn Swicegood is a writer living abroad and teaching creative writing. Her site is full of challenging lesson plans and creative writing exercises for the senior student.

Books

- Harper, Graeme. *Teaching Creative Writing*. Bloomsbury Academic, 2006.
ISBN-10: 08264477275
-essays on learning styles and writing, teaching techniques, workshop ideas, working in the field, and key issues in creative writing today
- Novel and Short Story Writer's Market 2015*. Ed. Rachel Randal. Writer's Digest Books, 2014. ISBN-10: 1-59963-841-X
-a how-to guide for getting fiction work published
- Hough, Jr., John. *The Fiction Writer's Guide to Dialogue: A Fresh Look at an Essential Ingredient of the Craft*. Allworth Press, 2015. ISBN-10: 1-62153-439-1
-Hough breaks down the dialogue style of writers such as Annie Proulx, Cormac McCarthy, and Joan Didion
- Zinsser, William. *On Writing Well: The Classic Guide to Writing Nonfiction*. Harper Collins Publishers, 2006. ISBN: 978-0-06-089154-1
-Zinsser's classic, readable writing guide
- Lamb, Sandra E. *How to Write It: A Complete Guide to Everything You'll Ever Write*. Ten Speed Press, 2011. ISBN: 978-1-60774-032-2
-an easy-to-read guide and reference for writing emails, letters, book proposals, and more
- Clabough, Casey. *Creative Writing*. Penguin Group, USA, 2014.
ISBN: 978-1-61564-501-5
-lessons and tips for writing character, plot, voice, and other elements of writing
-lists of writing prompts and low-prep, fun writing lessons
- Gallagher, Kelly. *Write Like This*. Stenhouse Publishers, USA, 2011.
ISBN 978-1-57110-896-8
- Teaching real world writing through modelling & mentor text

Resources About Teaching Creative Writing

Galchen, Rivka and Zoe Heller. "Can Writing Be Taught?" [The New York Times](#), August 19, 2014.

Menand, Louis. "Should creative writing be taught?" [The New Yorker](#), June 8, 2009.

Wallace-Segall, Rebecca. "A Passionate, Unapologetic Plea for Creative Writing in Schools". [The Atlantic](#), October 4, 2012. [theatlantic.com](#)

List of movies for CW (inspired by [flavorwire.com](#), 50 Best Films About Writers)

Shakespeare in Love (1998), directed by John Madden

Dead Poets Society (1989), directed by Peter Weir

Poetic Justice (1993), directed by John Singleton

Midnight in Paris (2011), directed by Woody Allen

The World According to Garp (1982), directed by George Roy Hill

Sylvia (2003), directed by Christine Jeffs

The Hours (2002), directed by Stephen Daldry

Finding Forrester (2000), directed by Gus Van Sant

Wonder Boys (2000), directed by Curtis Hanson

My Left Foot (1989), directed by Jim Sheridan

The Front (1976), directed by Martin Ritt

The Royal Tenebaums (2001), directed by Wes Anderson

Podcasts

[Radiotopia.com](#)

[Serial.com](#)

SUMMARY

of

Board Authorized Courses for Board Approval

INFORMATION: Thursday, October 22, 2015
ACTION: Thursday, November 12, 2015

Board Authorized Courses are offered by the School Board to meet student needs and interests. They are authorized by the Board according to requirements set by the Ministry of Education. There is no limit to the number of Board Authorized Courses that may be used as part of the 28 credits of electives students need to fulfill the graduation requirements for the Graduation Program.

The following courses have been submitted for approval by the Board:

1. Linguistics 11

Linguistics 11 is based on the inquiry approach. It is a course driven largely by the interest of the students. It is meant as a vehicle for students to explore the system of language, how language connects peoples and cultures to themselves as well as how it allows individuals to see themselves as part of a bigger system. Students often feel frustrated that schools can't offer languages that they want to engage in. This course would allow students to connect and engage with a particular language of their choice. There are three sections to this course. First, the introduction which includes the information about language systems that students will need in order to explore and make reasonable goals about their language learning. Second, the model language module allows, students to become aware of the language skills necessary to reach their goals in their choice language. The third module is where the students form an inquiry question and set goals for what they want to learn in the target language and how they will do that. This last module will require students to access materials for language learning. This may mean texts but largely will need to be done using the Internet.

* Startup Cost: N/A

* Sustaining Costs: N/A

BAA – Linguistics 11

District name: Surrey school District

District number: 36

Developed by: Hannah Quintanilla

Date Developed: June 2015

School Name: Kwantlen Park Secondary

Principal's Name: Rick Breen

Board/ Authority Approval Date:

Board/ Authority Signature:

Course name: Linguistics 11

Grade Level: 11

Number of Course Credits: 4

Number of hours of instruction: 100-120

Prerequisite (s): Grade 11 standing

Special training, facilities or equipment required: computer lab And / or access to iPad

Big Ideas:

- The exploration of language deepens understanding of self and the world
- Languages are constructed from cultural and social perspectives
- Communicating to engage and connect with others to share thinking and to reflect on experiences

Course synopsis:

Linguistics 11 is based on the inquiry approach. It is a course driven largely by the interest of the students. It is meant as a vehicle for students to explore the system of language, how language connects peoples and cultures to themselves as well as how it allows individuals to see themselves as part of a bigger system. Students often feel frustrated that schools can't offer languages that they want to engage in. This course would allow students to connect and engage with a particular language of their choice. There are three sections to this course. First, the introduction which includes the information about language systems that students will need in

order to explore and make reasonable goals about their language learning. Second, the model language module allows, students to become aware of the language skills necessary to reach their goals in their choice language. The third module is where the students form an inquiry question and set goals for what they want to learn in the target language and how they will do that. This last module will require students to access materials for language learning. This may mean texts but largely will need to be done using the Internet.

Rationale:

Our modern learner must learn to be adaptable and be able to work collaboratively with people across the globe. Collaboration across the barriers of language will be a skill that our learners need. How do we learn to communicate? The learners of today will be put into situations in the work force where they may have to teach themselves or others language skills and must know how to do that. Often current language classes are focused on fluency but not every situation requires fluency. This course is perfect for learners to want to focus on specific language sets: language for travel purposes, language for business, spoken language with no written focus or written language where spoken is already there. This course allows students to begin to connect with heritage languages not spoken at home. It would be a perfect vehicle for students to connect with language that defines their cultural background ie: Aboriginal languages.

Organizational Structure:

Unit/ Topic	Title	Time
Unit 1	Introduction to communication: <ul style="list-style-type: none"> • Language learning process • Personal and Social Implications of language 	15 Hrs
Unit 2	Language model unit <ul style="list-style-type: none"> • Language taught by teacher to illustrate language learning processes and skills 	35hrs
Unit 3	Inquiry Language <ul style="list-style-type: none"> • Students choose target language and set goals of what/ how to learn 	50 hrs
Total Hours		100-120 hrs

Unit/ Topic/Module Descriptions:

Unit 1:

In this unit students will be introduced to the structure of languages. This includes vocabulary and terms that will be needed to understand the topics needed to address during the inquiry into their choice language. Such terms include but are not exclusive to: register, dialect, accent, pidgin, and creole. Students will also learn about language families that exist and how languages change and evolve. This will include a study of how geography and geographical features affect language. As well, students will learn language acquisition theory and what affects language absorption. Students will reflect on past language learning situations and what was successful for their individual acquisition and what was not.

<p>Curricular competencies:</p> <p>Language Learning Process</p> <ul style="list-style-type: none">• Evaluate and select language learning resources• Evaluate language learning strengths and areas of need• Using knowledge of language to set realistic learning goals• Identify and compare language structures• Identify and analyse geographical influence of language• Identify and analyse language families and how languages influence each other	<p>Content:</p> <ul style="list-style-type: none">• Using language families, cognates and patterns to acquire language• identifying similarities and differences between major language groups• selecting resources that will meet their learning goals according to purpose, geography and audience
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Personal and Social Implications of language

- Understand register/ dialect and analyze it's influence on communication
- Investigate the language learning community
- Understand how culture and society affects language
- explain how language contributes to personal identity
- Use knowledge of languages to share understanding

- defining dialect and register in a language and explain how it impacts oral and written language
- exploring how concepts of formal/informal forms affect communication to a specific audience
- understanding that a language learning community can be formulated a variety of ways using internet resources, personal contact, text and video
- explaining how the history of a language and its people affect its geographical area
- discovering how language can connect you to your cultural heritage, contribute to sense of self and belonging to a global community
- extending thinking by sharing reflections of personal experiences in understanding and acquiring languages

Unit 2:

In this Unit, teacher will model language learning by teaching a target language. Students will use this experience to identify language skills of reading, writing, spoken production, spoken interaction and listening. They will identify personal challenges to their language learning and identify ways in which to overcome or strengthen these areas. Students will also use this this model language-learning module to identify areas of strength and how to use those areas to maximize language acquisition.

