

Agenda Regular Board Meeting

Date: June 16, 2016
Time: 7:00 p.m.
Location: School District No. 36 (Surrey)
 District Education Centre
 Main Boardroom - Room #2020

Pages

1. Call to Order

- a. “O Canada” – recording by Ecole Woodward Hill Elementary Students
- b. Acknowledgement of Traditional Territory
- c. Approval of Agenda of Regular Board Meeting
- d. Recognition - Surrey District Elementary Track Meet Volunteers

2. Delegation

3. Action Items

- a. Adoption of Minutes of Regular Board Meeting Held 2016-06-02 3
- b. Motion - Trustee Laurae McNally Re: Choice Programs 14
- c. Long Range Facilities Program - Changes to French Immersion (to be distributed)
- d. Response to Delegation - Ecole Woodward Hill
- e. Response to Delegation - McLeod Road Traditional
- f. Report of the 2016-2017 Budget Committee 15
- g. Recommended Architect Appointments: Panorama Park Elementary (Site 137), Sullivan Elementary (Site 021), and Ecole Woodward Hill Elementary (Site 212) 36
- h. Bylaw #247, Re: Salish Secondary (Site 215) Statutory Right of Way – British Columbia Hydro and Power Authority 37
- i. Projects - Three New Schools, Three Additions and Site Aquisition 39

j.	Projects – Carbon Neutral Capital Program, School Enhancement Program and Replacement Bus	40
k.	Project - Building Envelope Program	41
l.	Ministry of Education Bylaw #15/16-CP-SD36-01 Re: Approved Projects 2016-05-24	42
4.	Information & Proposals	
a.	Trustee Reports	45
b.	Report on French Immersion Boundaries - Ecole Woodward Hill (verbal)	
c.	Revised Top 15 Capital Project List - (to be distributed)	
d.	Provincial Exams - Dr. Jordan Tinney (verbal)	
e.	Update on Lead - (verbal)	
5.	Future Business	
a.	Items for Future Discussion	
1.	Revised Top 15 Capital Project List (to be distributed)	
2.	Report on French Immersion Boundaries - Ecole Woodward Hill	
b.	Future Meetings	
	August 25 * If Necessary	
	September 22	
	October 20	
	November 17	
	December 8	
6.	Question Period	
7.	Adjournment	

Minutes

Regular Board Meeting

Date: June 2, 2016
Time: 7:00 p.m.
Location: School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020

Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee

Staff Present:	Dr. Jordan Tinney	Superintendent
	Patti Dundas	Acting Secretary-Treasurer
	Rick Ryan	Deputy Superintendent
	Karen Botsford	Executive Assistant

1. Call to Order

Chairperson Wilson called the meeting to order at 7:00 p.m. and noted the absence of Wayne Noye, Secretary-Treasurer for medical reasons.

Presenters & Staff:

In addition to the Table of Officers named above, the following staff were in attendance for the meeting:

Andrew Holland, Assistant Superintendent; Jennifer Janzen, Administrative Assistant; Kerry Magnus, Associate Director, Business Management Services; Faizel Rawji, Principal, Sunnyside Elementary; Lynda Reeve, Assistant Superintendent; Doug Strachan, Manager, Communications Services; Emily Watson, Manager, Demographics and Facilities Planning.

a. “O Canada” – Sunnyside Elementary Jazz Band

Trustees, Administration and the audience sang “O Canada” accompanied by the Sunnyside Elementary Jazz Band.

b. Approval of Agenda of Regular Board Meeting

Moved by Trustee Terry Allen

Seconded by Trustee Laurae McNally

THAT the agenda of the Regular Board Meeting be approved as presented.

CARRIED

c. Presentation – Sunnyside Jazz Band, Teacher - Ms. Susan Hagen

Faizel Rawji, Principal, Sunnyside Elementary introduced the Jazz Band and Ms. Susan Hagen, their band teacher. The jazz band (over thirty students) is comprised of Grade 7 students from Sunnyside and some Grade 8 students from neighborhood secondary schools. Ms. Hagen informed the Trustees that for the 11th year in a row the Sunnyside Jazz Band has won the Kiwanis Jazz Festival in the Grade 8 category. In addition to playing "O Canada" the band performed four pieces featuring soloists and a vocalist. She thanked the Board for their support for the arts, specifically the music programs in the District.

The Trustees thanked the students and Ms. Hagen for their commitment to the band program and commented that the band's sound was incredible considering many of the students are new to their instruments. Trustee McNally remarked that the June Board meeting is a highlight of the year for her when the band performs. Trustee Allen explained that hearing performances like this reminds him of why he decided to be a Trustee. Trustee Larsen complimented Ms. Hagen on her enthusiasm and her ability to inspire the students. Trustee Holmes commented that the hours of practice have contributed to a fantastic performance. Trustee Thind asked for the autographs of the band members before they become famous.

Chairperson Wilson thanked the parents and students for taking the time and making the effort to come to the meeting and complimented the vocalist, soloists and the band for their excellent performance. One parent in the audience stood up and expressed his appreciation of Ms. Hagen's dedication to the program and the students.

Procedural Note: Trustee Gary Tymoschuk joined the meeting at 7:40 pm.

2. Delegation

a. McLeod Road Traditional School Parents - Jag Sidhu, PAC President

Jag Sidhu, President, McLeod Road Traditional School Parents Advisory Council made a presentation to the Board of Education regarding why McLeod Road Traditional (MRT) requires expansion.

Mr. Sidhu highlighted that MRT has a long waitlist of students and that the Traditional School model is desirable due to the fact that the school includes uniforms, more traditional methods of teaching, additional homework and a disciplined approach.

From the research Mr. Sidhu has received, MRT and White Rock Elementary (Fine Arts program) have the largest waitlists of all the choice programs in the District. While MRT would like to expand their traditional program, they are not looking to add portables, but are suggesting an addition to the school. Mr. Sidhu explained that expanding the program at MRT would be desirable as students can join the traditional program at any grade and many of the students on the waitlist are catchment students. This would help relieve catchment pressure. Mr. Sidhu indicated that the delegation's request is to be considered for an expansion when the District gets additional funding.

Chairperson Wilson thanked Mr. Sidhu for his comments and for representing the parents of McLeod Road and notified him that a response would be forthcoming at the June 16 meeting.

3. Action Items

a. Adoption of Minutes of Regular Board Meeting Held 2016-05-12

Moved by Trustee Laurae McNally
Seconded by Trustee Gary Tymoschuk

THAT the Minutes of the Regular Board meeting held 2016-05-12 be approved as circulated.

CARRIED

b. French Immersion Program - Ecole Woodward Hill

Dr. Jordan Tinney, Superintendent provided Trustees and the audience an update regarding the status of the decision to reduce the French Immersion program at Ecole Woodward Hill by one kindergarten class.

He started by summarizing the details of the Capital Funding Announcement made by Premier Christy Clark on May 20. That announcement included \$74.2

million of funding for the following capital projects:

- a new secondary school in the Grandview area
- land acquisition for an elementary school in the Port Kells area
- classroom additions at Panorama Park, Sullivan and Ecole Woodward Hill Elementary Schools.

