

Agenda Regular Board Meeting

Date: October 20, 2016
Time: 7:00 p.m.
Location: School District No. 36 (Surrey)
 District Education Centre
 Room #2202

	Pages
1. Call to Order	
a. “O Canada” – recording by Coyote Creek Elementary Students	
b. Approval of Agenda of Regular Board Meeting	
c. Presentation - Canadian Parents for French - Mary-Em Waddington	
2. Delegation	
3. Action Items	
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b. Recommended Architect Appointment - Latimer Road Elementary (Site 035)	18
c. Salish Secondary Boundaries and Choice Program	19
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4. Information & Proposals	
a. Trustee Reports	50
b. Media Reports on Public-Private Partnership (P3) - (Verbal)	
c. Progress Report Active Capital Projects	51
5. Future Business	
a. Items for Future Discussion	
No items.	

- b. Future Meetings
 - November 17, 2016
 - December 8, 2016
 - January 19, 2017
 - February 16, 2017

6. Question Period

7. Adjournment

Minutes

Regular Board Meeting

Date: September 22, 2016
Time: 7:00 p.m.
Location: School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020

Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee
Absent:	Laurae McNally	Trustee
Staff Present:	Dr. Jordan Tinney	Superintendent
	D. Greg Frank	Secretary Treasurer
	Rick Ryan	Deputy Superintendent
	Karen Botsford	Executive Assistant

1. Call to Order

Chairperson Wilson called the meeting to order at 7:00 p.m. and welcomed Greg Frank, Secretary-Treasurer to his first Board meeting. Mr. Frank was the Secretary-Treasurer in the Burnaby School District and brings a wealth of knowledge and experience. Chairperson Wilson commented that we are fortunate to have Mr. Frank join the District and the Board looks forward to working with him.

Presenters & Staff:

In addition to the Table of Officers named above, the following staff were in attendance for the meeting:

Simon Ayres, Associate Director, Fiscal Management Resources; Greg Forbes-King, Assistant Director, Facilities Plant Maintenance & Minor Renovation; Andrew Holland, Assistant Superintendent; Kerry Magnus, Associate Director, Business Management Services; Lance Nordling, Director Facilities & Transportation Services; Christy Northway, Assistant Superintendent; Linda Reeve, Assistant Superintendent; Catherine Sereda, Assistant Superintendent; Doug Strachan, Manager, Communication Services; Emily Watson, Manager, Demographics & Facilities Planning.

a. “O Canada” – recording by Surrey Music and Band Teachers

Trustees, administration and the audience sang "O Canada" accompanied by a recording by Surrey Music and Band Teachers.

b. Approval of Agenda of Regular Board Meeting

Moved by Trustee Terry Allen
Seconded by Trustee Bob Holmes

THAT the agenda of the Regular Board Meeting be approved as presented.

CARRIED

c. Presentation - Experiences Canada - Charlene Dobie; Kevin De Boice Principal, Ecole Panorama Ridge

Charlene Dobie and Kevin De Boice presented an overview on the upcoming *Experiences Canada* initiative in advance of Canada's 150th birthday. There is an opportunity for youth ages 14 to 19 to participate. Students are asked to respond in writing to the following question: "What is Canada's greatest challenge or opportunity facing your generation?" Students will be selected to engage in a regional forum and will have the opportunity to travel to one of five destinations hosting a forum. Students will also participate in preparing for Canada's 150th birthday celebration.

Ms. Dobie asked Trustees to encourage Metro Trustees to support the initiative and to encourage staff to support the challenge.

Kevin De Boice, Principal Ecole Panorama Ridge Secondary spoke about how he has taken the lead on supporting the project and has offered to have Ecole Panorama Ridge Secondary host students who come for the west coast forum (location to be determined). In addition, he has invited Sullivan Heights and Fleetwood Secondary Schools to participate. On Saturday, 26 students from the three schools, the 3 principals and Charlene Dobie will be attending an event in Vancouver. Prime Minister Justin Trudeau, Sophie Gregoire and the Duke and Duchess of Cambridge will be in attendance.

Mr. De Boice asked for the Board's support for Experiences Canada and he believes that teachers should be involved by encouraging students to participate. In closing he stated that it is a great opportunity for students.

Chairperson Wilson thanked Charlene Dobie and Kevin De Boice for coming to the Board meeting and for their presentation.

2. Delegation

3. Action Items

a. Adoption of Minutes of Regular Board Meeting Held 2016-06-16

Moved by Trustee Terry Allen
Seconded by Trustee Gary Tymoschuk

THAT the Minutes of the Regular Board meeting held 2016-06-16 be approved as circulated.

CARRIED

b. Schedule of Board Meeting Dates - 2016/2017 School Year

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Bob Holmes

THAT the Board approve the schedule of Board meetings as presented.

CARRIED

c. Financial Statements for the Year Ended 2016-06-30

Moved by Trustee Garry Thind
Seconded by Laurie Larsen, Vice Chairperson

THAT the Financial Statements for the fiscal year ended 2016-06-30 be approved as presented.

CARRIED

d. 2016/17 Five Year Capital Plan

Kerry Magnus, Associate Director, Business Management Services and Emily Watson, Manager, Facilities and Demographics Planning presented a summary of the following: recent capital approvals, areas of growth, new capital plan submission process and the 2016/17 Five Year Capital Plan.

Trustee Holmes thanked Emily, Kerry and Greg for their work preparing the submission and for their ongoing talks with the Ministry.

Trustee Allen thanked staff for the plan and stated that the frustration for the Board is no matter what plan is put forward schools are not being built fast enough. It takes at least three years to build a school. In the meantime, enrollment is increasing. He commented on the recent capital announcement by the Ministry and the fact that we had to contribute 25 million, one quarter of the total amount. He thanked staff for the work they have done and indicated that the Board appreciates the ongoing effort communicating with the Ministry.