<p>Curricular competencies:</p> <p>Communication</p> <ul style="list-style-type: none">• Use target languages to connect with others	<p>Content:</p> <ul style="list-style-type: none">• Describing self and others in a target language• Understanding and responding to simple questions• Using basic expressions to greet and introduce others• Expressing what you and others have/ have not• Creating and using basic sentences to describe self• Expressing likes and dislikes
<p>Language Learning Process</p> <ul style="list-style-type: none">• Identify and compare language structures	<ul style="list-style-type: none">• Identifying and use the language skills speaking, listening, reading and writing in two languages (teacher model and student choice)

Unit 3:

In this unit students will pull together what they've learned in both Units 1 and 2 by choosing their own target language to learn. Student will start this unit by choosing realistic language acquisition goals that identify the language skills they wish to learn and what they want to use their language for. For example: I will acquire the ability to describe methods of transportation and talk about schedules. These goals will help them target their learning into a manageable and measurable chunk.

<p>Curricular competencies:</p> <p>Metacognition</p> <ul style="list-style-type: none">• Develop realistic goals• Communicate and reflect on goals• Develop and understanding of learning style strength and how that translates to other areas• Applying appropriate strategies in a variety of contexts in order to understand	<p>Content:</p> <ul style="list-style-type: none">• considering personal strengths and areas of need to develop realistic goals• reflecting and rewrite goals when necessary• extending assessment of skills into other areas
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Assessment Component:

Students will be evaluated using a variety of approaches, including tests, personal journals, portfolios, skill presentations, and projects.

Learning Resources:

Online resources like LiveMocha and apps like Duolingo (pending approval by LRS and LIMS) amongst others that students will discover. Students may also choose resources in target language available in print including novels, magazines and newspapers. Access to Fresh Grade will be necessary for students to keep a portfolio.

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(e)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: **ELIGIBLE SCHOOL SITES PROPOSAL 2015-2019 CAPITAL
PLAN**

A School Site Acquisition Charge (SSAC) is imposed on new eligible development units for the purpose of providing funds to assist school boards in paying the capital cost of eligible school sites. To date, 16 eligible school sites have been purchased since the inception of the SSAC in 2001.

Pursuant to the Local Government Act, an Eligible School Site Proposal (ESSP) must be prepared, and approved by the Board of Education annually. Once approved, the ESSP is referred to the City of Surrey and City of White Rock for acceptance.

Development of the ESSP involves extensive consultation with the City of Surrey and the City of White Rock staff. Both local governments provide 10-year projections for residential development consistent with their Official Community Plans, Regional Context Statements and Neighbourhood Concept Plans. That information is then used to project the number of school age children that would be generated by the additional housing units. The estimated number of school aged children is then used to estimate the number of school sites required to accommodate that demand.

Schedule B of the attached document outlines the draft 2015 ESSP, which identifies six properties, for the Board's consideration. All six properties formed a part of the approved 2014 ESSP and the values have been updated to reflect current market conditions. The six properties and values also match those included in the district's 2015/16 Five-Year Capital Plan submission to the Provincial Government.

SCHEDULE: 3(e)

TOPIC: **ELIGIBLE SCHOOL SITES PROPOSAL 2015-2019 CAPITAL PLAN**

The SSAC bylaw rate is currently set at the maximum allowed by the Local Government Act and Provincial Regulations. Therefore, no change is required to the School Site Acquisition Charge (SSAC) bylaw rate applied to new development units, based on calculations consistent with Provincial School Site Acquisition Charge Regulations.

Prior to submitting the ESSP to the Ministry of Education, the proposal must formally be referred to the City of Surrey and the City of White Rock who may:

- Pass a resolution accepting the proposed ESSP; or
- Respond in writing to the School District indicating that it does not accept the ESSP, documenting reasons for the objection.

If the Local Government fails to respond within 60 days of receiving such a request, it is deemed to have agreed to the proposed ESSP requirements.

The following information has been considered:

1. The Eligible School Site Proposal projections have been discussed with planning department staff for the City of Surrey and the City of White Rock. Municipal staff have provided updated growth projections for the period 2015/16 to 2024/25 based on the latest demographic data and market trends for housing (Schedule 'A').
2. A projection of the number of additional school age children, as defined in the *School Act*, generated by the projected eligible development units for the period 2015/16 to 2024/25 has been revised based on the new projections provided by the City of Surrey and the City of White Rock (Schedule 'A').
3. The approximate size and the number of school sites required to accommodate the number of children projected (Schedule 'B').
4. The approximate location and value of school sites (Schedule 'B').

SCHEDULE: 3(e)

TOPIC: **ELIGIBLE SCHOOL SITES PROPOSAL 2015-2019 CAPITAL PLAN**

IT IS RECOMMENDED:

THAT based on consultation with City of Surrey and the City of White Rock on the Eligible School Sites Proposal (ESSP), the Board of Education of School District No. 36 (Surrey) estimates that there will be 28,086 (33,428 including suites) development units constructed in the school district over the next 10 years (Schedule 'A' – Table 2); and

THAT these 33,428 new development units will be home to an estimated 6,634 school age children (Schedule 'A' – Table 3); and

THAT the School Board expects 3 new school sites and 3 site expansions, over the ten-year period, will be required as the result of this growth in the school district and the site acquisitions will be located as presented in Schedule 'B'; and

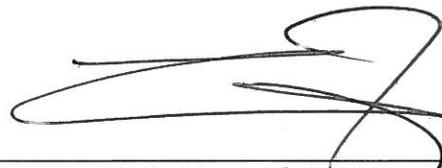
THAT according to Ministry of Education site standards presented in Schedule 'B' these sites will require in total 12.6 hectares (approx. 31.1 acres). These sites should be purchased within ten years and, at current serviced land costs, the cost is estimated at \$58,384,717; and

THAT the 2015 Eligible School Sites Proposal be forwarded to Local Government for acceptance; and

THAT pending Local Government acceptance, the 2015 Eligible School Sites Proposal, be submitted to the Ministry of Education.

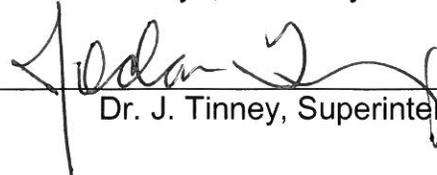
Enclosures:

Submitted by:



W.D. Noye, Secretary Treasurer

Approved by:



Dr. J. Tinney, Superintendent

2015/16 - Eligible School Site Proposal



SCHEDULE 'B' **Capital Projects Requiring New Sites**

ELIGIBLE SCHOOL SITES (General Location, Size and Estimated Serviced Land Cost)

School Site #	#074	#013	#216	#208	#209	#105	TOTALS
<i>Basis of Costs</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>
Type of Project	Expansion	Expansion	New	New	New	Site Expansion	
Grade Level	Elementary	Elementary	Elementary	Elementary	Elementary	Secondary	
<i>General Location</i>	<i>City Central Area</i>	<i>Clayton Elementary</i>	<i>South Port Kell's Centre Area</i>	<i>Grandview Centre Area</i>	<i>South West Port Kell's Area</i>	<i>Earl Marriott Secondary</i>	
Existing Capacity	200	160	0	0	0	1,500	1,860
Long Term Capacity	575	575	575	575	575	1,500	4,375
Increase in Capacity	375	415	575	575	500	-	2,440
Standard Site Size (ha)	2.9	2.9	2.9	2.9	2.9	6.3	20.8
Existing Site Area (ha)	2.19	1.57	0	0	0	4.4	8.2
Size of New Site (ha)	0.71	1.33	2.9	2.9	2.9	1.9	12.6
Bare Land Cost/ha	\$9,280,986	\$2,841,705	\$1,562,414	\$2,520,000	\$1,562,414	\$8,355,657	\$3,371,418
Serviced cost/ha	\$1,732,394	\$1,676,692	\$1,441,379	\$875,862	\$1,572,414	\$542,105	\$1,051,333
Serviced Land Cost	\$7,819,500	\$6,009,468	\$8,711,001	\$9,848,000	\$9,091,001	\$16,905,748	\$58,384,717
Bare Land Cost	\$6,589,500	\$3,779,468	\$4,531,001	\$7,308,000	\$4,531,001	\$15,875,748	\$42,614,717
Cost of servicing land	\$1,230,000	\$2,230,000	\$4,180,000	\$2,540,000	\$4,560,000	\$1,030,000	\$15,770,000

Total proposed acquisition sites (Eligible School Sites) = 6 (including 3 expansions of existing school sites and 3 new elementary school site acquisitions).

Eligible School Sites which already received Ministry capital site acquisition project approval from the Ministry of Education after September 2000 to present are not included in the above table.

Site #074 has been renamed to City Central Learning Centre. Formerly this site was called Discovery Elementary. A site expansion will still be needed to this undersized school site in the long term, to accommodate future educational needs and residential densification in Surrey's City Centre.

A site expansion to Clayton Elementary School (Site #013) has been added to the ESSP to help accommodate future residential growth planned by City of Surrey in West Clayton NCP Area.

