

REGULATION #9200.1

SCHOOL CATCHMENT AREAS

1. ESTABLISHING AND CHANGING CATCHMENT AREAS

- 1.1. Catchment areas will be reviewed whenever:
- A school is overcrowded.
 - A school is underutilized.
 - A school is identified for closure.
 - A new school is opened.
 - The secretary-treasurer directs that a review is to take place for reasons such as student safety or location of district programs.
- 1.2. The review will include existing conditions and projected enrolment changes.
- 1.3. The following will participate in the review:
- Principals of schools whose areas are under review.
 - District Facilities Centre.
 - Manager, Demographics & Facilities Planning Department.
 - Superintendent's Department.
 - Secretary-Treasurer's Department.
- 1.4. The Manager, Demographics & Facilities Planning, will consult with the City of Surrey and City of White Rock Planning and Traffic Departments, as necessary.

2. FORMALIZING BOUNDARIES OR BOUNDARY CHANGES

- 2.1. The secretary-treasurer, in conjunction with the Manager, Demographics & Facilities Planning, will report recommended school catchment changes to Executive Committee. The report will include:
- A description and graphical presentation of the recommended changes with the reasons documented.
 - A recommendation with respect to timing.
 - A recommendation of how the decision should be communicated.
 - A recommendation of the implementation steps.

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- 2.2. The secretary-treasurer will communicate and direct appropriate personnel to undertake the required implementation.
- 2.3. The Manager, Demographics & Facilities Planning, will, after receiving the communication, ensure that up-to-date maps of school areas are available.
- 2.4. Each school principal will, after receiving formal communication, be responsible to:
 - a) Maintain an up-to-date map of the school catchment area; and
 - b) Inform the school community when changes are made to the school catchment area.

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