Vice Chairperson Larsen requested clarification on Riverdale Elementary being listed as a medium priority, wondering when Riverdale might be replaced. Ms. Magnus responded that while our standards are high, the Ministry has to consider all District's needs and there are many schools needing replacement.

Jordan Tinney, Superintendent, asked Greg Frank, Secretary-Treasurer to explain the current rules around capital funding. Mr. Frank replied that if a District requires a new school or expansion the Ministry is looking for the District to contribute up to 50% of the capital required for the project. Each project is different and reviewed individually by the Ministry and the requirement to contribute funding by the District is based on the Ministry's perception of the District's ability to contribute. While seismic projects don't require capital from the District, if there are unrelated renovations required or if the project requires new additional space construction, the District will be asked to contribute.

Trustee Tymoschuk asked how much will we be required to contribute towards the projects on the new Five Year Capital Plan? Greg Frank replied that the Ministry will look at each project individually and the amount of funding to be contributed by the District cannot be determined at this time.

Trustee Thind asked how many portables will we be able to get rid of when the new plan is approved? Ms. Watson responded that it is hard to say as portables are spread throughout the District, not just in areas where we have requested new schools or additions.

Trustee Holmes commented that even if we get new schools that provide 6000 seats, by the time they are built, based on current enrollment trends, we will have another 6000 students who need to be placed in schools.

Chairperson Wilson thanked Ms. Magnus and Ms. Watson for their work and countless hours putting together the 2016/17 Five Year Capital Plan.

Moved by Trustee Terry Allen
Seconded by Trustee Gary Tymoschuk

THAT the Board approve the 2016/17 Capital Plan Submission (For Period 2017/18 – 2021/22), for submission to the Ministry of Education, as presented.

CARRIED

e. Project - Building Envelope Program - Latimer Road Elementary (Site 035)

Moved by Trustee Terry Allen
Seconded by Trustee Bob Holmes

THAT, the Board direct staff to work with the Ministry of Education and BC Housing Management Commission (BC Housing) in the development of a Building Envelope remediation project of Latimer Road Elementary (Site 035) in place of Fleetwood Park Secondary (Site 167).

CARRIED

f. Bylaw #249, Re: Salish Secondary (Site 215) - Road Dedication

Moved by Trustee Terry Allen
Seconded by Trustee Gary Tymoschuk

That Bylaw #249, Re: Salish Secondary (Site 215) – Road Dedication be given three (3) readings at this meeting (vote must be unanimous).

CARRIED

Moved by Trustee Bob Holmes
Seconded by Trustee Gary Tymoschuk

THAT Bylaw #249, Re: Salish Secondary (Site 215) - Road Dedication be approved as read a first time.

CARRIED

Moved by Laurie Larsen, Vice Chairperson
Seconded by Trustee Terry Allen

That Bylaw #249, Re: Salish Secondary (Site 215) – Road Dedication be approved as read a second time.

CARRIED

Moved by Trustee Garry Thind
Seconded by Trustee Gary Tymoschuk

That Bylaw #249, Re: Salish Secondary (Site 215) – Road Dedication be approved as read a third time and finally adopted, and that the Board's signing officers execute the Road Dedication agreement.

CARRIED

g. Bylaw #252, Re: Salish Secondary (Site 215) – Restrictive Covenant – Water Quality / Sediment Control

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Garry Thind

THAT Bylaw #252, Re: Salish Secondary (Site 215) – Restrictive Covenant – Water Quality / Sediment Control be given three (3) readings at this meeting (vote must be unanimous).

CARRIED

Moved by Laurie Larsen, Vice Chairperson
Seconded by Trustee Bob Holmes

THAT Bylaw #252, Re: Salish Secondary (Site 215) – Restrictive Covenant – Water Quality / Sediment Control be approved as read a first time.

CARRIED

Moved by Trustee Bob Holmes
Seconded by Trustee Garry Thind

THAT Bylaw #252, Re: Salish Secondary (Site 215) – Restrictive Covenant – Water Quality / Sediment Control be approved as read a second time.

CARRIED

Moved by Trustee Garry Thind
Seconded by Trustee Gary Tymoschuk

THAT Bylaw #252, Re: Salish Secondary (Site 215) – Restrictive Covenant – Water Quality / Sediment Control be approved as read a third time and finally adopted, and that the Boards' signing officers execute the Restrictive Covenant: Land Title Act S.219 agreement.

CARRIED

h. Bylaw #253, Re: Salish Secondary (Site 215) - Restrictive Covenant - Interim Storm Drainage Detention System

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Garry Thind

THAT Bylaw #253, Re: Salish Secondary (Site 215) – Restrictive Covenant – Interim Storm Drainage Detention System be given three (3) readings at this meeting (vote must be unanimous).

CARRIED

Moved by Laurie Larsen, Vice Chairperson
Seconded by Trustee Garry Thind

THAT Bylaw #253, Re: Salish Secondary (Site 215) – Restrictive Covenant – Interim Storm Drainage Detention System be approved as read a first time.

CARRIED

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Bob Holmes

THAT Bylaw #253, Re: Salish Secondary (Site 215) – Restrictive Covenant – Interim Storm Drainage Detention System be approved as read a second time.

CARRIED

Moved by Laurie Larsen, Vice Chairperson
Seconded by Trustee Terry Allen

THAT Bylaw #253, Re: Salish Secondary (Site 215) – Restrictive Covenant – Interim Storm Drainage Detention System be approved as read a third time and finally adopted, and that the Board’s signing officers execute the Restrictive Covenant: Land Title Act S.219 agreement.

CARRIED

- i. Bylaw #254, Re: Salish Secondary (Site 215) - Restrictive Covenants - Lots Serviced by Low Pressure Sanitary Pump Connections, and Sanitary Pumped Connection

Moved by Laurie Larsen, Vice Chairperson
Seconded by Trustee Bob Holmes

THAT Bylaw #254, Re: Salish Secondary (Site 215) – Restrictive Covenants: Lots Serviced by Low Pressure Sanitary Pumped Connections, and Sanitary Pumped Connection be given three (3) readings at this meeting (vote must be unanimous).