Updated: OCTOBER 2015

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3 (f)
of the**

ADMINISTRATIVE MEMORANDUM

MEETING DATE: 2015-11-12

**TOPIC: DRAFT MOTION RE: RESPONSE TO DELEGATION – SURREY
RETIRED TEACHERS ASSOCIATION – HERITAGE COMMITTEE**

At the 2015-10-22 Board meeting the Surrey Retired Teachers Association Heritage Committee made a presentation to the Board regarding the committees work archiving historical information. The specific “ask” was:

- That the District provide adequate space for the committee to do their work.
- That the Board consider implementing a Heritage policy similar to the Vancouver School Board.

A DRAFT motion is noted below for Trustees’ consideration, in response to the delegation.

IT IS RECOMMENDED:

THAT the Board extend its appreciation to the Surrey Retired Teachers’ Association Heritage Committee for their work on archiving historical information; and

THAT the Board refer the matter to the Secretary-Treasurer, who will meet with the Heritage Committee.

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3 (g)
of the**

ADMINISTRATIVE MEMORANDUM

MEETING DATE: 2015-11-12

**TOPIC: DRAFT MOTION RE: RESPONSE TO DELEGATION – SURREY
2016 ORGANIZING COMMITTEE FOR THE WBSC XV WOMEN'S
SOFTBALL CHAMPIONSHIP**

At the 2015-10-22 Board meeting the Surrey 2016 Organizing Committee for the WBSC (World Baseball Softball Confederation) XV Women's Softball Championship made a presentation to the Board regarding the upcoming championship being held in Surrey in 2016. The specific "ask" was:

- That the District provide accommodation at the Semiahmoo Secondary School for the athletes at no cost.
- That the District support the event by supporting contests, an adopt-a-nation campaign, allow presentations and the distribution of promotional material.

A DRAFT motion is noted below for Trustees' consideration, in response to the delegation.

IT IS RECOMMENDED:

THAT the Board extend its appreciation to the Surrey 2016 Organizing Committee for the WBSC (World Baseball Softball Confederation) XV Women's Softball Championship for their work hosting the 2016 WBSC XV Women's Softball Championship in Surrey; and

THAT the Board refer the matter to the Secretary-Treasurer, who will meet with the Organizing Committee.

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

Schedule 3(h)
of the

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: **CAPITAL PROJECT BYLAW NO. 126943 – ROUTINE CAPITAL 2015/16: MECHANICAL SYSTEM UPGRADES AND PORTABLE UPGRADES FOR PORTABLE CLASSROOMS/REMEDIATION**

At the Regular Board Meeting held on 2015-09-17 the Board approved the 2015/2016 Routine Capital Plan Submission. The Board of Education of School District No. 36 (Surrey) received a letter from the Ministry of Education dated 2015-10-29 confirming capital funding of up to \$560,000 for Routine Capital Project(s): Mechanical System Upgrades and Portable Upgrades for Portable Classrooms/Remediation – Mechanical Project No. 126943. This requires the Board to adopt the bylaw.

<u>Project No.</u>	<u>Project Description</u>	<u>Amount</u>
126943	Mechanical System Upgrades and Portable Upgrades	\$560,000.

IT IS RECOMMENDED:

THAT Capital Project Bylaw No. 126943 be given three (3) readings at this meeting (vote must be unanimous).

BYLAW RECOMMENDATION:

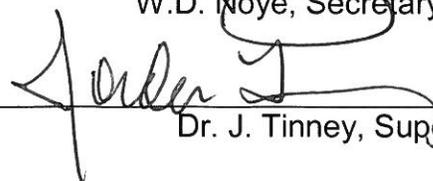
1. THAT Capital Project Bylaw No. 126943 be approved as read a first time.
2. THAT Capital Project Bylaw No. 126943 be approved as read a second time.
3. THAT Capital Project Bylaw No. 126943 be approved as read a third time and finally adopted.

Enclosures: Submitted by:



W.D. Moye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent

**CAPITAL BYLAW NO. 126943
MECHANICAL SYSTEM UPGRADES AND PORTABLE UPGRADES
FOR PORTABLE CLASSROOMS/REMEDATION**

A BYLAW by the Board of Education of School District No. 36 (Surrey) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126943.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$560,000 for Project No. 126943 is hereby adopted.
- 2. This Bylaw may be cited as School District No. 36 (Surrey) Capital Bylaw No. 126943.

READ A FIRST TIME THE 12TH DAY OF NOVEMBER, 2015;
READ A SECOND TIME THE 12TH DAY OF NOVEMBER, 2015;
READ A THIRD TIME, PASSED AND ADOPTED THE 12TH DAY OF NOVEMBER, 2015.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 36 (Surrey) Capital Bylaw No. 126943 adopted by the Board the 12th day of November, 2015.

Secretary-Treasurer



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(i)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: **ROUTINE CAPITAL PROJECT FUNDING AGREEMENT (126943)
– MECHANICAL SYSTEM UPGRADES AND PORTABLE
UPGRADES FOR PORTABLE CLASSROOMS/REMEDIATION**

The Board of Education of School District No. 36 (Surrey) received a letter from the Ministry of Education dated 2015-10-29 confirming capital funding of up to \$560,000 for Routine Capital Project(s): Mechanical System Upgrades and Portable Upgrades for Portable Classrooms/Remediation – Mechanical Project No. 126943. This requires a signed Routine Capital Project Funding Agreement.

The funds will contribute to extending the life of District's facilities and school-based assets and help support healthy, efficient schools for students, teachers and staff.

The Board is now required to ratify submission of the Routine Capital Project Funding Agreement for the completion of the project. The adoption of the recommended motion below will bind the Board in the amount of \$560,000 Routine Capital Project Funding.

The Board is to complete the project within the above approved funding.

IT IS RECOMMENDED:

THAT the Board, subject to government approval, ratify the Routine Capital Project Funding Agreement (126943) in the amount of \$560,000.

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(j)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: **CAPITAL PROJECT BYLAW NO. 126944 – ROUTINE CAPITAL
2015/16: ROOF REPLACEMENT AND REPAIRS FOR
PORTABLE CLASSROOMS/REMEDICATION**

At the Regular Board Meeting held on 2015-09-17 the Board approved the 2015/2016 Routine Capital Plan Submission. The Board of Education of School District No. 36 (Surrey) received a letter from the Ministry of Education dated 2015-10-29 confirming capital funding of up to \$330,000 for Routine Capital Project(s): Roof Replacement and Repairs for Portable Classrooms/Remediation – Roof Project No. 126944. This requires the Board to adopt the bylaw.

<u>Project No.</u>	<u>Project Description</u>	<u>Amount</u>
126944	Roof Replacement and Repairs for Portable Classrooms/Remediation	\$330,000.

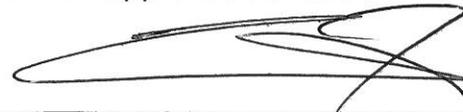
IT IS RECOMMENDED:

THAT Capital Project Bylaw No. 126944 be given three (3) readings at this meeting (vote must be unanimous).

BYLAW RECOMMENDATION:

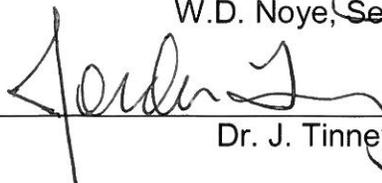
1. THAT Capital Project Bylaw No. 126944 be approved as read a first time.
2. THAT Capital Project Bylaw No. 126944 be approved as read a second time.
3. THAT Capital Project Bylaw No. 126944 be approved as read a third time and finally adopted.

Enclosures: Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent

**CAPITAL BYLAW NO. 126944
ROOF REPLACEMENT AND REPAIRS
FOR PORTABLE CLASSROOMS/REMEDICATION**

A BYLAW by the Board of Education of School District No. 36 (Surrey) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126944.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$330,000 for Project No. 126944 is hereby adopted.
2. This Bylaw may be cited as School District No. 36 (Surrey) Capital Bylaw No. 126944.

READ A FIRST TIME THE 12TH DAY OF NOVEMBER, 2015;
READ A SECOND TIME THE 12TH DAY OF NOVEMBER, 2015;
READ A THIRD TIME, PASSED AND ADOPTED THE 12TH DAY OF NOVEMBER, 2015.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 36 (Surrey) Capital Bylaw No. 126944 adopted by the Board the 12th day of November, 2015.

Secretary-Treasurer



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(k)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: **ROUTINE CAPITAL PROJECT FUNDING AGREEMENT (126944)
– ROOF REPLACEMENT AND REPAIRS FOR PORTABLE
CLASSROOMS/REMEDIATION**

The Board of Education of School District No. 36 (Surrey) received a letter from the Ministry of Education dated 2015-10-29 confirming capital funding of up to \$330,000 for Routine Capital Project(s): Roof Replacement and Repairs for Portable Classrooms/ Remediation – Roof Project No. 126944. This requires a signed Routine Capital Project Funding Agreement.

The funds will contribute to extending the life of District's facilities and school-based assets and help support healthy, efficient schools for students, teachers and staff.

The Board is now required to ratify submission of the Routine Capital Project Funding Agreement for the completion of the project. The adoption of the recommended motion below will bind the Board in the amount of \$330,000 Routine Capital Project Funding.

The Board is to complete the project within the above approved funding.