Dr. Tinney thanked the South Newton Community for their advocacy work and also thanked staff for their tireless efforts over many years in order to have these projects approved. He explained that the funding announcement has caused the District to re-examine the capital priorities and this has resulted in more questions than answers.

Dr. Tinney explained that the typical process with the Ministry of Education is for District staff to submit Project Definition Reports (PDR) that examine site capacity, school need and other variables to define the project that the District is proposing. In this case, because the schools that have been granted additions were not top priorities in the District's mind, the PDR's have not been completed. When District staff complete the PDR process, this will inform the Board of what the impact of the additions will be on the school communities and better inform the Board.

The District is required by the Ministry to consider all options including school additions, boundary changes and program moves in order to demonstrate to the Ministry the need for further capital in the area. Dr. Tinney suggested that a new elementary school in the South Newton community would be the best way to eliminate school over-crowding, but other alternatives must be explored first. He mentioned that the District has a parcel of land in the South Newton area, however, the land originally was considered for a Board Office and has power lines running through the perimeter; not ideal for an elementary school.

The District has made twenty-three boundary changes in the last three years and while boundaries for the French Immersion program at Ecole Woodward Hill Elementary have been proposed, Dr. Tinney cautioned the community about that option, as boundaries are easy to change, and can enable the reduction of numbers in programs at sites.

Dr. Tinney also explained that the Board makes their decisions while looking at the needs of the District. The Board of Education values all Choice Programs in the District and choosing one choice program in favour of another is not what the Board will do. The District has monitored closely and has read the feedback on PlaceSpeak, emails to the Board of Education, and Questions to the Board. While the decision may not be aligned with this feedback, Dr. Tinney reassured the community that their views are being heard.

Dr. Tinney summarized by saying that even with the capital funding announcement, capacity remains an issue in South Newton and that in order for the Board to make the best decision they need all the information staff can provide to them and therefore need time to consider all available information.

Trustee Allen moved the motion below and commented that the Board always advocates for students to be in classrooms not portables. The information he is requesting through the motion will help inform the Board's decision.

Trustee Holmes stated that the Board will look at data provided by staff regarding the impact of boundaries on the French Immersion program. He cautioned the community against false hope and looks forward to receiving the information.

Trustee McNally posed the following questions that were answered by staff:

How many classrooms could we add at Ecole Woodward Hill? It is likely that a maximum of eight classrooms could be added to Woodward Hill based on site and funding limitations.

How long will it take to complete the Project Definition Reports? Is it possible that within the approved project and through the PDR process that allotments for each school could be adjusted? Staff will be working through these types of questions with Ministry staff over the summer and the PDR process is likely to take a few months.

Is the timeline proposed by the government, to have the additions open by September 2017, feasible? Staff responded saying that based on past experience, this timeline is ambitious and unrealistic.

Moved by Trustee Terry Allen
Seconded by Trustee Bob Holmes

THAT the Board direct staff to prepare a report on the feasibility of a boundary for French Immersion enrolment at Ecole Woodward Hill; and

THAT the report be brought to the Board for consideration at the June 16th, 2016 Board Meeting.

CARRIED

c. Policy Development & Review Project – Completed Segments

Moved by Trustee Garry Thind
Seconded by Trustee Laurae McNally

THAT the Board approve the following revised policies and regulations:

1. Policy #2100 – Trustee Code of Conduct
2. Policy #4600 – Purchasing Goods & Services
3. Regulation #4600.5 – Competitive Bidding Process
4. Policy #5206/Regulation #5206.1 – Occupational Health and Safety
5. Policy #7110/Regulation #7110.1 – Whistle Blowing
6. Policy #7210/Regulation #7210.1 – Workplace Discrimination and Bullying and Harassment
7. Policy #7213/Regulation #7213.1 – Conflict of Interest
8. Policy #7214 – Smoke Free Environment

9. Policy #7280/Regulation #7280.1 – Violence Against Employees in the Workplace
10. Policy #7282/Regulation #7282.1 – Surveillance
11. Policy #8910/Regulation #8910.1 – Distance Education
12. Policy #8911/Regulation #8911.1 – Correspondence Courses
13. Policy #8912/Regulation #8912.1 – Independent Directed Studies
14. Policy #9410 – Safe and Caring Schools
15. Policy #9450/Regulation #9450.1 – Physical Restraint or Seclusion
16. Policy #9612/Regulation #9612.1 – Assistance Dogs
17. Policy #10370/Regulation #10370.1 – School Planning Councils

CARRIED

d. Amendment to School Calendar 2016-2017

Moved by Trustee Bob Holmes
Seconded by Trustee Gary Tymoschuk

THAT the Board approve the amendment to the 2016-17 school calendar as follows:

Designate November 4, 2016 as the Ministry Designated Non-Instructional Day for Curriculum Implementation.

CARRIED

4. Information & Proposals

a. Trustee Reports

Chairperson Wilson reported on Trustee activities since the last Board meeting. A copy of the report is on the website.

b. Progress Report Active Capital Projects

Trustees received a progress report regarding active capital projects.

c. Report on Business Development Financial Activity for the Six Months Ended 2015-12-31

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Laurae McNally

THAT the Board receive the Report on Business Development Financial Activity for the six months ended 2015-12-31, for information.

CARRIED

5. Future Business

a. Items for Future Discussion

The Trustees noted topics requiring discussion by the Board in the future, outlined on the agenda administrative memorandum schedule.

b. Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

6. Question Period

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

7. Adjournment

Moved by Trustee Terry Allen
Seconded by Trustee Gary Tymoschuk

THAT the Regular meetings of the Board be adjourned at 8:43 p.m.

CARRIED

Shawn Wilson
Chairperson

Patti Dundas
Acting Secretary-Treasurer

Section 72(3) Report

Public Record

Special In-Camera Board Meeting

Date: May 9, 2016

Trustees Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee

Decisions Made by the Board Included:

1. Property Matter

Section 72(3) Report

Public Record

Special In-Camera Board Meeting

Date: May 9, 2016

Trustees Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee

Decisions Made by the Board Included:

1. Property Matter
2. Personnel Matter

Section 72(3) Report

Public Record

In-Camera Board Meeting

Date: May 12, 2016

Trustees Present:

Shawn Wilson	Chairperson
Laurie Larsen	Vice Chairperson
Terry Allen	Trustee
Bob Holmes	Trustee
Laurae McNally	Trustee
Garry Thind	Trustee
Gary Tymoschuk	Trustee

Decisions Made by the Board Included:

1. Adoption of Minutes of the Special In-Camera Meeting Held 2016-04-27
2. Adoption of Public Record of the Special In-Camera Meeting Held 2016-04-27
3. Personnel Matters

Section 72(3) Report

Public Record

In-Camera Board Meeting

Date: May 12, 2016

Trustees Present:

Shawn Wilson	Chairperson
Laurie Larsen	Vice Chairperson
Terry Allen	Trustee
Bob Holmes	Trustee
Laurae McNally	Trustee
Garry Thind	Trustee
Gary Tymoschuk	Trustee