CARRIED

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Bob Holmes

THAT Bylaw #254, Re: Salish Secondary (Site 215) – Restrictive Covenants: Lots Serviced by Low Pressure Sanitary Pumped Connections, and Sanitary Pumped Connection be approved as read a first time.

CARRIED

Moved by Trustee Bob Holmes
Seconded by Trustee Gary Tymoschuk

THAT Bylaw #254, Re: Salish Secondary (Site 215) – Restrictive Covenants: Lots Serviced by Low Pressure Sanitary Pumped Connections, and Sanitary Pumped Connection be approved as read a second time.

CARRIED

Moved by Trustee Garry Thind
Seconded by Laurie Larsen, Vice Chairperson

THAT Bylaw #254, Re: Salish Secondary (Site 215) – Restrictive Covenants: Lots Serviced by Low Pressure Sanitary Pumped Connections, and Sanitary Pumped Connection be approved as read a third time and finally adopted, and that the Boards’ signing officers execute the Restrictive Covenants: Land Title Act S.219 agreements.

CARRIED

j. Bylaw #255, Re: Salish Secondary (Site 215) - Statutory Right-of-Way and Restrictive Covenant - Storm Water Riparian Preservation

Moved by Trustee Garry Thind
Seconded by Trustee Gary Tymoschuk

THAT Bylaw #255, Re: Salish Secondary (Site 215) – Statutory Right of Way and Restrictive Covenant – Storm Water Riparian Preservation be given three (3) readings at this meeting (vote must be unanimous).

CARRIED

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Bob Holmes

THAT Bylaw #255, Re: Salish Secondary (Site 215) – Statutory Right of Way and Restrictive Covenant – Storm Water Riparian Preservation be approved as read a first time.

CARRIED

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Garry Thind

THAT Bylaw #255, Re: Salish Secondary (Site 215) – Statutory Right of Way and Restrictive Covenant – Storm Water Riparian Preservation be approved as read a second time.

CARRIED

Moved by Trustee Bob Holmes
Seconded by Trustee Terry Allen

THAT Bylaw #255, Re: Salish Secondary (Site 215) – Statutory Right of Way and Restrictive Covenant – Storm Water Riparian Preservation be approved as read a third time and finally adopted, and that the Board’s signing officers execute the Statutory right of Way and Restrictive Covenant: Land Title Act S.219 agreement.

CARRIED

k. Capital Project Funding Agreement - Grandview Heights Secondary School (Site 177) - New School

Moved by Trustee Bob Holmes
Seconded by Trustee Garry Thind

THAT the Board of Education of School District No. 36 (Surrey) approve the Capital Project Funding Agreement for the new Grandview Heights Secondary (Site 177) as presented.

CARRIED

I. Capital Project Funding Agreement - Clayton North Area Elementary (Site 184) - New School

Moved by Trustee Gary Tymoschuk
Seconded by Trustee Bob Holmes

THAT the Board of Education of School District No. 36 (Surrey) approve the Capital Project Funding Agreement for the new Clayton North Elementary (Site 184) as presented.

CARRIED

4. Information & Proposals

a. Trustee Reports

Chairperson reported on Trustee activities since the last Board meeting. A copy of the report is on the website.

b. Superintendent's Report - Dr. Jordan Tinney (verbal)

Dr. Tinney, Superintendent provided an update on the first few weeks of school touching on enrollment and the increase in students. Elementary school's enrollment is up by 1,000 students and secondary school's have increased by approximately 110 students. There is no doubt that Surrey continues to grow.

Dr. Tinney called upon Andrew Holland, Assistant Superintendent and Emily Watson, Manager, Facilities and Demographics Planning to provide an update on the community engagement process involving the catchment boundaries for the new Salish Secondary School in the Clayton area.

Mr. Holland reported that last spring stakeholders were contacted regarding a pre-engagement meeting to develop the process. 10,000 information packages including a survey were sent out and in addition, PlaceSpeak was used to provide and receive information. A media release was sent out from the District's Manager, Communication Services. School newsletters and Grade 8 and 9 assemblies were held at Clayton Heights and Lord Tweedsmuir. In addition, there were five evening community forums.

The Board of Education Guiding Principles and Policy 9200: School Catchment Areas was communicated. Options were generated and feedback was received. Ms. Watson highlighted the key themes of the feedback received via: PlaceSpeak, surveys, community forums, emails, comments and questions and formal response from Canadian Parents for French - Surrey Chapter.

Dr. Tinney thanked Mr. Holland and Ms. Watson for their presentation and the time they have devoted to the community engagement process. He noted that the official recommendation would be brought to the Board at the October Board meeting. The Board would then make a decision at the November Board meeting.

c. Progress Report Active Capital Projects - (to be distributed)

Trustees received a progress report regarding active capital projects. Greg Frank, Secretary-Treasurer introduced Lance Nordling, Director, Facilities and Transportation Services and Greg Forbes-King, Assistant Director, Plant Maintenance and Minor Renovations who highlighted the work done by facilities over the summer. It is the busiest time for the Facilities Department and often it is the only time that Facilities can have access to the schools in order to do maintenance and projects. Greg Forbes-King provided photos of some of the projects done under the AFG (Annual Facilities Grant). 163 projects were completed (a total cost of 7 million dollars) including: electrical, security, mechanical, painting, roofing and grounds work. The CNCP (Carbon Neutral Capital Project) included a boiler replacement at Lord Tweedsmuir Secondary School.

Mr. Nordling provided an update on the Water Quality Improvement Project. Phase One included testing 63 schools (built prior to 1990). All but one required remediation to address water quality issues (lead). Daily flushing is being done and District Facilities is working to ensure at least two filtered drinking fountains and two key sinks exist at each site that do not require flushing. 50 filtered drinking fountains and 59 under sink filters have been installed to date and Phase One work will be complete by the end of October. The District is investigating long term solutions and has submitted a \$2.5 million capital funding request under the School Enhancement Program seeking funding support for this project.