IT IS RECOMMENDED:

THAT the Board, subject to government approval, ratify the Routine Capital Project Funding Agreement (126944) in the amount of \$330,000.

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(I)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: **CAPITAL PROJECT BYLAW NO. 126945 – ROUTINE CAPITAL
2015/16: BUILDING ENVELOPE IMPROVEMENTS FOR
PORTABLE CLASSROOMS/ REMEDIATION**

At the Regular Board Meeting held on 2015-09-17 the Board approved the 2015/2016 Routine Capital Plan Submission. The Board of Education of School District No. 36 (Surrey) received a letter from the Ministry of Education dated 2015-10-29 confirming capital funding of up to \$300,000 for Routine Capital Project(s): Building Envelope Improvements for Portable Classrooms/Remediation – Building Project No. 126945. This requires the Board to adopt the bylaw.

<u>Project No.</u>	<u>Project Description</u>	<u>Amount</u>
126945	Building Envelope Improvements for Portable Classrooms/Remediation	\$300,000.

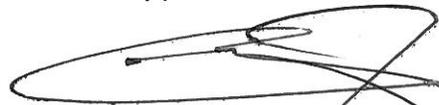
IT IS RECOMMENDED:

THAT Capital Project Bylaw No. 126945 be given three (3) readings at this meeting (vote must be unanimous).

BYLAW RECOMMENDATION:

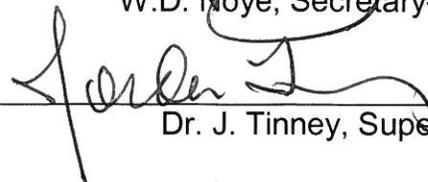
1. THAT Capital Project Bylaw No. 126945 be approved as read a first time.
2. THAT Capital Project Bylaw No. 126945 be approved as read a second time.
3. THAT Capital Project Bylaw No. 126945 be approved as read a third time and finally adopted.

Enclosures: Submitted by:



W.D. Moye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent

**CAPITAL BYLAW NO. 126945
BUILDING ENVELOPE IMPROVEMENTS
FOR PORTABLE CLASSROOMS/REMEDICATION**

A BYLAW by the Board of Education of School District No. 36 (Surrey) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126945.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$300,000 for Project No. 126945 is hereby adopted.
- 2. This Bylaw may be cited as School District No. 36 (Surrey) Capital Bylaw No. 126945.

READ A FIRST TIME THE 12TH DAY OF NOVEMBER, 2015;
READ A SECOND TIME THE 12TH DAY OF NOVEMBER, 2015;
READ A THIRD TIME, PASSED AND ADOPTED THE 12TH DAY OF NOVEMBER, 2015.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 36 (Surrey) Capital Bylaw No. 126945 adopted by the Board the 12th day of November, 2015.

Secretary-Treasurer



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(m)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: **ROUTINE CAPITAL PROJECT FUNDING AGREEMENT (126945)
– BUILDING ENVELOPE IMPROVEMENTS FOR PORTABLE
CLASSROOMS/REMEDIATION**

The Board of Education of School District No. 36 (Surrey) received a letter from the Ministry of Education dated 2015-10-29 confirming capital funding of up to \$300,000 for Routine Capital Project(s): Building Envelope Improvements for Portable Classrooms/ Remediation – Building Project No. 126945. This requires a signed Routine Capital Project Funding Agreement.

The funds will contribute to extending the life of District’s facilities and school-based assets and help support healthy, efficient schools for students, teachers and staff.

The Board is now required to ratify submission of the Routine Capital Project Funding Agreement for the completion of the project. The adoption of the recommended motion below will bind the Board in the amount of \$300,000 Routine Capital Project Funding.

The Board is to complete the project within the above approved funding.

IT IS RECOMMENDED:

THAT the Board, subject to government approval, ratify the Routine Capital Project Funding Agreement (126945) in the amount of \$300,000.

Enclosures:

Submitted by:

Approved by:

W.D. Noye, Secretary-Treasurer

Dr. J. Tinney, Superintendent

Trustee Reports

Surrey Board of Education trustees are kept very busy supporting schools and students, as well as representing district interests in the community. The following is a summary of the most recent trustee activities on behalf of the district.

Trustees attended the following district and community events:

- Annual Retirement Dinner
- The Annual District Halloween Patrol; and
- Remembrance Day Ceremonies at the White Rock, Crescent Beach, Cloverdale and Whalley Legions

We attended several school events including:

- Reading with students at Cindrich Elementary
- Performances of school songs at the Bell Centre
- A retirement event at James Ardiel Elementary
- A dinner for Taiwanese students visiting the District; and
- A Trustee helped chaperone the Taiwanese students on a trip to Victoria

Trustees also participated in several meetings:

- District Parents Advisory Committee
- iDEAS 36 Student Leadership
- Public Relations – School Naming Committee
- Teachers' Qualification Service
- BC School Trustees Association Provincial Council
- The Elementary Principal Selection Committee
- Budget Committee; and
- The Food Action Coalition Committee

Trustees attended the Capital Tour hosted by the District's Business Management Services and toured and received reports on the following capital projects and renovations completed in the past year: Resource and Education Centre, North Surrey Learning Centre, Panorama Secondary, J. T. Brown Elementary, and the Cloverdale Learning Centre.

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

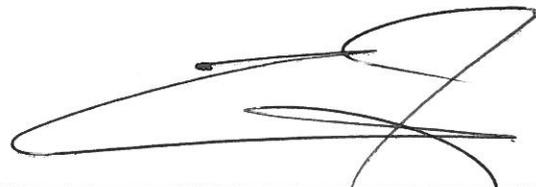
MEETING DATE: 2015-11-12

TOPIC: **PROGRESS REPORT – ACTIVE CAPITAL PROJECTS**

The attached report is submitted in accordance with Board direction given on 1992-02-27.

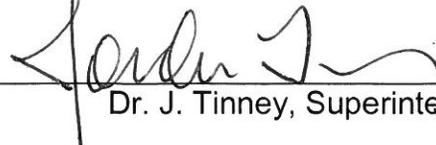
Enclosures:

Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)

PROGRESS REPORT - ACTIVE CAPITAL PROJECTS

As of November 12, 2015

Please note that the completion/occupancy dates showing are target dates, based on known circumstances. These dates may well change if they prove to be unrealistic.

Site #001 – Hjorth Road Elementary (Seismic Upgrade)

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed.

Site #059 – Riverdale Elementary (Seismic Upgrade)

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed;
- Ministry mandated Feasibility Study completed.

Site #140 – Martha Jane Norris Elementary (Addition)

- Planning Funds were approved in the 2003/2006 Capital Plan for an addition to increase capacity from 80K + 425 to 80K + 550 student spaces in year 2 (2004-05);
- Phase I of a 2 phase Ministry mandated Feasibility Study underway;
- 2004-08-24 the Board approved an amendment to the Ministry 2004-2008 Five Year Capital Plan approving that the funding year for the addition to Chimney Hill Elementary (from year three 2006/2007 to year one 2004/2005) and the funding year for the addition to Martha Jane Norris (from year one 2004/2005 to year three 2006/2007) be changed.

Site #153 Adams Road Elementary (Addition)

- 2013-02-14 Board appointed KMBR Architects & Planners Inc. to prepare a Project Definition Report (PDR);
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed KMBR Architects & Planners Inc. as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-09 Board approved sketch plans;
- 2014-10-23 Ministry of Education approved CPFA;
- 2015-05-14 Bid closing date;

Cont'd...

- 2015-06-04 Board approved contract award to Olivit Construction Ltd.;
- 2016-06 Anticipated completion.

Site #177 Grandview Heights Area Secondary (New School)

- 2013-02-14 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR).

Site #188 Morgan Elementary (Addition)

- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed Craven Huston Powers Architects as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-05-26 Bid closing date (Additions at Site #188 and #189 are tendered together);
- 2015-06-18 Board approved contract award to Boston Construction Corp.;
- 2016-03 Anticipated completion.

Site #189 Rosemary Heights Elementary (Addition)

- 2013-02-14 Board appointed Grant + Sinclair Architects to prepare a Project Definition Report (PDR);
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed Craven Huston Powers Architects as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-05-26 Bid closing date (Additions at Site #188 and #189 are tendered together);
- 2015-06-18 Board approved contract award to Boston Construction Corp.;
- 2016-01 Anticipated completion.

Site #215 Clayton North Area Secondary (New School)

- 2013-02-14 Board approved KMBR Architects & Planners Inc to prepare a Project Definition Report (PDR);
- 2013-02-15 BC Government announced project support;
- 2013-02-28 Board appointed KMBR Architects & Planners Inc. as Project Architect;
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board approved Capital Amendment Bylaw – New School;
- 2014-10-09 Board approved Capital Amendment Bylaw (Restricted Capital) – New School;

- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-11-02 Ministry of Education approval to proceed to tender;
- 2015-12-08 Bid closing date.

Site #287 Resource and Education Centre (New Facility)

- 2013-10-10 Board appointed Craven Huston Powers Architects as Project Architect;
- 2013-11-14 Board approved sketch plans;
- 2014-02-20 Bid closing date;
- 2014-02-27 Board approved contract award to Olivit Construction Ltd.;
- 2015-11 Anticipated completion.