Decisions Made by the Board Included:

1. Adoption of Minutes of the In-Camera Meeting Held 2016-04-21
2. Adoption of Public Record of the In-Camera Meeting Held 2016-04-21
3. Ratification of Acting Principal and Vice Principal Appointments
4. Elementary Vice Principal Appointments & Assignments
5. Secondary Vice Principal Appointments & Assignments
6. Contract Renewals Principals & Vice Principals
7. Property Matter
8. BC Education Marketplace – Extension of Memorandum of Understanding

Matters Considered by the Board Included:

1. Property Matters
-

Administrative Memorandum

Regular Board Meeting

Date: June 16, 2016
Topic: Report of the 2016/2017 Budget Committee

Preamble:

ANNUAL BUDGET FOR 2016/2017

The 2016/2017 Budget Committee began its deliberations early in January and held several meetings in subsequent months. The Budget Committee met with various groups to hear about the educational needs of students in the school district and to better appreciate and understand stakeholders' concerns. The Budget Committee received input from elementary and secondary school administration as well as from parents and employee stakeholders through group forum discussions. In addition, the Budget Committee received input from stakeholder and community groups on various initiatives to be considered in the development of the Board's budget.

The annual budget is comprised of three components: Operating Fund, Special Purpose Funds and the Capital Fund.

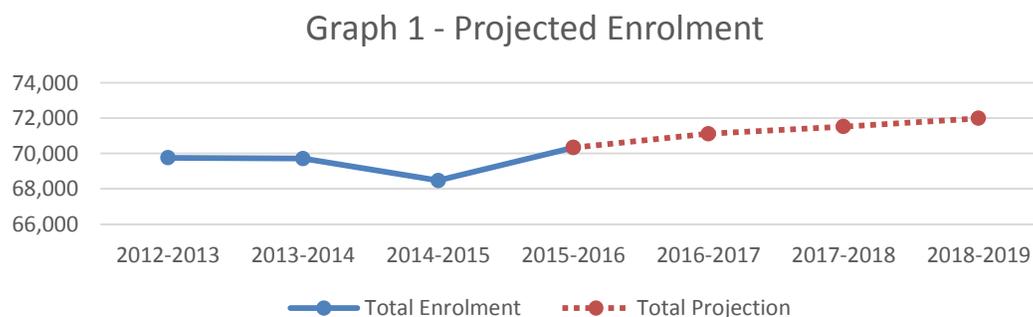
OPERATING FUND

The Operating Budget Process

Our current budget challenges are very different from those faced by other school districts. Surrey has benefited from rapidly increasing student enrolment over the past decade and the per pupil funding formula has been helpful during this time of growth.

Enrolment

Graph 1 shows the change in the total full-time equivalent student enrolment, including school-aged students, adults and distributed learning students for the full year since 2012/2013, as well as projected enrolment for the next few years. The projected enrolment for 2016/2017 is estimated to be 71,115 students FTE.



Operating Grants for 2016/2017

On March 15, 2016, the Ministry of Education made a total of \$4.856 billion available to school districts for the 2016/2017 school year for a projected enrolment of 543,217 full year students (FTEs). This announcement included new funding for labour settlements with teachers and support staff. Also announced were the administrative savings targets to be applied to all school districts as a proportion of the district's operating grant to the total operating grants.

Surrey's preliminary grant allocation is \$607.7 million, which includes an administrative savings target reduction of \$3.1 million for 2016-2017 fiscal year. The district's preliminary grant is based upon a projection of 71,115 student FTE's for the full year. A detailed distribution of grants and funding rates can be found on the Ministry of Education website www.bced.gov.bc.ca/k12funding/.

On May 31, 2016, the Ministry announced that \$25 Million in redirected administrative savings would be returned to schools districts. Surrey's portion of this is \$3.1 million. These funds will offset the maintenance costs for the Next Generation Network fees applied by the province for the same value.

Operating Budget for 2016/2017

The Board continues to recognize its three-fold strategy (**reduce expenditures, increase operational efficiencies, increase revenues,**) must be manageable and sustainable. This work is continuous, with much more work to be done in reviewing and changing our operating structures so that resources can be reallocated to the Board's highest priorities.

Administrative Savings Targets

The Board makes every effort to ensure that resources are allocated to support direct services to students. This continues to be recognized within the 2016/2017 operating budget, with a large percentage of the funds allocated to instruction.

As shown in the tables below, district administration, as a percentage of the total operating budget, continues to be one of the lowest in the province, despite increased student enrolment and additional staffing FTE.

An anticipated budget surplus of \$6.3 million projected for the end of June 2016, will balance the 2016/2017 operating budget. However, the use of surplus funds to support on-going expenditures does create financial challenges that will need to be addressed.

Report of the 2016/2017 Budget Committee

Net Position Control Changes for 2016/2017 Operating Fund

Position Control	2016/2017 Preliminary	2015/2016 Final	Change
Principals and Vice Principals	244	242	2
Teachers	3,945	3,875	70
Other Professional Staff	96	92	4
Educational Assistants	1,407	1,326	81
Support Staff	1,103	1,099	4
Total:	6,795	6,634	161

Expenditures by Major Functions within the Operating Fund

Major Functions	2016/2017 Preliminary	2015/2016 Final	Change
Instruction	87.06%	86.82%	0.24%
District Administration	2.11%	2.00%	0.11%
Operations and Maintenance	10.00%	10.37%	-0.37%
Transportation and Housing	0.83%	0.81%	0.02%
Total:	100.00%	100.00%	

SPECIAL PURPOSE FUNDS

The Board of Education receives restricted funds that are specifically targeted towards various programs or activities. These include Ministry designated activities, such as Annual Facility Grants, Learning Improvement Funds, Community Link Funds, Strong Start, Ready, Set, Learn and Provincial Resource Programs. Other restricted funds include Parent Advisory Councils Funds, Scholarships and other specifically targeted funds for targeted activities. More details of these funds can be found on Schedule 3A.

CAPITAL FUNDS

Schedule 4 outlines the anticipated change in Investment in Capital and Local Capital Reserve funds.

REVENUE & EXPENDITURE BUDGETS

The attached Statements and Schedules provide the revenue and expenditure estimates distributed in accordance with Public Sector Accounting Standards and prescribed Ministry of Education account structure and presentation format.

Statements

- 2 Revenue and Expense
- 4 Change in Net Financial Assets (Debt)

Report of the 2016/2017 Budget Committee

Schedules

- 2 Operating Revenue and Expense
- 2A Operating Revenue by Source
- 2B Operating Expense by Source
- 2C Operating Expense by Function and Program
- 3 Special Purpose Revenue and Expense
- 3A Change in Special Purpose Funds
- 4 Capital Revenue and Expense

Annual Budget Bylaw No. 1 (Teachers)**It is recommended:**

1. THAT all decisions taken by the 2016/2017 Budget Committee during its deliberations regarding Teacher costs totaling **\$406,136,875** and summarized in this report, be approved by the Board for implementation.
2. THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 1 (Teachers) be given three (3) readings at this meeting (vote must be unanimous).
 - (a) THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 1 (Teachers) be approved as read a first time.
 - (b) THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 1 (Teachers) be approved as read a second time.
 - (c) THAT the attached School District No. 36 (Surrey) 2016/20175 Annual Budget Bylaw No. 1 (Teachers) be approved as read a third time and finally adopted.