Trustees thanked Mr. Nordling and Mr. Forbes-King noting the tremendous amount of work done over the summer months commending staff for the work done in such a short period of time.

5. Future Business

a. Items for Future Discussion

No items.

b. Future Meetings

Trustees made note of future meetings outlined on the agenda.

6. Question Period

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

a. Overview of Question Period Process - (verbal)

Chairperson Wilson provided an overview of Question Period. One question and a follow-up question for clarification is permitted and he emphasized that the public are welcome to call or email the Superintendents Department, Secretary-Treasurer's Department or a Trustee at any time.

b. Questions

7. **Adjournment**

Moved by Trustee Bob Holmes
Seconded by Trustee Gary Tymoschuk

THAT the Regular meeting of the Board be adjourned at 8:29 p.m.

CARRIED

Shawn Wilson
Chairperson

D. Greg Frank
Secretary-Treasurer

Section 72(3) Report

Public Record

Special In-Camera Board Meeting

Date: June 16, 2016

Trustees Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee

Decisions Made by the Board Included:

1. Personnel Matters

Section 72(3) Report

Public Record

In-Camera Board Meeting

Date: June 16, 2016

Trustees Present:

Shawn Wilson	Chairperson
Laurie Larsen	Vice Chairperson
Terry Allen	Trustee
Bob Holmes	Trustee
Laurae McNally	Trustee

Decisions Made by the Board Included:

1. Adoption of Minutes of the In-Camera Board Meeting held 2016-06-02
 2. Adoption of Public Record of the In-Camera Board Meeting held 2016-06-02
 3. Appointment of Executive Director, Human Resources
 4. Appointment of Assistant Superintendent
 5. Appointment of Director of Instruction, Aboriginal Education
 6. Appointment of District Vice Principal
 7. Appointment of Director of Instruction, District Priority Practices
 8. Ratification of Acting Principal and Vice Principal Appointments
 9. Appointment of Director of School & Community Connections
 10. Property Matters
-

Section 72(3) Report

Public Record

Special In-Camera Board Meeting

Date: June 23, 2016

Trustees Present:

Shawn Wilson	Chairperson
Laurie Larsen	Vice Chairperson
Terry Allen	Trustee
Bob Holmes	Trustee
Laurae McNally	Trustee
Garry Thind	Trustee

Decisions Made by the Board Included:

1. Personnel Matter
2. Appointment of District Principal, Communication Student Learning
3. Appointment of District Principal, Student Services
4. Appointment of Principal, Career Education
5. Appointment of Director of Instruction, Continuous Learning Appointment

Matters Discussed by the Board Included:

1. Personnel Matter

Section 72(3) Report

Public Record

Special In-Camera Board Meeting

Date: June 28, 2015

Trustees Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee

Decisions Made by the Board Included:

1. Personnel Matter
2. Appointment of District Principal, Student Services
3. Addition of Vice Principal, East Kensington Elementary
4. Elementary Principal and Vice Principal Appointments & Assignments
5. Secondary Principal and Vice Principal Appointments & Assignments

Administrative Memorandum

Regular Board Meeting

Date: October 20, 2016
Topic: Recommended Architect Appointment – Latimer Road Elementary (Site 035)

Background:

At the 2016-09-22 Regular Board Meeting the Board recommended

“THAT, the Board direct staff to work with the Ministry of Education and BC Housing Management Commission (BC Housing) in the development of a Building Envelope remediation project of Latimer Road Elementary (Site 035) in place of Fleetwood Park Secondary (Site 167).”

BC Housing, on behalf of the Surrey School District, issued a Request for Proposal for Building Envelope Prime Consultant Services for the Latimer Road Elementary building envelope project. The Selection Committee consisted of staff from BC Housing and Surrey School District. The committee reviewed submissions from 11 firms and the committee unanimously recommends Iredale Group Architecture to provide full architectural (Prime Consultant) services for the Building Envelope Remediation project of Latimer Road Elementary (Site 035).

It is recommended:

THAT the firm of Ireland Group Architecture be appointed Project Architect and the Board's signing officers be authorized to execute BC Housing Master Purchase Agreement for the Latimer Road Elementary (Site 035) Building Envelope Remediation project.

Submitted by:

D. Greg Frank, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

Administrative Memorandum

Regular Board Meeting

Date: October 20, 2016
Topic: Salish Secondary Boundaries and Choice Program

Preamble:

At the last Public Board Meeting held on September 22, 2016, staff presented to the Board of Education a brief summary of the public consultation processes that took place in spring of the last school year related to the boundary and program options which emerged in planning for the future opening of Salish Secondary School. Staff held a number of community engagement meetings and utilized the PlaceSpeak online platform to receive public input on the range of options being considered by the Program, Facilities and Planning Committee. A summary report titled ***Salish Secondary: Consultation Report on Proposed Boundaries - October 2016*** has been prepared for the Board, Executive Committee and has been posted online on Place Speak since October 8th.

Staff acknowledges that there is no perfect option for boundary and program adjustments in anticipation of Salish Secondary School opening in a rapidly growing area of the city. Nonetheless, Option 1 in the report, which includes a range of boundary adjustments and moving the French Immersion Program from Lord Tweedsmuir Secondary to Salish Secondary, continues to surface as the preferred option.

Executive Committee has received the report from staff and through this Administrative Memorandum, indicate our support for the preferred recommendation. The Board will make their final decision at the next Public Board Meeting scheduled for November 17th, 2016.

It is recommended:

THAT the Board of Education receive the report titled ***Salish Secondary: Consultation Report on Proposed Boundaries – October 2016***.