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4 (c)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: **REPORT ON BUSINESS DEVELOPMENT FINANCIAL ACTIVITY
FOR THE TWELVE MONTHS ENDED 2015-06-30**

At its 2002-11-28 Regular meeting, the Board adopted the following motion:

“THAT WHEREAS the Board has two (2) policies covering corporate sponsorship: Policy #10800 - *Education, Business, Community Partnerships*, and Policy #10815 – *Business Development*; and WHEREAS the Board has received reports in the past around the corporate sponsorship activities including the four (4) main categories: filming; foundations and corporate donations; promotional programs; and facility rentals; and WHEREAS concerns have been expressed to Trustees by parents, staff and community representatives regarding the disbursement of the funds raised through corporate sponsorship activities; and WHEREAS the Board would like to ensure that clear information is provided to students, parents, staff and the community about the financial rewards and individual school benefits that are realized through corporate sponsorship programs.
THEREFORE BE IT RESOLVED THAT Administration provide quarterly reports to the Board regarding the corporate sponsorship activities in the school district with full disclosure of the funds and the allocation of proceeds realized in these endeavours.”

At its 2005-04-14 meeting, the Board revised this motion, directing staff to provide semi-annual instead of quarterly reports.

In light of the above motion referencing two policies, it is important to note that school district achieves its Business Development revenue through the administration of three policies:

- Policy #10800 – *Education, Business, Community Partnerships*;
- Policy #10805 – *Promotion of External Agencies Through Schools*; and
- Policy #10815 – *Business Development*.

Staff have prepared the following schedules in relation to the Business Development operations for the six months ended 2015-06-30.

- Revenue, By Project (**Schedule A**).
- Donations-In-Kind, By Project (**Schedule B**).
- Disbursement of Discretionary Funds to School (**Schedule C**).

Cont'd...

MEETING DATE: 2015-11-12

SCHEDULE: 4 (c)

TOPIC: REPORT ON BUSINESS DEVELOPMENT FINANCIAL ACTIVITY
FOR THE TWELVE MONTHS ENDED 2015-06-30

The overall benefit generated by the Business Development operations for the six month period ended 2015-06-30 is summarized from the attached reports as follows:

	Six Months Ended June 30, 2015	Twelve Months Ended June 30, 2015	Six Months Ended June 30, 2014	Twelve Months Ended June 30, 2014
Funding Sources & Applications	\$	\$	\$	\$
Revenue (Schedule A)	1,650,316	3,184,013	857,385	2,090,908
Donations-In-Kind Received (Schedule B)	379,749	719,632	451,599	801,560
Net Revenue & Other Benefits	2,030,065	3,903,645	1,308,984	2,892,468
Indirect Salaries & Benefit Expense (1)				
Salaries	75,858	159,924	77,486	152,620
Employee Benefits	22,122	37,523	16,186	30,248
	97,980	197,447	93,672	182,868
Net Overall Benefits Realized (2)	1,932,085	3,706,198	1,175,312	2,669,100

Business Development operations are defined to include financial activities empowered by Policy #10800 - *Education, Business Community Partnerships*, Policy #10805 - *Promotion of External Agencies Through Schools* and Policy #10815 - *Business Development*. This report does not include fundraising activities conducted by schools and programs.

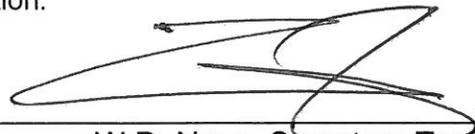
The above attribution of indirect salaries and employee benefit expenses for the operation of the department does not include a provision for supplies, services and facilities, as they are not considered significant or material in nature to the analysis. Staff costs are allocated to Business Development proportionate to the time that department management has estimated is dedicated to the activity.

IT IS RECOMMENDED:

THAT the Board receive the Report on Business Development Financial Activity for the twelve months ended 2015-06-30, for information.

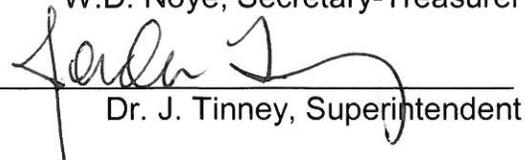
Enclosures:

Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent

LR/jj

**SCHEDULE A
CASH DONATIONS**

**REPORT ON BUSINESS DEVELOPMENT FINANCIAL ACTIVITY
FOR THE SIX MONTHS ENDED JUNE 30, 2015**

Class	School/Department	Jan-Jun 2015	Jul-Dec 2014	2014-15
CSP	Aboriginal Clubs/Windspeaker	\$ -	\$ 45,000	\$ 45,000
	After School Programs	256,816	270,200	\$ 527,016
	Attendance Matters	108,769	57,062	\$ 165,831
	BLAST	500	-	\$ 500
	CONNECT	500	-	\$ 500
	Camps	-	1,301	\$ 1,301
	General	-	75,520	\$ 75,520
	Girls in Action / Sticks & Stars	45,910	26,700	\$ 72,610
	Jumpstart Academny	61,510	202,500	\$ 264,010
	Play On	-	32,000	\$ 32,000
	Partner Program Donations	18,032	-	\$ 18,032
	REACH	-	30,000	\$ 30,000
	Safe Schools	20,000	-	\$ 20,000
CSP Total		\$ 512,037	\$ 740,283	\$ 1,252,320
School/Other	Aboriginal Education Programs	\$ 54,000	\$ 8,800	\$ 62,800
	Career Education Programs	6,000	3,000	\$ 9,000
	Commerical Filming	20,304	8,136	\$ 28,440
	Distribution of Materials	22,898	8,865	\$ 31,763
	Dry Grad	23,081	-	\$ 23,081
	Education Services	22,000	55,400	\$ 77,400
	Field Trip Programs	515	2,000	\$ 2,515
	Food Programs	160,133	61,758	\$ 221,891
	General	360	-	\$ 360
	Grants - General	8,000	-	\$ 8,000
	Jazz Festival	14,542	-	\$ 14,542
	Lottery	11,620	8,538	\$ 20,158
	Miscellaneous General Donations	153,797	3,391	\$ 157,188
	Partner Program Donations	12,300	218,500	\$ 230,800
	Safe Schools	466,099	12,500	\$ 478,599
	Sales Programs	6,286	4,631	\$ 10,917
	Scholarships	19,250	2,000	\$ 21,250
	School Based Porgrams	84,804	395,895	\$ 480,699
	Transit	52,290	-	\$ 52,290
School/Other Total		\$ 1,138,279	\$ 793,414	\$ 1,931,693
Grand Total		\$ 1,650,316	\$ 1,533,697	\$ 3,184,013

**REPORT ON BUSINESS DEVELOPMENT FINANCIAL ACTIVITY
FOR THE SIX MONTHS ENDED JUNE 30, 2015**

Class	School/Department	Jan-Jun 2015	Jul-Dec 2014	2014-15
CSP	After-School Programs	\$ 20,300	\$ 51,800	\$ 72,100
	Attendance Matters	-	1,210	1,210
	Community Schools Partnership	-	3,800	3,800
	Education Services	-	2,000	2,000
	Girls In Action	600	-	600
	Jumpstart Academy	5,600	9,200	14,800
	Miscellaneous	1,650	-	1,650
	PAWS	-	2,500	2,500
	School Based Programs	45,000	-	45,000
	Sticks and Stars	400	200	600
CSP Total		\$ 73,550	\$ 70,710	\$ 144,260
School/Other	After-School Programs	20,500	-	20,500
	Field Trips	3,400	1,300	4,700
	Food Programs	10,000	-	10,000
	Jazz Festival	74,500	-	74,500
	Kids Up Front	-	1,030	1,030
	Scholarship	500	500	1,000
	School Based Programs	177,299	230,623	407,922
	Summer Programs	20,000	35,720	55,720
School/Other Total		\$ 306,199	\$ 269,173	\$ 575,372
Grand Total		\$ 379,749	\$ 339,883	\$ 719,632

**REPORT ON BUSINESS DEVELOPMENT FINANCIAL ACTIVITY
FOR THE SIX MONTHS ENDED JUNE 30, 2015**

School	Program	Amount
Clayton Elementary	Maker Space	\$ 5,000
Cougar Creek Elementary	Community Through Literacy	5,000
Earl Marriott Secondary	Drumbeat	3,100
Ellendale Elementary	Drumbeat	2,267
Envery Creek Secondary	Building a Bridge for at Risk Students	7,200
Georges Vanier Elementary	Skills for Life	5,000
Harold Bishop Elementary	Swimming Lessons	5,000
Holly Elementary	Learning Garden	4,000
James Ardiel Elementary	Lego Mindstorm	3,625
Mary Jane Shannon Elementary	VSO Connects	750
Old Yale Road Elementary	Swimming Lessons	4,500
Queen Elizabeth Secondary	Networks	10,000
Ray Shepherd Elementary	Celebration of Imagination	5,000
Rosemary Heights Elementary	Mindful Me	2,500
Sullivan Heights Secondary	Drumbeat	6,048
Surrey Traditional Elementary	Young Actors	5,000
Tamanawis Secondary	Challenge Day	10,000
TOTAL		\$ 83,990

BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)

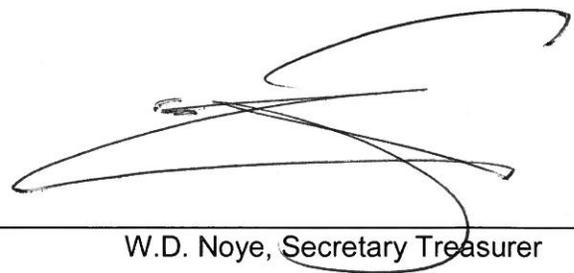
Schedule 4 (d)
of the
ADMINISTRATIVE MEMORANDUM
(Regular)

MEETING DATE: 2015-11-12

TOPIC: CLASS SIZE AND COMPOSITION REPORT

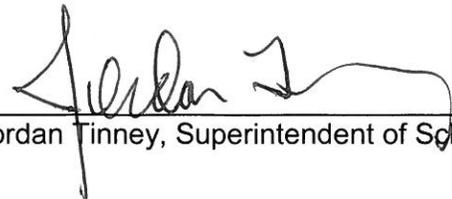
The attached reports indicate the current class size and composition in our schools, and are submitted to the Board for information.