Annual Budget Bylaw No. 2 (Unionized Support Staff)**It is recommended:**

1. THAT all decisions taken by the 2016/2017 Budget Committee during its deliberations regarding Unionized Support Staff costs totaling **\$148,595,088** and summarized in this report, be approved by the Board for implementation.
2. THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 2 (Unionized Support Staff) be given three (3) readings at this meeting (vote must be unanimous).
 - (a) THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 2 (Unionized Support Staff) be approved as read a first time.
 - (b) THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 2 (Unionized Support Staff) be approved as read a second time.
 - (c) THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 2 (Unionized Support Staff) be approved as read a third time and finally adopted.

Annual Budget Bylaw No. 3 (Other)**It is recommended:**

1. THAT all decisions taken by the 2016/2017 Budget Committee during its deliberations regarding all Other costs totaling **\$167,991,210** and summarized in this report, be approved by the Board for implementation.
2. THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 3 (Other) be given three (3) readings at this meeting (vote must be unanimous).
 - (a) THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 3 (Other) be approved as read a first time.
 - (b) THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 3 (Other) be approved as read a second time.
 - (c) THAT the attached School District No. 36 (Surrey) 2016/2017 Annual Budget Bylaw No. 3 (Other) be approved as read a third time and finally adopted.

Respectfully submitted by:

Trustee Terry Allen,
Committee Chairperson,
2016/2017 Budget Committee
(Committee-of-the-Whole)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)

ANNUAL BUDGET BYLAW No. 1 (Teachers) 2016/2017

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 36 (Surrey) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

1. The Board has complied with the provisions of the *Act* respecting the annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 36 (Surrey) Annual Budget Bylaw No. 1 (Teachers) for the fiscal year 2016/2017.
3. From the attached Schedules are included in the annual budget of the Board for the fiscal year 2016/2017 the expenses shown for Teachers in the amount of **\$316,824,897**; the Teachers Component of Substitutes in the amount of **\$13,898,510**; and benefits costs in the amount of **\$75,413,468**.
4. The Annual Budget Bylaw No. 1 (Teachers) for the 2016/2017 fiscal year is in the total amount of \$ **406,136,875**.

Read a first time the 16th day of June, 2016;

Read a second time the 16th day of June, 2016;

Read a third time, passed and adopted the 16th day of June, 2016.

[SEAL]

Chairperson of the Board

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 36 (Surrey) Annual Budget Bylaw No. 1 (Teachers) 2016/2017, adopted by the Board the 16th day of June, 2016.

Secretary-Treasurer

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)

ANNUAL BUDGET BYLAW No. 2 (Unionized Support Staff) 2016/2017

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 36 (Surrey) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

1. The Board has complied with the provisions of the *Act* respecting the annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 36 (Surrey) Annual Budget Bylaw No. 2 (Unionized Support Staff) for the fiscal year 2016/2017.
3. From the attached Schedules are included in the annual budget of the Board for the fiscal year 2016/2017 the expenses shown for Educational Assistants in the amount of **\$56,892,848**, Support Staff in the amount of **\$54,400,497**, the CUPE component of Substitutes in the amount of **\$8,088,906** and benefits costs in the amount of **\$29,212,837**.
5. The Annual Budget Bylaw No. 2 (Unionized Support Staff) for the 2016/2017 fiscal year is in the total amount of **\$148,595,088**.

Read a first time the 16th day of June, 2016;

Read a second time the 16th day of June, 2016;

Read a third time, passed and adopted the 16th day of June, 2016.

[SEAL]

Chairperson of the Board

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 36 (Surrey) Annual Budget Bylaw No. 2 (Unionized Support Staff) 2016/2017, adopted by the Board the 16th day of June, 2016.

Secretary-Treasurer

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)

ANNUAL BUDGET BYLAW No. 3 (Other) 2016/2017

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 36 (Surrey) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

1. The Board has complied with the provisions of the *Act* respecting the annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 36 (Surrey) Annual Budget Bylaw No. 3 (Other) for the fiscal year 2016/2017.
6. The Schedules are adopted as the annual budget of the Board for the fiscal year 2016/2017 with the exceptions of all expense items Teachers, Educational Assistants, Support Staff, Substitutes and Employee Benefits Costs in the amount of **\$406,136,875** for Teachers and **\$148,595,088** for Unionized Support Staff.
7. The Annual Budget Bylaw No. 3 (Other) for the 2016/2017 fiscal year is in the total amount of **\$167,991,210**.

Read a first time the 16th day of June, 2016;

Read a second time the 16th day of June, 2016;

Read a third time, passed and adopted the 16th day of June, 2016.

[SEAL]

Chairperson of the Board

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 36 (Surrey) Annual Budget Bylaw No. 3 (Other) 2016/2017, adopted by the Board the 16th day of June, 2016.

Secretary-Treasurer



Annual Budget
School District No. 36 (Surrey)
June 30, 2017

School District No. 36 (Surrey)

Annual Budget - Revenue and Expense

Year Ended June 30, 2017

	2017 Annual Budget	2016 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	70,724,375	69,872,780
Adult	391,000	415,875
Total Ministry Operating Grant Funded FTE's	71,115,375	70,288,655
Revenues		
	\$	\$
Provincial Grants		
Ministry of Education	645,646,840	638,069,371
Other	320,000	360,750
Federal Grants	2,197,061	2,279,571
Tuition	13,642,174	14,092,174
Other Revenue	16,273,536	17,723,839
Rentals and Leases	2,300,150	2,391,849
Investment Income	2,209,000	2,209,000
Amortization of Deferred Capital Revenue	22,100,000	22,134,000
Total Revenue	704,688,761	699,260,554
Expenses		
Instruction	593,656,801	593,620,100
District Administration	13,530,054	12,696,339
Operations and Maintenance	98,862,841	100,872,966
Transportation and Housing	5,312,940	5,293,612
Total Expense	711,362,636	712,483,017
Net Revenue (Expense)	(6,673,875)	(13,222,463)
Budgeted Allocation (Retirement) of Surplus (Deficit)	6,282,717	18,804,248
Budgeted Surplus (Deficit), for the year	(391,158)	5,581,785
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(391,158)	5,581,785
Budgeted Surplus (Deficit), for the year	(391,158)	5,581,785

School District No. 36 (Surrey)