Submitted by:

D. Greg Frank, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

Salish Secondary Catchment Boundary Consultation.docx

OCTOBER, 2016

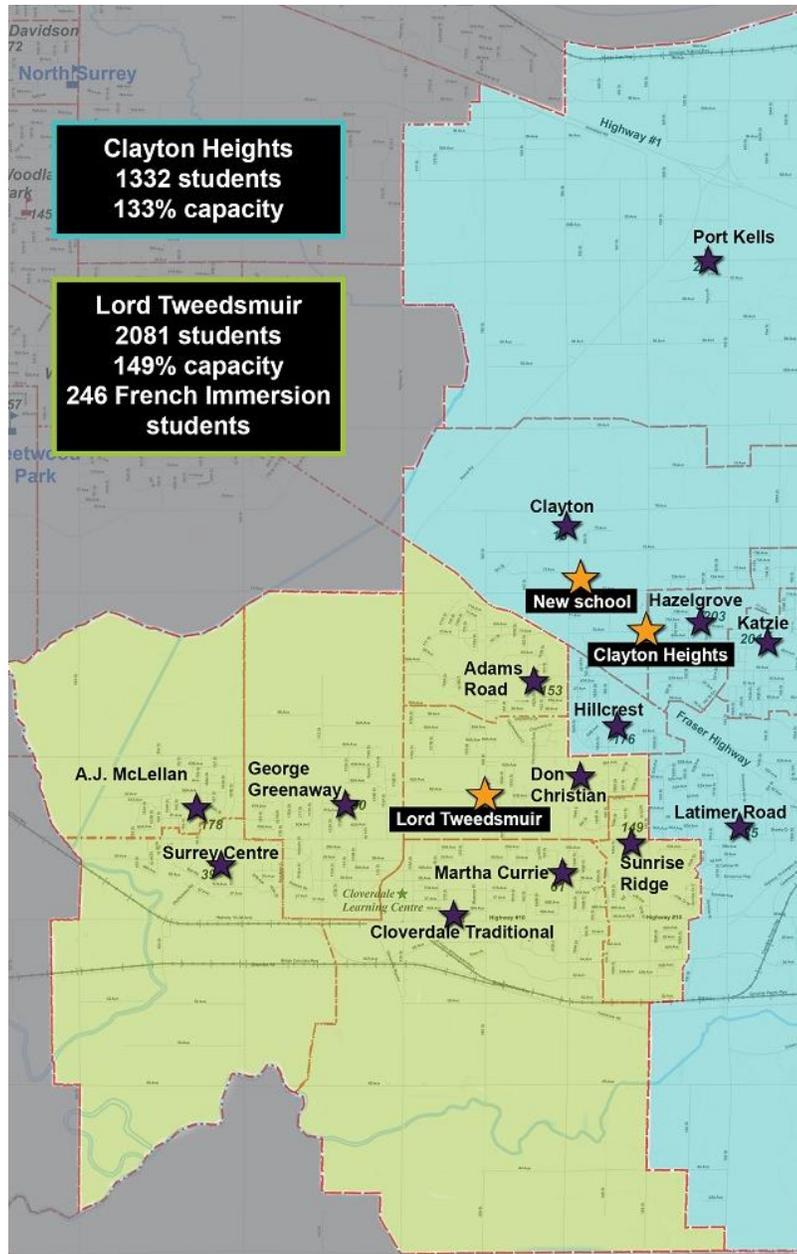


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Executive Summary

Salish Secondary, a new state-of-the-art 1500 student capacity secondary school is under construction in the Clayton area of Surrey (7278 184th St). The new school will open in 2018, and will address the overcrowding at École Lord Tweedsmuir Secondary School (LTSS) and Clayton Heights Secondary School (CHSS). The combined population of these existing schools were almost 1100 students over capacity as of September 2015. To prepare for the opening of the new school, new catchment boundaries need to be established for the impacted schools (LTSS, CHSS and Salish).

The process used by the district to establish and consult on these boundaries included developing a range of options and then taking these options to the public for consultation prior to the writing of a final report to senior staff and the Board of Education.

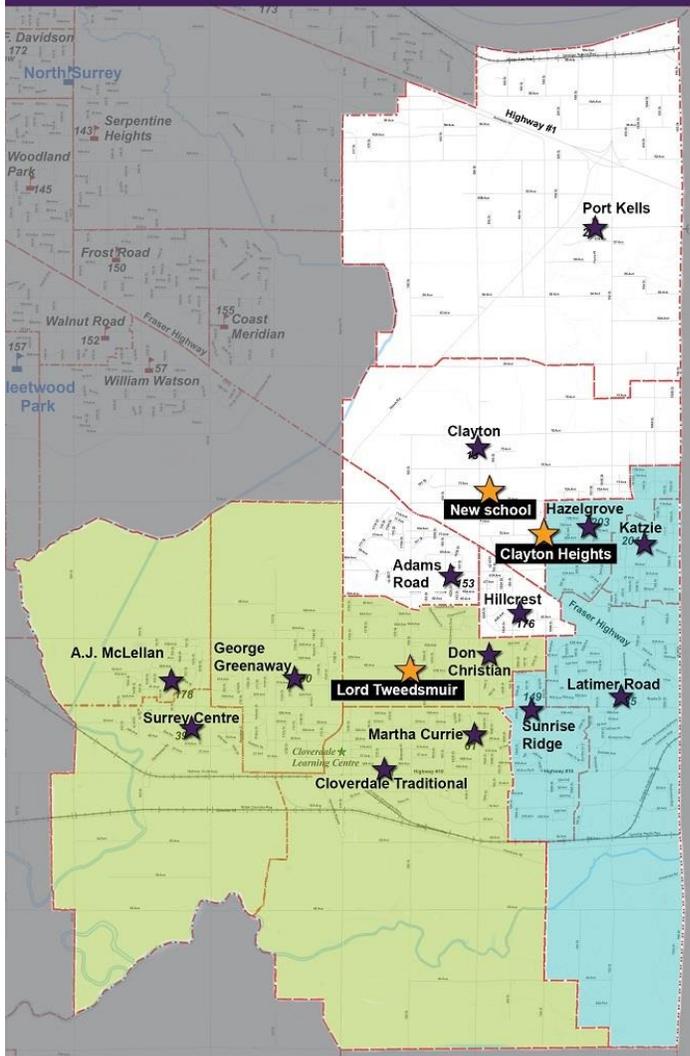
Initially, the District's Programming and Facilities Planning Committee (PFP) developed a large range of boundary and program location options and presented the top three options during a community engagement process in the spring of 2016. We estimate to have involved over 3,000+ parents, students and staff in this consultation process.