Submitted by: _____



W.D. Noye, Secretary Treasurer

Approved by: _____



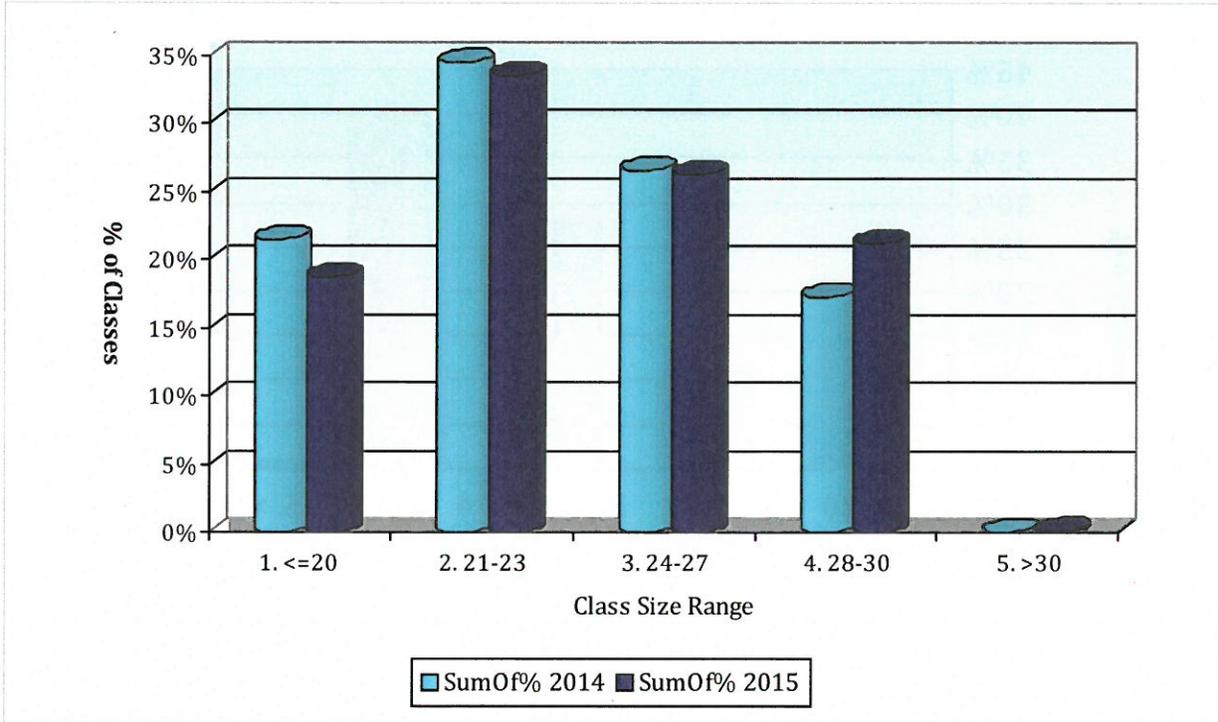
Dr. Jordan Tinney, Superintendent of Schools

Enclosures:

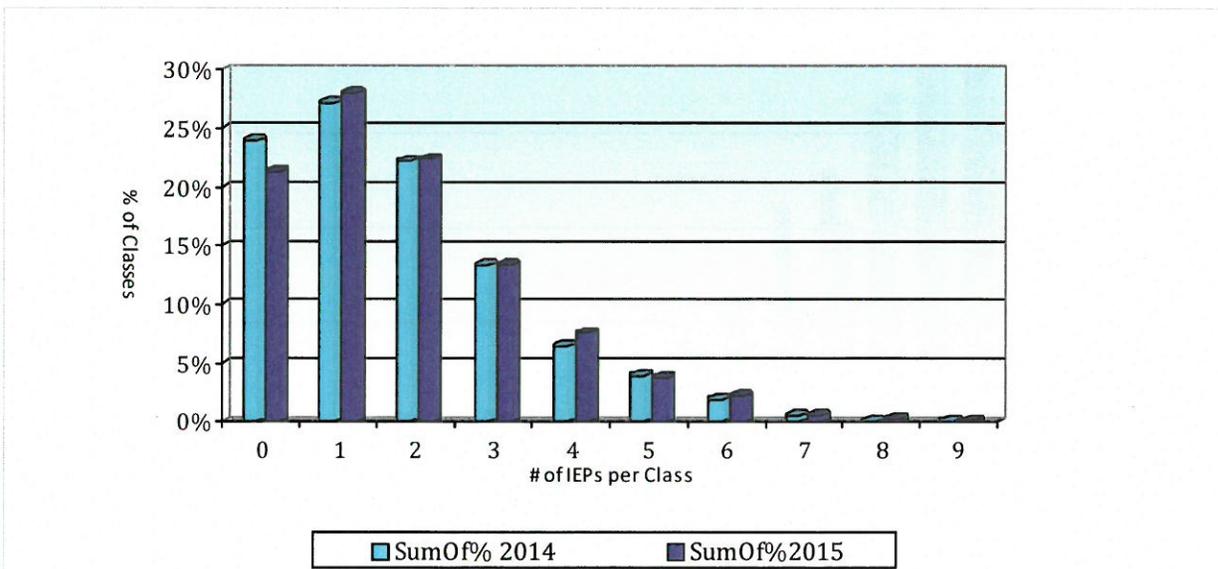
Elementary Class Size Report 2014-15
Secondary Class Size Report 2014-15
Comparison 2013-14 to 2014-15

