



Clayton Elementary Hot Lunch Program Winter Session 2018: February 1st – March 15th

Please place hot lunch orders Online using **MunchaLunch.com!**

HOW TO REGISTER:

- 1) To register and access your account, click here <http://munchalunch.com/schools/clayton/> (the system will guide you through).
- 2) After adding your children, click the green “Order Lunch!” button to order.

ORDERING DETAILS:

- You have the option of ordering for the term, for the month or on a bi-weekly basis. We would encourage you to order for the term as this is the easiest for both you and the PAC to manage.
The latest you can place an order is ten days before the Hot Lunch Day.
For example, an order for Thursday, February 1st, must be placed by Sunday, January 21st at 11:59 p.m.
- If you need assistance with ordering, or do not have access to the internet, please contact Leisau Clifford at 604.839.3168
- or by email lc.claytonPAC@gmail.com

Please note if your child is ill on a lunch date, you are welcome to come and pick up their lunch but we cannot keep the food for them for the next day. Please make sure to call the office by 11 a.m. and notify us of the pickup. Consistent with previous years, there are NO REFUNDS as this is a PAC fundraiser. We appreciate your support for our hot lunch program as the funds go towards general fundraising within the school.

MENU AND DATES:

February 1 – BP Pasta Day – deadline date to submit order January 21 at 11:59 p.m.

February 15 – Hot Dog Day – deadline date to submit order February 4 at 11:59 p.m.

March 1 – Pizza Day – deadline date to submit order February 18 at 11:59 p.m.

March 15 – Hot Dog Day – deadline date to submit order March 4 at 11:59 p.m.

PAYMENT DETAILS:

Payment options include credit card (Stripe is the new credit card processor), cheque, or cash. To pay by credit card (Visa and MasterCard accepted) you do not need an account. Just enter your credit card number, expiry and cvc number, no need to sign up for an account. To pay by cheque, please make cheque payable to “Clayton Elementary PAC” and return to the school office. Please make sure to add child’s name and order number to ensure payments are posted to your account. To pay via cash, please place it in an envelope with the child’s name and order number to ensure that payments are posted to your account.

Payment is required the day after the deadline order date. Without payment, the orders will not be processed. Our suppliers need to be notified of our order ten days before our Hot Lunch date.

VOLUNTEERS:

We are always in need of **Volunteers!** There is a volunteer page in the online system where you can checkmark which dates you are available. The lunch coordinator will then contact you with a proposed schedule.

Our thanks to the Clayton Elementary parent community for supporting this important fundraiser and to our wonderful Volunteers who help make this program a success!