The consultation process identified several key themes:

- A high level of support for students attending their existing school and subsequent concerns about changes;
- Concerns regarding the distance to school increasing, especially amongst families with children in Don Christian Elementary and the French Immersion Program;
- Concerns regarding transportation and safety, specifically, crossing Fraser Highway, sidewalks required around Salish Secondary, and a lack of transit options;
- Concerns regarding the impact on the French Immersion Program if it is moved to Salish Secondary, specifically, the possible reduction of students and the quality of the program;
- A desire to have more details around the implementation of the catchment boundary changes (e.g. timing, staffing, PACs, programs, funding, sports teams);
- Concerns regarding the sustainability of the options presented, specifically, the rapid pace of enrolment growth in the Clayton area and what future catchment or program location changes may be required;
- Support for the additional student capacity and subsequent relief on schools – the end of extended day schedules and a reduction of portables; and
- Specific concerns about continuity for those that will have to move schools (e.g. friendships, sports, scholarships, specialty programs)

There is no perfect option for boundary adjustments as Salish Secondary emerges in a rapidly growing area of the city. However, through this process, Option 1 continues to emerge as the preferred option. The results of the community engagement were presented to the Board of Education for information at the September 22nd Board meeting. Executive Committee has received the report and at the October 20th Board meeting will present a final recommendation for the Board. The Board will consider the recommendation of Executive Committee and will make a final decision at their November 17th, 2016 meeting.

New Clayton Area Secondary Option 1: Explored - Recommended



- Proposed catchment area for the new school
- Proposed catchment area for Clayton Heights
- Proposed catchment area for Lord Tweedsmuir
- Other areas

	Lord Tweedsmuir	Clayton Heights	New school
Regular	1422	953	792
French Immersion	0	0	246
Total	1422	953	1038
Utilization	102%	95%	69%

Numbers calculated using 2015 enrolment figures

- The option involves the least amount of disruption for the existing catchment boundaries for Lord Tweedsmuir and Clayton Heights
- The secondary French Immersion program would be located in the new secondary school in the Clayton area.
- 24 per cent of the existing Lord Tweedsmuir French Immersion population lives in the new secondary school catchment in Option 1
- This option is best aligned with Surrey Board of Education policy

1.0 Introduction

Salish Secondary, a new state-of-the-art 1500 student capacity secondary school is under construction in the Clayton area of Surrey (7278 184th St). This is an exciting time for students, staff, parents, and the Surrey Board of Education as new secondary schools do not come about often. Along with this new facility, there is a rare opportunity to define the culture and character of a new school community. The new school is anticipated to open in 2018, and will address the overcrowding at École Lord Tweedsmuir Secondary School (LTSS) and Clayton Heights Secondary School (CHSS) which combined are over almost 1100 students over capacity as of September 2015.

To prepare for the opening of the new school, new catchment boundaries need to be established. In order to balance student capacity at the three schools, consideration also needs to be given to where the secondary French Immersion program for the area will be located.

The new school is expected to open in either the second semester of the 2017/2018 or September 2018. In order to plan for the new school and provide certainty to families making choices for their children in the coming year, the new catchment boundary will be recommended to the Board of Education in November 2016.

2.0 Option Development

The District's Programming and Facilities Planning Committee (PFP) developed a large range of boundary and program location options considering the following:

- Alignment with Board of Education policy
 - Policy 9200 – School Catchment Areas
 - Regulation 9200.1 – School Catchment Areas
 - Policy 9320 – Registration and Placement of Students
 - Regulation 9320.1 – Registration and Placement of Students
 - Policy 6700 – Management of Portable Classrooms
- Current enrolment
- Projected residential development and enrolment growth
- Input from school administration

Although over ten options were originally explored by PFP and made available for public consideration and comment, three options were highlighted for community engagement. These three options aimed to balance enrolment now and in the future and reduce the need for temporary space.

In all three options, the following elementary schools would transition their students into the following secondary schools:

- Salish Secondary: Port Kells, Clayton, Adams Road, Hillcrest
- Clayton Heights Secondary (CHSS): Hazelgrove, Katzie, Latimer Road, Sunrise Ridge
- École Lord Tweedsmuir (LTSS): A.J. McLellan, George Greenway, Surrey Centre, Martha Currie, Cloverdale Traditional

The three options vary in which secondary school they propose students from Don Christian Elementary and the secondary school French Immersion (FI) program attend. Option details can be found in Appendix A.

3.0 Community Engagement Process

Given the large scale nature of changes to existing students in the two families of schools, establishing new catchment boundaries is a task that needs to be approached with thoughtfulness and in consultation with those impacted. The following is a summary of the community engagement efforts:

- Pre-engagement meeting to discuss consultation methodology
 - Student, staff and parent representatives
- Principal briefing
- Notice to parents - community forum save-the-date
- Notice to parents – information package and survey
- PlaceSpeak website – information and survey
- Media releases
- School newsletters
- In-class engagement at elementary schools
- Grade 8-9 assemblies at Clayton Heights and Lord Tweedsmuir
- Five community forums:
 - May 9, 2016 – Clayton Heights Secondary
 - May 10, 2016 – Lord Tweedsmuir
 - May 11, 2016 – Lord Tweedsmuir
 - May 16, 2016 – Lord Tweedsmuir
 - May 17, 216 – Clayton Heights

Community engagement efforts were focused around information sharing, presenting options, providing clarification and seeking feedback. The district's efforts are thought to have engaged over 3,000 parents, students and staff. No solution for the boundaries will be perfect when combined with the desire to have minimal impact on French Immersion and local schools. We have presented options that reflect the best possible options in the current context.