October 2014 and October 2015

Elementary Class Size Distribution October 2014 vs. October 2015

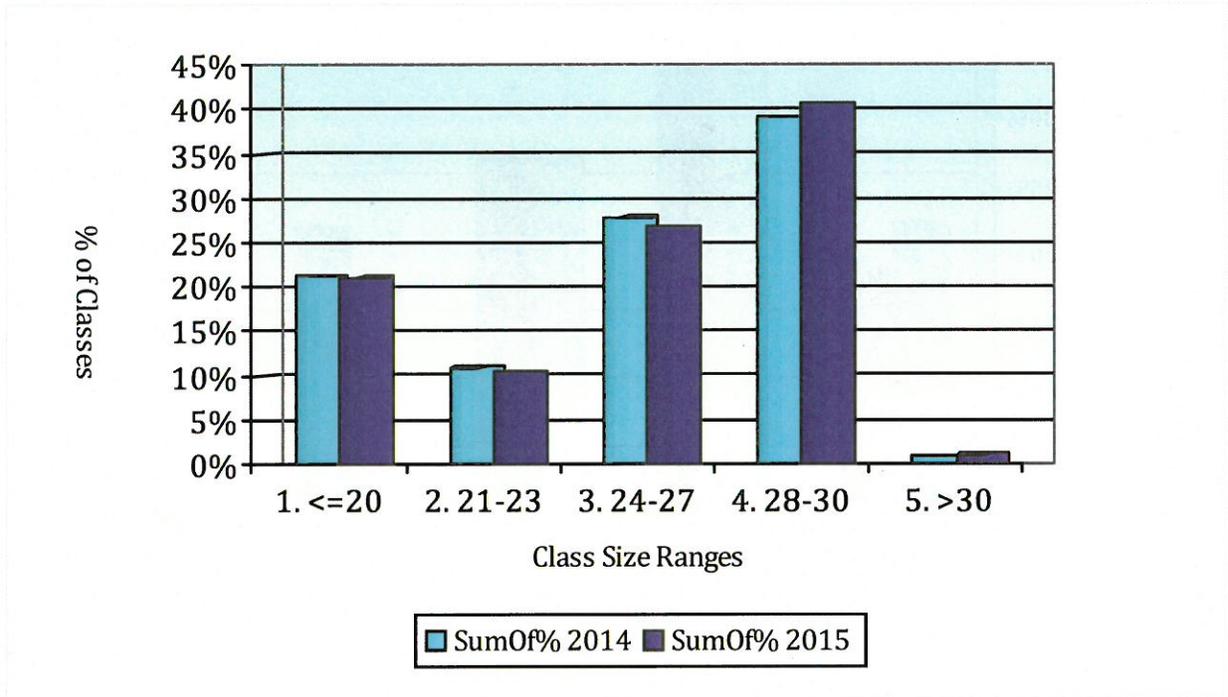


Distribution of Elementary Classes with IEPs October 2014 vs. September 2015

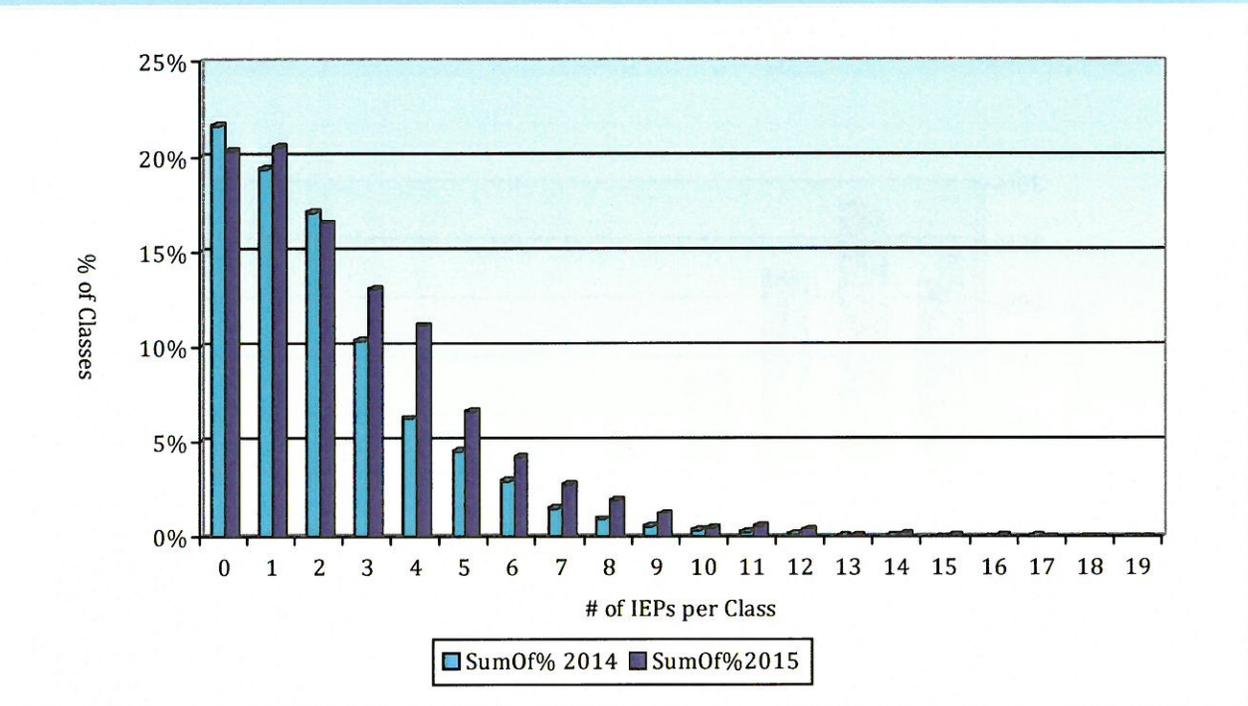


October 2014 and October 2015

Secondary Class Size Distribution October 2014 vs. October 2015



Distribution of Secondary Classes with IEPs October 2014 vs. October 2015



Class Size Comparison Report



October 2014 and October 2015

Note: Students who have individualized education plans (IEPs) represent a wide range of abilities and learning needs. The number of students with IEPs should not be considered, on its own, as an accurate description of the class composition. Classroom teachers and principals consult regarding class composition and take into consideration many factors regarding the learning environment.

2015-16 Elementary Class Size Report

October 2015

Total Number of Elementary Classes: 1700

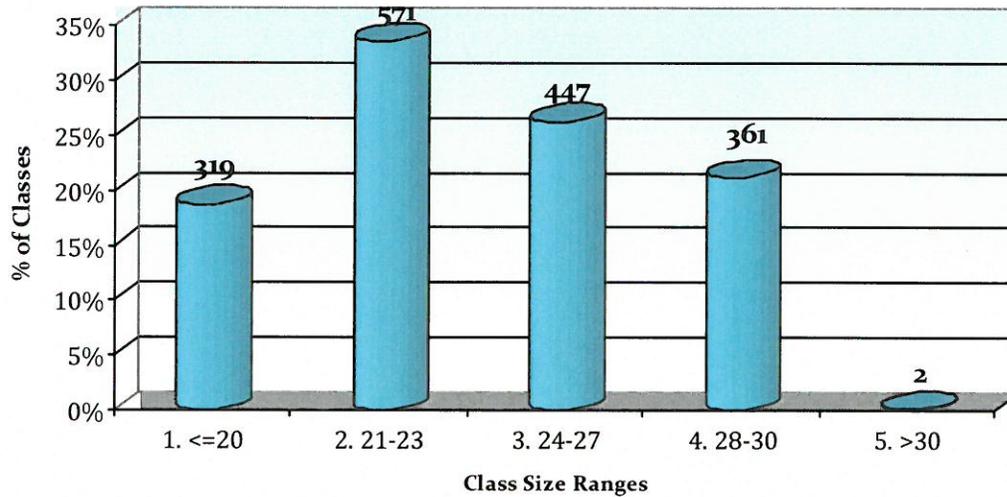
* No Kindergarten class exceeds 22 students

* No Primary class (including 3/4 splits) exceeds 24 students

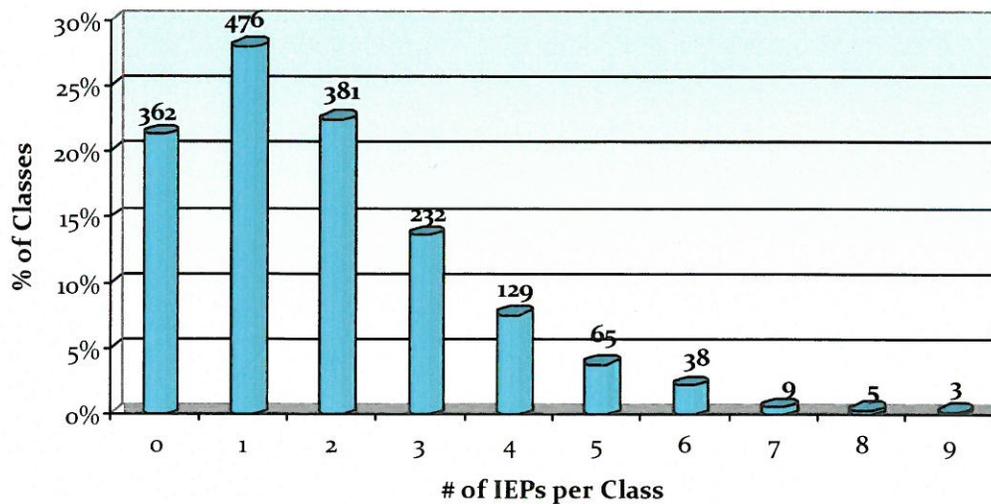
Elementary Classes over 30

Sunrise Ridge Elementary	Grade 7	31
Serpentine Heights	Grade 7	31

Elementary Class Size Distribution



Distribution of Classes with IEPs



Note: Students who have individualized education plans (IEPs) represent a wide range of abilities and learning needs. The number of students with IEPs should not be considered, on its own, as an accurate description of the class composition. Classroom teachers and principals consult regarding class composition and take into consideration many factors regarding the learning environment.

October 2015

Secondary Classes over 30 - Count by School

Clayton Heights Sec	5
Earl Marriott Sec	0
Elgin Park Sec	0
Enver Creek Sec	0
Fleetwood Park Sec	0
Frank Hurt Sec	0
Fraser Heights Sec	7
Guildford Park Sec	0
Johnston Heights Sec	8
Kwantlen Park Sec	1
L A Matheson Sec	10
Lord Tweedsmuir Sec	5
North Surrey Sec	3
Panorama Ridge Sec	1
Princess Margaret Sec - Surrey	5
Queen Elizabeth Sec	0
Semiahmoo Sec	0
Sullivan Heights Sec	0
Tamanawis Sec	2
Total Number of Classes > 30	47

List of Classes Over 30

Clayton Heights Sec

	Class Size	# of IFPs
ART FOUNDATIONS 11 (01), ART FOUNDATIONS 12 (01), BA VOCTNL, CAREER PREP/EXPLORATION 11A (01), BA VOCTNL, CAREER PREP/EXPLORATION 12A (01), LD FINE ARTS 12 (01), VISUAL ARTS 10: GENERAL (01)	31	5
FRENCH 8 (03)	31	2
LD HUMANITIES 8 (01)	31	3
MATHEMATICS 8 (01)	31	4
SCIENCE 8 (10)	31	1