Annual Budget - Revenue and Expense

Year Ended June 30, 2017

	2017	2016 Amended
	Annual Budget	Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	641,820,145	641,270,066
Operating - Tangible Capital Assets Purchased	660,537	624,759
Special Purpose Funds - Total Expense	37,442,491	39,412,951
Special Purpose Funds - Tangible Capital Assets Purchased	300,000	450,000
Capital Fund - Total Expense	32,100,000	31,800,000
Capital Fund - Tangible Capital Assets Purchased from Local Capital	10,400,000	11,800,000
Total Budget Bylaw Amount	722,723,173	725,357,776

Approved by the Board

Signature of the Chairperson of the Board of Education Date Signed

Signature of the Superintendent Date Signed

Signature of the Secretary Treasurer Date Signed

School District No. 36 (Surrey)

Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2017

	2017 Annual Budget	2016 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(6,673,875)</u>	<u>(13,222,463)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(960,537)	(1,074,759)
From Local Capital	(10,400,000)	(11,800,000)
From Deferred Capital Revenue	(25,000,000)	(16,500,000)
Total Acquisition of Tangible Capital Assets	<u>(36,360,537)</u>	<u>(29,374,759)</u>
Amortization of Tangible Capital Assets	<u>32,100,000</u>	31,800,000
Total Effect of change in Tangible Capital Assets	<u>(4,260,537)</u>	<u>2,425,241</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u>(10,934,412)</u>	<u>(10,797,222)</u>

School District No. 36 (Surrey)

Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2017

	2017 Annual Budget	2016 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	617,498,359	603,303,702
Other	320,000	324,000
Federal Grants	1,512,051	1,594,561
Tuition	13,642,174	14,092,174
Other Revenue	1,873,536	2,457,317
Rentals and Leases	2,300,150	2,391,849
Investment Income	1,500,000	1,500,000
Total Revenue	638,646,270	625,663,603
Expenses		
Instruction	558,779,401	556,772,239
District Administration	13,530,054	12,696,339
Operations and Maintenance	64,197,750	66,507,876
Transportation and Housing	5,312,940	5,293,612
Total Expense	641,820,145	641,270,066
Net Revenue (Expense)	(3,173,875)	(15,606,463)
Budgeted Prior Year Surplus Appropriation	6,282,717	18,804,248
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(660,537)	(624,759)
Local Capital	(2,448,305)	(2,573,026)
Total Net Transfers	(3,108,842)	(3,197,785)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 36 (Surrey)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2017

	2017 Annual Budget	2016 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	607,738,562	594,196,841
AANDC/LEA Recovery	(41,784)	(41,784)
Other Ministry of Education Grants		
Pay Equity	6,861,222	6,861,222
Funding for Graduated Adults	1,079,565	1,079,565
Economic Stability Dividend		833,253
Safe Schools Wrap		225,000
Additonal Supplement	1,694,989	
Other Miscellaneous	165,805	149,605
Total Provincial Grants - Ministry of Education	617,498,359	603,303,702
Provincial Grants - Other	320,000	324,000
Federal Grants	1,512,051	1,594,561
Tuition		
Summer School Fees	199,174	199,174
Continuing Education	478,000	533,000
Offshore Tuition Fees	12,965,000	13,360,000
Total Tuition	13,642,174	14,092,174
Other Revenues		
LEA/Direct Funding from First Nations	41,784	41,784
Miscellaneous		
Teaching Kitchen	752,200	954,500
Energy Management	150,000	150,000
Worksafe BC	340,000	340,000
Other Miscellaneous	589,552	971,033
Total Other Revenue	1,873,536	2,457,317
Rentals and Leases	2,300,150	2,391,849
Investment Income	1,500,000	1,500,000
Total Operating Revenue	638,646,270	625,663,603

School District No. 36 (Surrey)

Annual Budget - Schedule of Operating Expense by Source
Year Ended June 30, 2017

	2017 Annual Budget	2016 Amended Annual Budget
	\$	\$
Salaries		
Teachers	308,341,457	298,510,314
Principals and Vice Principals	26,789,675	26,272,359
Educational Assistants	54,840,671	51,033,532
Support Staff	51,215,078	51,057,560
Other Professionals	8,486,100	7,938,512
Substitutes	21,853,999	21,042,789
Total Salaries	471,526,980	455,855,066
Employee Benefits	109,184,746	112,423,772
Total Salaries and Benefits	580,711,726	568,278,838
Services and Supplies		
Services	13,202,632	15,693,940
Student Transportation	4,553,615	4,583,607
Professional Development and Travel	2,021,954	2,073,198
Rentals and Leases	603,600	780,888
Dues and Fees	1,969,540	2,028,081
Insurance	1,714,100	1,650,540
Supplies	26,422,157	35,574,078
Utilities	10,620,821	10,606,896
Total Services and Supplies	61,108,419	72,991,228
Total Operating Expense	641,820,145	641,270,066

School District No. 36 (Surrey)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	237,707,912	3,769,660		5,549,726	793,845	10,894,247	258,715,390
1.03 Career Programs	3,108,464	102,938		1,329,399		202,955	4,743,756
1.07 Library Services	6,676,218	59,412		620,215	75,084	321,187	7,752,116
1.08 Counselling	7,882,261	118,826				348,713	8,349,800
1.10 Special Education	33,661,931	2,103,368	51,531,537	482,121		5,894,072	93,673,029
1.30 English Language Learning	12,110,812		487,863			541,082	13,139,757
1.31 Aboriginal Education	742,195	105,627	2,018,081	99,678	120,249	130,114	3,215,944
1.41 School Administration		19,373,687		11,894,445		951,506	32,219,638
1.60 Summer School	1,619,000	198,652	35,000	180,250			2,032,902
1.61 Continuing Education	200,000	26,801		47,874		2,160	276,835
1.62 Off Shore Students	4,151,092	326,117	67,963	947,660	286,287	235,924	6,015,043
1.64 Other	146,119		690,227	70,790	116,357	3,539	1,027,032
Total Function 1	308,006,004	26,185,088	54,830,671	21,222,158	1,391,822	19,525,499	431,161,242
4 District Administration							
4.11 Educational Administration	226,553	122,577		170,735	1,545,805	16,436	2,082,106
4.40 School District Governance				159,675	344,816		504,491
4.41 Business Administration	23,900	482,010		2,986,726	2,674,153	111,771	6,278,560
Total Function 4	250,453	604,587	-	3,317,136	4,564,774	128,207	8,865,157
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	80,000		10,000	1,109,600	1,244,453	35,992	2,480,045
5.50 Maintenance Operations	5,000			22,928,226	1,047,476	2,113,937	26,094,639
5.52 Maintenance of Grounds				2,119,961	90,543	31,674	2,242,178
5.56 Utilities							-
Total Function 5	85,000	-	10,000	26,157,787	2,382,472	2,181,603	30,816,862
7 Transportation and Housing							
7.41 Transportation and Housing Administration				94,522	147,032	4,676	246,230
7.70 Student Transportation				423,475		14,014	437,489
Total Function 7	-	-	-	517,997	147,032	18,690	683,719
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	308,341,457	26,789,675	54,840,671	51,215,078	8,486,100	21,853,999	471,526,980

School District No. 36 (Surrey)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2017 Annual Budget	2016 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	258,715,390	58,414,381	317,129,771	16,841,171	333,970,942	337,500,151
1.03 Career Programs	4,743,756	1,114,230	5,857,986	1,249,333	7,107,319	7,210,969
1.07 Library Services	7,752,116	1,780,302	9,532,418	4,292,475	13,824,893	13,645,697
1.08 Counselling	8,349,800	1,912,722	10,262,522		10,262,522	10,139,033
1.10 Special Education	93,673,029	22,914,152	116,587,181	885,166	117,472,347	111,382,259
1.30 English Language Learning	13,139,757	3,018,387	16,158,144		16,158,144	16,076,864
1.31 Aboriginal Education	3,215,944	780,881	3,996,825	171,253	4,168,078	4,117,690
1.41 School Administration	32,219,638	7,352,625	39,572,263	1,272,673	40,844,936	41,489,161
1.60 Summer School	2,032,902	372,232	2,405,134	236,500	2,641,634	2,624,955
1.61 Continuing Education	276,835	50,054	326,889	170,200	497,089	524,148
1.62 Off Shore Students	6,015,043	1,363,801	7,378,844	3,120,288	10,499,132	10,519,556
1.64 Other	1,027,032	234,666	1,261,698	70,667	1,332,365	1,541,756
Total Function 1	431,161,242	99,308,433	530,469,675	28,309,726	558,779,401	556,772,239
4 District Administration						
4.11 Educational Administration	2,082,106	448,108	2,530,214	817,132	3,347,346	2,567,875
4.40 School District Governance	504,491	67,998	572,489	354,558	927,047	929,036
4.41 Business Administration	6,278,560	1,491,515	7,770,075	1,485,586	9,255,661	9,199,428
Total Function 4	8,865,157	2,007,621	10,872,778	2,657,276	13,530,054	12,696,339
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	2,480,045	526,772	3,006,817	3,247,867	6,254,684	6,499,939
5.50 Maintenance Operations	26,094,639	6,628,511	32,723,150	10,723,676	43,446,826	43,896,902
5.52 Maintenance of Grounds	2,242,178	563,175	2,805,353	1,040,680	3,846,033	3,714,640
5.56 Utilities	-	-	-	10,650,207	10,650,207	12,396,395
Total Function 5	30,816,862	7,718,458	38,535,320	25,662,430	64,197,750	66,507,876
7 Transportation and Housing						
7.41 Transportation and Housing Administration	246,230	57,907	304,137	9,129	313,266	314,877
7.70 Student Transportation	437,489	92,327	529,816	4,469,858	4,999,674	4,978,735
Total Function 7	683,719	150,234	833,953	4,478,987	5,312,940	5,293,612
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	471,526,980	109,184,746	580,711,726	61,108,419	641,820,145	641,270,066

School District No. 36 (Surrey)

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2017

	2017	2016 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	22,648,481	23,865,669
Other		36,750
Federal Grants	685,010	685,010
Other Revenue	14,400,000	15,266,522
Investment Income	9,000	9,000
Total Revenue	37,742,491	39,862,951
Expenses		
Instruction	34,877,400	36,847,861
Operations and Maintenance	2,565,091	2,565,090
Total Expense	37,442,491	39,412,951
Net Revenue (Expense)	300,000	450,000
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(300,000)	(450,000)
Total Net Transfers	(300,000)	(450,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 36 (Surrey)

Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2017

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Service Delivery Transformation
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	450,000	4,200,000				556,674	929,165
Add: Restricted Grants									
Provincial Grants - Ministry of Education	2,563,091	12,515,552			736,000	249,900	550,000	3,872,862	
Federal Grants									
Other			300,000	13,000,000				400,000	
Investment Income	2,000		7,000						
	2,565,091	12,515,552	307,000	13,000,000	736,000	249,900	550,000	4,272,862	-
Less: Allocated to Revenue	2,565,091	12,515,552	327,000	13,000,000	736,000	249,900	550,000	4,829,536	929,165
Deferred Revenue, end of year	-	-	430,000	4,200,000	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	2,563,091	12,515,552			736,000	249,900	550,000	4,429,536	929,165
Federal Grants									
Other Revenue			320,000	13,000,000				400,000	
Investment Income	2,000		7,000						
	2,565,091	12,515,552	327,000	13,000,000	736,000	249,900	550,000	4,829,536	929,165
Expenses									
Salaries									
Teachers		7,802,979				57,000	87,275		
Educational Assistants		1,986,867				7,581			
Support Staff	94,356				515,312	1,600		2,184,943	162,849
Other Professionals					81,711			293,151	249,175
Substitutes		500,750							
	94,356	10,290,596	-	-	597,023	66,181	87,275	2,478,094	412,024
Employee Benefits	21,192	2,224,956			138,674	2,000	20,012	563,170	96,889
Services and Supplies	2,449,543		327,000	13,000,000	303	181,719	442,713	1,788,272	420,252
	2,565,091	12,515,552	327,000	13,000,000	736,000	249,900	550,000	4,829,536	929,165
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 36 (Surrey)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2017

	Adult Psychiatric Unit	Adolescent Day Treatment Program	Daughters & Sisters P.L.E.A. Program	Waypoint Substance House	Literacy Innovation	Donations	PAC Contributions	Surrey Gang Prevention	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	-	-	85,000	450,000	130,000		6,800,839
Add: Restricted Grants									
Provincial Grants - Ministry of Education	119,785	276,398	94,248	99,806					21,077,642
Federal Grants								685,010	685,010
Other						450,000	50,000		14,200,000
Investment Income									9,000
	119,785	276,398	94,248	99,806	-	450,000	50,000	685,010	35,971,652
Less: Allocated to Revenue	119,785	276,398	94,248	99,806	85,000	500,000	180,000	685,010	37,742,491
Deferred Revenue, end of year	-	-	-	-	-	400,000	-	-	5,030,000
Revenues									
Provincial Grants - Ministry of Education	119,785	276,398	94,248	99,806	85,000				22,648,481
Federal Grants								685,010	685,010
Other Revenue						500,000	180,000		14,400,000
Investment Income									9,000
	119,785	276,398	94,248	99,806	85,000	500,000	180,000	685,010	37,742,491
Expenses									
Salaries									
Teachers	75,988	181,934	75,123	79,644	85,000			38,497	8,483,440
Educational Assistants	19,243	38,486							2,052,177
Support Staff								226,359	3,185,419
Other Professionals								123,868	747,905
Substitutes	2,294	4,588	1,900	1,900					511,432
	97,525	225,008	77,023	81,544	85,000	-	-	388,724	14,980,373
Employee Benefits	22,260	51,390	17,225	18,262				94,258	3,270,288
Services and Supplies						350,000	30,000	202,028	19,191,830
	119,785	276,398	94,248	99,806	85,000	350,000	30,000	685,010	37,442,491
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	150,000	150,000	-	300,000
Interfund Transfers									
Tangible Capital Assets Purchased						(150,000)	(150,000)		(300,000)
	-	-	-	-	-	(150,000)	(150,000)	-	(300,000)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 36 (Surrey)

Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2017

	2017 Annual Budget			2016 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education	5,500,000		5,500,000	10,900,000
Investment Income		700,000	700,000	700,000
Amortization of Deferred Capital Revenue	22,100,000		22,100,000	22,134,000
Total Revenue	27,600,000	700,000	28,300,000	33,734,000
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	32,100,000		32,100,000	31,800,000
Total Expense	32,100,000	-	32,100,000	31,800,000
Net Revenue (Expense)	(4,500,000)	700,000	(3,800,000)	1,934,000
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	960,537		960,537	1,074,759
Local Capital		2,448,305	2,448,305	2,573,026
Total Net Transfers	960,537	2,448,305	3,408,842	3,647,785
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	10,400,000	(10,400,000)	-	
Total Other Adjustments to Fund Balances	10,400,000	(10,400,000)	-	
Budgeted Surplus (Deficit), for the year	6,860,537	(7,251,695)	(391,158)	5,581,785

Administrative Memorandum

Regular Board Meeting

Date: June 16, 2016
Topic: Recommended Architect Appointments: Panorama Park Elementary (Site 137), Sullivan Elementary (Site 021), and Woodward Hill Elementary (Site 212)

Preamble:

On 2016-05-20 the Province of British Columbia announced that School District No. 36 (Surrey) will receive funding for additions to three (3) elementary schools. The following recommended firms are on the school district list of qualified architectural firms.

It is recommended:

THAT the firm of KMBR Architects Planners Inc. be appointed Project Architect and the Board's signing officers be authorized to execute client/architect agreements with the firm for a proposed addition to Panorama Park Elementary – (Site 137);

THAT the firm of KMBR Architects Planners Inc. be appointed Project Architect and the Board's signing officers be authorized to execute client/architect agreements with the firm for a proposed addition to Sullivan Elementary (Site 021); and

THAT the firm of ThinkSpace Architecture Planning Interior Design be appointed Project Architect and the Board's signing officers be authorized to execute client/architect agreements with the firm for a proposed addition to Woodward Hill Elementary (Site 212).

Submitted by:

Wayne Noye, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

Administrative Memorandum

Regular Board Meeting

Date: June 16, 2016
Topic: Bylaw #247, Re: Salish Secondary (Site 215) – Statutory Right of Way – British Columbia Hydro and Power Authority

Preamble:

British Columbia Hydro and Power Authority (B.C. Hydro) requires a Statutory Right of Way for the Salish Secondary (Site 215) property, legally described as Parcel Identifier: 029-035-023 Lot A Section 21 Township 8 New Westminster District Plan EPP28872.

The Statutory Right of Way is in favour B.C. Hydro. The Area of Works shall mean that portion of the Land located within 6 metres of either side of the centre of the alignment of the Works.

The Statutory Right of Way will have no adverse effect on the use of the site by the District; nor will they affect our ability to dispose of the site in the future.

It is recommended:

THAT Bylaw #247, Re: Salish Secondary (Site 215) Statutory Right of Way – British Columbia Hydro and Power Authority be given three (3) readings at this meeting (vote must be unanimous).

Bylaw Recommendation:

1. THAT Bylaw #247, Re: Salish Secondary (Site 215) – Statutory Right of Way – British Columbia Hydro and Power Authority be approved as read a first time.
2. THAT Bylaw #247, Re: Salish Secondary (Site 215) – Statutory Right of Way – British Columbia Hydro and Power Authority be approved as read a second time.
3. THAT Bylaw #247, Re: Salish Secondary (Site 215) – Statutory Right of Way – British Columbia Hydro and Power Authority be approved as read a third time and finally adopted.

Submitted by:

Wayne Noye, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

**BOARD OF EDUCATION
OF
SCHOOL DISTRICT NO. 36 (SURREY)**

**BYLAW #247, RE: SALISH SECONDARY (SITE 215)
– STATUTORY RIGHT OF WAY
– BRITISH COLUMBIA HYDRO AND POWER AUTHORITY**

THAT the Board grant a Statutory Right of Way for the property of Salish Secondary (Site 215) (7278 - 184 Street), legally described as Parcel Identifier: 029-035-023 Lot A Section 21 Township 8 New Westminster District Plan EPP 28872 to British Columbia Hydro and Power Authority. The Statutory Right of Way is in favour B.C. Hydro. The Area of Works shall mean that portion of the Land located within 6 metres of either side of the centre of the alignment of the Works; and

THAT the Board's signing officers be authorized to execute the Statutory Right of Way.

The Statutory Right of Way will have no adverse effect on the use of the site by the school district; nor will they affect our ability to dispose of the site in the future.

READ A FIRST TIME THE 16TH OF JUNE, 2016.

READ A SECOND TIME THE 16TH OF JUNE, 2016.

READ A THIRD TIME, PASSED AND ADOPTED THE 16TH OF JUNE, 2016.

seal

Chairperson of the Board

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original of the Board of Education of School District No. 36 (Surrey) Bylaw #247, Re: Salish Secondary (Site 215) – Statutory Right of Way – British Columbia Hydro and Power Authority adopted by the Board the 16th day of June, 2016.

Secretary-Treasurer

WN/dg

Administrative Memorandum

Regular Board Meeting

Date: June 16, 2016
Topic: Projects – Three New Schools, Three Additions, and Site Acquisition

Preamble:

On 2016-05-24 School District #36 (Surrey) received a letter from the Ministry of Education to support the advancing project development or delivery of the following projects:

New Schools (3):

- Grandview Heights Secondary (Site 177)
- Clayton North Elementary (Site 184)
- Clayton North West Elementary (Site 218) PDR

Additions (3):

- Panorama Park Elementary (Site 137)
- Sullivan Elementary (Site 021)
- Woodward Hill Elementary (Site 212)

Site Acquisition (1):

- South West Port Kells (Site 209)
(Elementary School)

These projects and other Ministry supported projects announced on 2016-05-20 are accounted for in one Capital Bylaw No. 15/16-CP-SD36-01.

The announcement stated the Province of British Columbia will be providing funds in the amount of \$74,200,000 and School District #36 (Surrey) will be providing funds in the amount of \$25,300,000; total amount is \$99,500,000.

It is recommended:

THAT the Board approve the projects for the Three New Schools, Three Additions, and Site Acquisition in the amount of \$ 99,500,000; and

THAT the Board direct the Board's signing officers to execute the required documents for the projects to proceed.

Submitted by:

Wayne Noye, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

Administrative Memorandum

Regular Board Meeting

Date: June 16, 2016
Topic: Projects – Carbon Neutral Capital Program, School Enhancement Program, and Replacement Bus

Preamble:

On 2016-05-24 School District #36 (Surrey) received a letter from the Ministry of Education to support advancing project development or delivery of the following projects:

School and Project Description	Funding	Amount
Carbon Neutral Capital Program:		
Semiahmoo Secondary (Site 049) (Boiler Upgrade)	Provincial	\$ 571,475
SEP – School Enhancement Program:		
Portables - Various Locations	Provincial	\$2,400,000
	District	\$ 500,000
Lord Tweedsmuir Secondary (Site 041) (Boiler Upgrade - Phase 2)	Provincial	<u>\$ 520,850</u>
	SEP Total	<u>\$3,420,850</u>
Bus:		
Replacement Bus	Provincial	\$ 130,629

These projects and other Ministry supported projects announced on 2016-05-24 are accounted for in one Capital Bylaw No. 15/16-CP-SD36-01.