4.0 Community Feedback

4.1 Feedback Statistics

- PlaceSpeak – 1315 view and 473 connections
- Survey Feedback – 473 survey responses (420 online)
- Community Forums
 - May 9, 2016 – Clayton Heights Secondary = **35 attendees + staff**
 - May 10, 2016 – Lord Tweedsmuir = **75 + staff**
 - May 11, 2016 – Lord Tweedsmuir = **130 + staff**
 - May 16, 2016 – Lord Tweedsmuir = **70 + staff**
 - May 17, 2016 – Clayton Heights = **55 + staff**
 - **TOTAL = 365 + staff**
- Emails, comments and questions through the Capital Plan email address
- Formal response to proposals from Canadian Parents for French – Surrey Chapter

4.2 Survey Results

Survey responses were received from parents and students across both families of schools. The highest level of respondents were from Lord Tweedsmuir, Martha Currie, Don Christian, Hillcrest, Adams Road and Clayton Heights. This was expected given these schools are subject to the most amount of change in regards to these proposals.

Common Themes

Common themes amongst survey respondents (not tied to a particular option) were:

- **Transportation concerns**
 - Undeveloped road network around Salish Secondary – a lack of sidewalks and narrow rural roads
 - Crossing of Fraser Highway
- **Programming and Facilities considerations**
 - What athletic and recreational programs will be offered?
 - What program and trades options will be offered?
 - Will there be adequate supplies and complete facilities?
 - What equipment will be available?
 - Will everything be adequately prepared when the school opens?
- **Questions around change and how it will be managed**
 - Concerns regarding a loss of connection with friends and faculty
 - Questions regarding sibling registration
 - Questions regarding grandfathering for students entering grade 12

- A desire for extended day to be eliminated
- **Catchment area option comments**
 - Students should be able to attend the closest school
 - A desire to maintain existing catchments as much as possible
 - A desire to look at split catchment or other program moves
 - A desire to add additional student capacity to existing sites (addition, portables, modulars) to maintain catchment areas and program locations

Option 1 Themes

- **Impact on French Immersion (189 comments)**
 - Moving French Immersion would be the best solution
 - Moving French Immersion would be a challenge for students already in the program
 - French Immersion should remain at LTSS (central location and near French Immersion elementary feeder schools)
 - French Immersion enrolment and program health will be compromised by this option
 - Request to have French Immersion in both secondary schools
 - Concerns French Immersion students will be segregated at new school
 - Both Grade 11 and 12 French Immersion students should be grandfathered
 - Questions around whether elementary French Immersion Programs will be moved
- **Impact on Lord Tweedsmuir (118 comments)**
 - This will help alleviate enrolment pressure
 - There will still be enrolment pressures
 - New development will increase enrolment pressures
- **Impact on elementary schools (31 comments)**
 - Don Christian families will be disrupted
 - Martha Currie will feed into two secondary schools
 - Hazelgrove students should go to Clayton (2 comments)
- **Overall view (30 comments)**
 - 30 respondents expressed their opinion of option 1 with no supplementary comments. 16 of these respondents supported option 1, 10 respondents did not, and 4 expressed they were unaffected.

Option 2A Themes

- **Impact on French Immersion (108 comments)**
 - French Immersion should remain at LTSS (central location and near French Immersion elementary feeder schools)
 - Moving French Immersion would be the best solution
 - Other French Immersion concerns (disruption, more extensive grandfathering required)

- **Impact on elementary schools (84 comments)**
 - Don Christian families will be disrupted
 - Don Christian families may wish to go to the new school
 - Hazelgrove students should go to Clayton (2 comments)

- **Impact on enrolment at Lord Tweedsmuir (67 comments)**
 - Enrolment pressure is not alleviated
 - Helps to alleviate enrolment pressure
 - New development will increase enrolment pressure
 - Add new Choice Programs to schools to balance enrolments
 - Concerns French Immersion will be moved again when capacity is reached

- **Overall view (33 comments)**
 - 33 respondents expressed their opinion of option 2A with no supplementary comments. 17 of these respondents said they did not support option 2A, 9 respondents did support option 2A, and 7 respondents expressed they were unaffected.

Option 2B Themes

- **Impact on French Immersion (99 comments)**
 - French Immersion should remain at LTSS (central location and near French Immersion elementary feeder schools)
 - Moving French Immersion would be the best solution
 - Other French Immersion concerns (disruption, more extensive grandfathering required)

- **Impact on elementary schools (75 comments)**
 - Don Christian families will be disrupted
 - Don Christian families may wish to go to new school
 - Hazelgrove students should go to CHSS (2 comments)

- **Impact on enrolment at Lord Tweedsmuir (100 comments)**
 - Enrolment pressure is not alleviated (87/100)
 - Helps to alleviate enrolment pressure
 - New development will increase enrolment pressure
 - Can we create junior middle schools?

- **Overall view (30 comments)**
 - 30 respondents expressed their option of option 2B with no supplementary comments. 12 of these respondents did not support the option, 5 respondents did support the option, and 3 respondents expressed they were unaffected.