Fraser Heights Sec

2015-16 Secondary Class Size Report

October 2015

ENGLISH 12 (02)	31	2
FOUNDATIONS OF MATH AND PRE-CALCULUS 10 (01)	33	0
HISTORY 12 (01)	32	1
MATHEMATICS 9 (01)	31	1
PHYSICAL EDUCATION 10 (09), PHYSICAL EDUCATION 11 (02), PHYSICAL EDUCATION 12 (02)	32	1
PHYSICS 11 (01)	32	1
PRE-CALCULUS 12 (01)	31	1

Johnston Heights Sec

AP CALCULUS AB 12 (01)/PRE-CALCULUS 12 (01)	34	2
BIOLOGY 12 (02)	31	3
FRENCH 9 (05)	32	4
PHYSICAL EDUCATION 10 (01), PHYSICAL EDUCATION 11 (01)	32	3
PHYSICAL EDUCATION 9 (03)	31	5
SCIENCE 9 (03)	31	5
SOCIAL STUDIES 9 (05)	32	4
VISUAL ARTS 9 (03)	31	5

Kwantlen Park Sec

VISUAL ARTS 10: MEDIA ARTS (03), VISUAL ARTS 9 (03)	31	4
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L A Matheson Sec

ART FOUNDATIONS 11 (01), ART FOUNDATIONS 12 (01), LD FINE ARTS 11 (01), LD FINE ARTS 12 (01)	32	12
FRENCH 10 (01)	32	1
ICT: COMPUTER PROGRAMMING 11 (01), ICT: COMPUTER PROGRAMMING 12 (01)	31	5
LD PHYSICAL EDUCATION 12 (01), PHYSICAL EDUCATION 11 (02), PHYSICAL EDUCATION 12 (02)	31	7
PHYSICAL EDUCATION 11 (01), PHYSICAL EDUCATION 12 (01)	32	0
PHYSICAL EDUCATION 11 (01), PHYSICAL EDUCATION 12 (01)	31	6
PHYSICAL EDUCATION 8 (01)	36	3
PHYSICAL EDUCATION 9 (08)	31	5
SCIENCE 10 (01)	31	5
SPANISH 9 (01)	31	3

Lord Tweedsmuir Sec

CHEMISTRY 11 (02)	31	1
MATHEMATICS 9 (02)	31	4
PHYSICS 12 (01)	32	1

2015-16 Secondary Class Size Report

October 2015

PHYSICS 12 (02)	32	2
SCIENCE 8 (01)	31	1

North Surrey Sec

ELECTRONICS 11 (01), ELECTRONICS 12 (01), TECHNOLOGY EDUCATION 10:ELECTRONICS (01), TECHNOLOGY EDUCATION 9 (01)	31	6
PHYSICAL EDUCATION 10 (01), PHYSICAL EDUCATION 9 (01)	31	7
PHYSICAL EDUCATION 10 (03)	31	7

Panorama Ridge Sec

ART FOUNDATIONS 11 (02), ART FOUNDATIONS 12 (02), STUDIO ARTS 11: CERAMICS AND SCULPTURE (02), STUDIO ARTS 11: DRAWING AND PAINTING (02), STUDIO ARTS 11: DRAWING AND PAINTING (02), STUDIO ARTS 12: CERAMICS AND SCULPTURE (02), STUDIO ARTS 12: DRAWING	31	5
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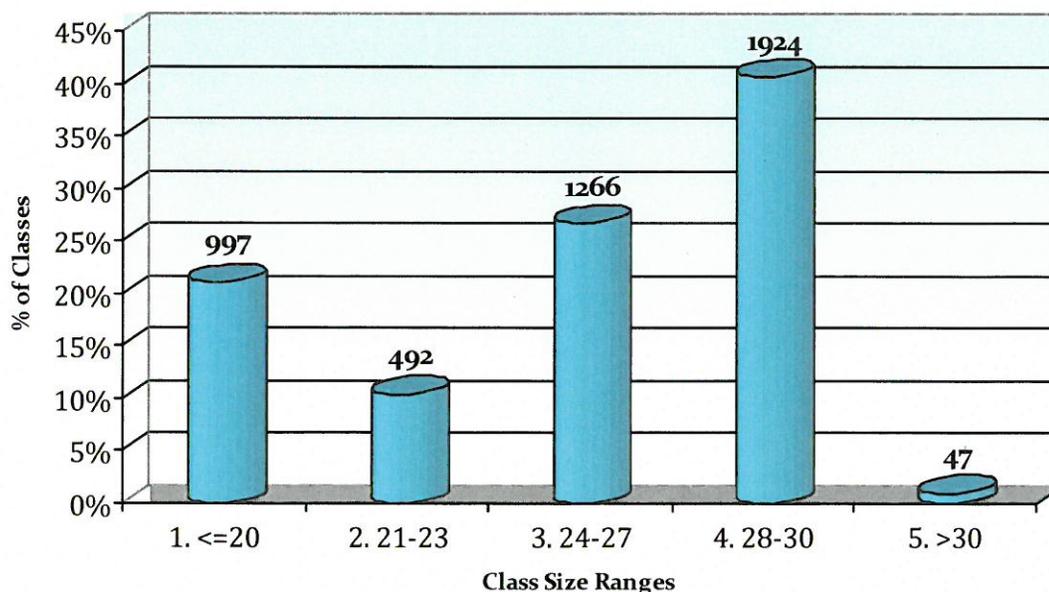
Princess Margaret Sec - Surrey

ART FOUNDATIONS 11 (01), ART FOUNDATIONS 12 (01), VISUAL ARTS 10: GENERAL (01)	31	8
PHYSICAL EDUCATION 9 (01)	32	3
PRE-CALCULUS 12 (03)	31	0
SPANISH 9 (01)	31	2
STUDIO ARTS 11: DRAWING AND PAINTING (01), STUDIO ARTS 12: DRAWING AND PAINTING (01), VISUAL ARTS 10: DRAWING AND PAINTING (01)	31	4

Tamanawis Sec

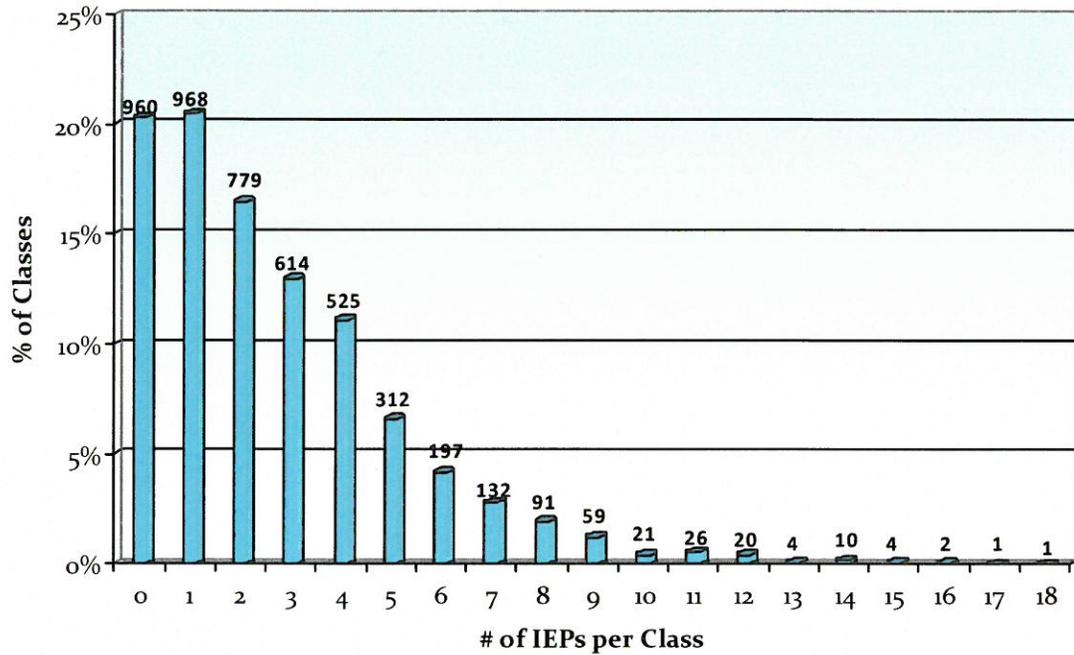
PHYSICAL EDUCATION 8 (01)	31	3
VISUAL ARTS 8 (03)	31	3

Secondary Class Size Distribution



October 2015

Distribution of Classes with IEPs



Note: Students who have individualized education plans (IEPs) represent a wide range of abilities and learning needs. The number of students with IEPs should not be considered, on its own, as an accurate description of the class composition. Classroom teachers and principals consult regarding class composition and take into consideration many factors regarding the learning environment.



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5 (a)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: ITEMS FOR FUTURE DISCUSSION

No items.

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5 (b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2015-11-12

TOPIC: FUTURE MEETINGS

DATE	TIME	PLACE	EVENT
Thursday, December 10, 2015	7:00 pm	District Ed. Centre	Regular Board
Thursday, January 15, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, February 12, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, March 5, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, April 23, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, May 14, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, June 4, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, June 18, 2016	7:00 pm	District Ed. Centre	Regular Board

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent