

POLICY #2610

LIAISON WITH EMPLOYEE GROUPS

With the objective of maintaining effective relationships with employee groups and at the same time providing meaningful opportunity for such groups to influence policy and direction in the School District No. 36 (Surrey), the Board of Education will maintain regular liaison with the Canadian Union of Public Employees – Local 728, the Surrey Teachers' Association (STA), the Surrey Principals and Vice Principals Association (SPVPA), and Exempt Professional Employees Group (EPEG).

Liaison Meetings

Liaison meetings with all employee groups will include the superintendent of schools or his/her designate. Other members of administration will attend as required by the superintendent. CUPE, STA, SPVPA and EPEG representatives will be named by the respective association or group.

Liaison meetings will be held a minimum of once per year and additional meetings will be held as necessary.

Agenda Setting

In the mutual interest of a healthy and informative dialogue between members of the Board of Education and employee groups, it is important that both parties know a minimal background of the agenda items to be discussed. This way, additional information can be gathered or support personnel can attend as needed. The process of agenda setting for both the board and employee groups is:

1. Each group will provide a list of topics to be addressed to the secretary-treasurer's Office one week prior to the meeting.
2. Each agenda item will include a title and a brief rationale of the topic to be discussed and/or the question to be asked of the board.
3. The board chair and executive staff will review the agenda items and determine if any are more appropriate to be answered directly by staff.
4. The agenda will be published no less than 3 days prior to the meeting; and
5. To allow sufficient time for dialogue, the number of topics to be discussed will generally not exceed three items from each party.

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The agenda will not include:

1. Items that should be dealt with by management unless they have been brought to the attention of management with no satisfactory resolution.
2. Matters that should be dealt with through the grievance procedures or other procedures established in the collective agreement, labour statute or policy/regulation.

Revised 2017-09-20

Revised: 1995-09-28

Adopted: 1989-06-22