It is recommended:

THAT the Board approve the projects for the Carbon Neutral Capital Program in the amount of \$571,475, School Enhancement Program in the amount of \$3,420,850, and a Replacement Bus in the amount of \$130,629; and

THAT the Board direct the Board's signing officers to execute the required documents for the projects to proceed.

Submitted by:

Wayne Noye, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

Administrative Memorandum

Regular Board Meeting

Date: June 16, 2016
Topic: Project – Building Envelope Program

Preamble:

On 2016-05-24 School District #36 (Surrey) received a letter from the Ministry of Education to support advancing project development or delivery of the following project:

Building Envelope Program: Fleetwood Park Secondary (Site 167)

It is recommended:

THAT the Board direct administration to work with the Ministry of Education and BC Housing Management Commission (BC Housing) in the development of a Building Envelope remediation project for Fleetwood Park Secondary (Site 167); and

THAT a report be brought to the Board by June 30, 2017.

Submitted by:

Wayne Noye, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

Administrative Memorandum

Regular Board Meeting

Date: June 16, 2016
Topic: Capital Bylaw No. 15/16-CP-SD36-01, Re: Approved Projects – May 24, 2016 – Carbon Neutral Capital Program, School Enhancement Program, Replacement Bus, Three New Schools, Three Additions, Site Acquisition, and Building Envelope Program

Preamble:

On 2016-05-24 School District #36 (Surrey) received a letter from the Ministry of Education to support the advancing project development or delivery of the following projects:

Project Description	School
Carbon Neutral Capital Program (1):	- Semiahmoo Secondary (Site 049)
SEP – School Enhancement Program (2):	- Portables - Various Locations - Lord Tweedsmuir Secondary (Site 041)
Bus (1):	- Replacement Bus
New Schools (3):	- Grandview Heights Secondary (Site 177) - Clayton North Elementary (Site 184) - Clayton North West Elementary (Site 218)
Additions (3):	- Panorama Park Elementary (Site 137) - Sullivan Elementary (Site 021) - Woodward Hill Elementary (Site 212)
Site Acquisition (1):	- South West Port Kells Area (Site 209) (Elementary School)
Building Envelope Program	- Fleetwood Park Secondary (Site 167)

It is recommended:

THAT the Board approve the projects listed in the May 24, 2016 correspondence from the Ministry of Education; and

THAT the Board direct the Board's signing officers to execute the required documents for the projects to proceed.

Capital Bylaw No. 15/16-CP-SD36-01, Re: Approved Projects – May 24, 2016 –Carbon Neutral Capital Program, School Enhancement Program, Replacement Bus, Three New Schools, Three Additions, Site Acquisition, and Building Envelope Program

Bylaw recommendation:

1. THAT Capital Bylaw No. 15/16-CP-SD36-01, Re: Approved Projects – May 24, 2016 – Carbon Neutral Capital Program, School Enhancement Program, Replacement Bus, Three New Schools, Three Additions, Site Acquisition, and Building Envelope Program be approved as read a first time.
2. THAT Capital Bylaw No. 15/16-CP-SD36-01, Re: Approved Projects – May 24, 2016 – Carbon Neutral Capital Program, School Enhancement Program, Replacement Bus, Three New Schools, Three Additions, Site Acquisition, and Building Envelope Program be approved as read a second time.
3. THAT Capital Bylaw No. 15/16-CP-SD36-01, Re: Approved Projects – May 24, 2016 – Carbon Neutral Capital Program, School Enhancement Program, Replacement Bus, Three New Schools, Three Additions, Site Acquisition, and Building Envelope Program be approved as read a third time and finally adopted.

Submitted by:

Wayne Noye, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

CAPITAL BYLAW NO. 15/16-CP-SD36-01
CAPITAL PLAN 2015/16
Carbon Neutral Capital Program, School Enhancement Program, Bus
New Schools, Additions, Site Acquisition, and Building Envelope Program

A BYLAW by the Board of Education of School District No. 36 (Surrey) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "*Act*").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved the Board's Capital Plan.

NOW THEREFORE the Board agrees to the following:

- (a) authorizes the Secretary-Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;
- (b) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and,
- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry's letter of (05/24/2016) from the (2015/16) Capital Plan is hereby adopted.
- 2. This Bylaw may be cited as School District No. 36 (Surrey) Capital Bylaw No.15/16-CP-SD36-01

READ A FIRST TIME THE 16TH DAY OF JUNE, 2016;
READ A SECOND TIME THE 16TH DAY OF JUNE, 2016;
READ A THIRD TIME, PASSED AND ADOPTED THE 16TH DAY OF JUNE, 2016.

CORPORATE SEAL

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 36 (Surrey) Capital Bylaw No. 15/16-CP-SD36-01 adopted by the Board the 16th day of June, 2016.

Secretary-Treasurer

**Trustee Reports
June 16, 2016**

Every week, trustees are kept very busy supporting schools and students, as well as representing district interests in the community. The following is a summary of the Trustees activities on behalf of the district for the past two weeks:

Trustees attended the following School and District events:

- BBQs for the ACE-IT Carpentry Programs at Frank Hurt Secondary and at Guilford Park Secondary
- Attended and helped at various Track and Field meets
- Spoke at two staff retirement functions
- Toured the North Surrey Secondary School garden
- Presented Arts Scholarships to Elgin, Earl Marriott and Semiahmoo Secondary students in honour of International Artists Day
- Inter-Agency employer acknowledgment
- Surrey Crime Prevention Society volunteer appreciation lunch
- Judged the final cooking class at Panorama Ridge Secondary
- Semiahmoo Secondary Scholarship luncheon
- The Surrey Secondary School Athletics Association AGM; and
- The DEC/REC rodeo themed sports day

Commencements are an important milestone in a student's life and the Board appreciates the opportunity to participate in the celebrations honouring the achievements of students and staff. Trustees attending commencements and celebrations for the following secondary schools, learning centres and programs: Elgin Park, Fleetwood Park, L. A. Matheson, Semiahmoo, Sullivan Heights, Fraser Heights, Panorama Ridge, Inter-Agency, Foundations, Invergary/ Queen Elizabeth Adult Education, City Central, Surrey College and the Aboriginal Honouring Ceremony.

Trustees also participated in several meetings:

- Budget Committee
- Teacher Qualification Service
- Assistant Superintendent Selection Committee
- District Principal Selection Committee
- Director of Instruction Selection Committee
- All Principals, Vice Principals and Exempt Professional Employees Group (EPEG)
- Director of Instruction (Aboriginal Education) Selection Committee; and
- District Principal (Aboriginal Education) Selection Committee