

REGULATION #8210.1 NON-INSTRUCTIONAL DAYS

Approval will be granted for non-instructional days as authorized in the school calendar provided the following points are observed:

1. Principals (together with their staffs or professional development committees) are encouraged to develop a professional development “theme” for the year. The principal of each school is responsible for submitting a program of professional development to his/her Zone Director of Instruction. This plan should be a part of each principal’s statement of performance objectives.
2. Ordinarily, principals are required to submit the date and topics for non-instructional days for the first term of a school year to their Zone Director of Instruction by September 30, and for the second term by January 15.
3. Principals are to inform parents by newsletter of these dates.
4. A copy of the dates must be sent to the Physical Plant Department and the transportation supervisor.
5. Changes in original dates must be submitted for approval to the Zone Director of Instruction with copies to the Physical Plant Department and the transportation supervisor.
6. Ordinarily, it is expected that all teaching staff will participate in professional development activities held on non-instructional days. If appropriate, other arrangements may be made to attend a professional development activity outside of the school-based program, with the approval of the principal.

Approved: 1987-07