4.3 Community Forum Feedback Summary

Total attendance at all 5 forums is estimated at 365 + SD 36 staff in attendance. The following is a summary of feedback/questions from the forums:

- **Overall**
 - Strong loyalty to current school (in particular LTSS)
 - Importance of keeping friend groups together
 - Questions regarding out-of-catchment students
 - Questions regarding how the community can advocate for new space and a slower pace of development

- **Proximity to school**
 - Concern regarding not being able to attend the closest school
 - Transportation challenges (time required to get to school by walking, biking or transit)

- **Transportation**
 - Concerns regarding students no longer being able to walk to school
 - Concerns regarding incomplete road and sidewalk network around Salish Secondary
 - Concerns regarding a lack of Transit services
 - Concerns regarding crossing Fraser Highway

- **French Immersion**
 - Overall concern about relocating the French Immersion program from LTSS to Salish Secondary
 - Comments that LTSS is more central to population and to French Immersion elementary feeder schools than Salish Secondary
 - Some support for moving French Immersion vs moving another elementary school (e.g., Don Christian)
 - Comments regarding the length of time it takes to establish a French Immersion program
 - Comments that French Immersion families drive anyway so they can drive further
 - Concerns the French Immersion program will have to move again in the future
 - Concerns that some French Immersion students will not continue in the program if it moves
 - Concerns over distance to Salish Secondary from the French Immersion elementary feeder schools
 - Suggestion of moving the French Immersion program one grade at a time over a number of years
 - Suggestion the Program of Choice policy should be reviewed
 - Comments that students will have to choose between athletics and staying in French Immersion

- **Implementation details**
 - Questions regarding who will be grandfathered?
 - Questions/comments regarding sibling registration
 - Questions regarding what program, sports, clubs, specialty programs etc. are going to be at the new school?
 - Questions about students who participate in special program at LTSS (hockey, automotive etc.)
 - Questions regarding PAC and funding at the new school?
 - Questions regarding whether students will be offered a choice?
 - Questions regarding staffing the new school.
 - Questions about whether the proposals will take LTSS and CHSS off of an extended day schedule?
 - Concerns over the possibility of a mid-year opening (scholarships, athletics)

- **Enrolment and capacity questions/concerns**
 - Questions regarding student capacity at Salish Secondary when the area further develops?
 - Questions regarding what the district do when all schools are at capacity again?
 - Questions regarding how long will these catchment boundaries be viable for?

- **Development**
 - Comments regarding the pace of development being too rapid

- **Advocacy**
 - Questions regarding how can the community advocate to slow development?
 - Questions regarding how the community advocate for capital?

- **Suggested alternatives**
 - Supplement LTSS site with an addition, portables or annex
 - Bus French Immersion students to Salish
 - Bus students to Salish Secondary to overcome anticipated transportation challenges
 - Grandfather all students or at least grade 11 and 12?
 - Let students choose or go to closest school

4.4 In-School Student Engagement Summary

School District staff presented at two grade 8/9 assemblies at LTSS and CHSS with a total attendance for both of approximately 1350-1400 students. Feedback is summarized as follows:

- **Comments/Questions about new school**
 - What sort of programs will it have?
 - What sort of sports teams will it have?
 - Will it have any state of the art/high tech features?
 - What will be the school colours and mascot?
 - Excitement expressed over new school design
 - Expression of desires to stay at existing school – strong sense of school pride

- **Implementation details**
 - Question regarding who has to move schools?
 - Concerns around friendship groups staying together
 - Concerns and questions around siblings staying together
 - Questions around who will be grandfathered
 - Question regarding students being able to go to the new school if they are out-of-catchment
 - Support for LTSS and CHSS coming off of an extended day schedule
 - Concerns over a mid-year opening

- **Proximity to school**
 - Concern regarding having to attend a school that is not the closest one
 - Transportation challenges (time to get to school by walking or transit)

- **French Immersion**
 - Concerns around having to move schools if the French Immersion program moves
 - Salish Secondary is further away for many French Immersion students
 - Concerns the program will have to move again in the future
 - Questions around existing French immersion teaching staff and whether they would move if the program does
 - Concerns students will have to choose between sports and staying in French Immersion

School Administration at elementary schools focused efforts on ensuring families had information regarding the proposal. Student feedback at the elementary level was similar to the themes above but with a greater focus on concerns around friend groups being divided.

4.5 Canadian Parents for French – Surrey Chapter

A letter from the Canadian Parents for French Surrey Chapter, dated June 13, 2016, was sent to the Chairperson of the Board of Education, Shawn Wilson regarding the Salish Secondary catchment/program options. The key themes of the letter are:

- Option 1 caused some parents to raise concerns
- Canadian Parents for French – Surrey Chapter issued a survey to parents regarding the proposal
- There were 50 responses to the survey (45 from Martha Currie and 5 from Sunrise Ridge). 64% of the respondents were concerned with the proposal and 24% said they would remove their child from French Immersion to remain at LTSS
- The letter suggests it would take 3-5 years to re-build program at a new location
- Concern that with growth in Clayton, the French Immersion program will be moved back to LTSS eventually
- Moving French Immersion is disruptive to the entire school (sport teams, band etc.)
- Moving French Immersion is disruptive to staff
- French Immersion elementary feeder schools (Martha Currie and Sunrise Ridge) are walking distance to LTSS

4.6 Key Themes

The main themes coming out of all community engagement efforts can be summarized as follows:

- A high level of support for students attending their existing school and subsequent concern about changes;
- Concerns regarding the distance to school increasing, especially amongst families with children in Don Christian Elementary and the French Immersion Program;
- Concerns regarding transportation and safety, specifically, crossing Fraser Highway, sidewalks required around Salish Secondary, and a lack of transit options;
- Concerns regarding the impact on the French Immersion Program if it moved to Salish Secondary, specifically, the possible reduction of students and the quality of the program;
- A desire to have more details around the implementation of the catchment boundary changes (timing, staffing, PACs, programs, funding, sports teams etc.);
- Concerns regarding the sustainability of the options presented, specifically, the rapid pace of enrolment growth in the Clayton area and what future catchment or program location changes may be required.
- Support for the additional student capacity and subsequent relief on schools – end of extended day and reduction of portables
- Specific concerns about continuity for those that will have to move schools (friendships, sports, scholarships, specialty programs etc.)

5.0 Next Steps

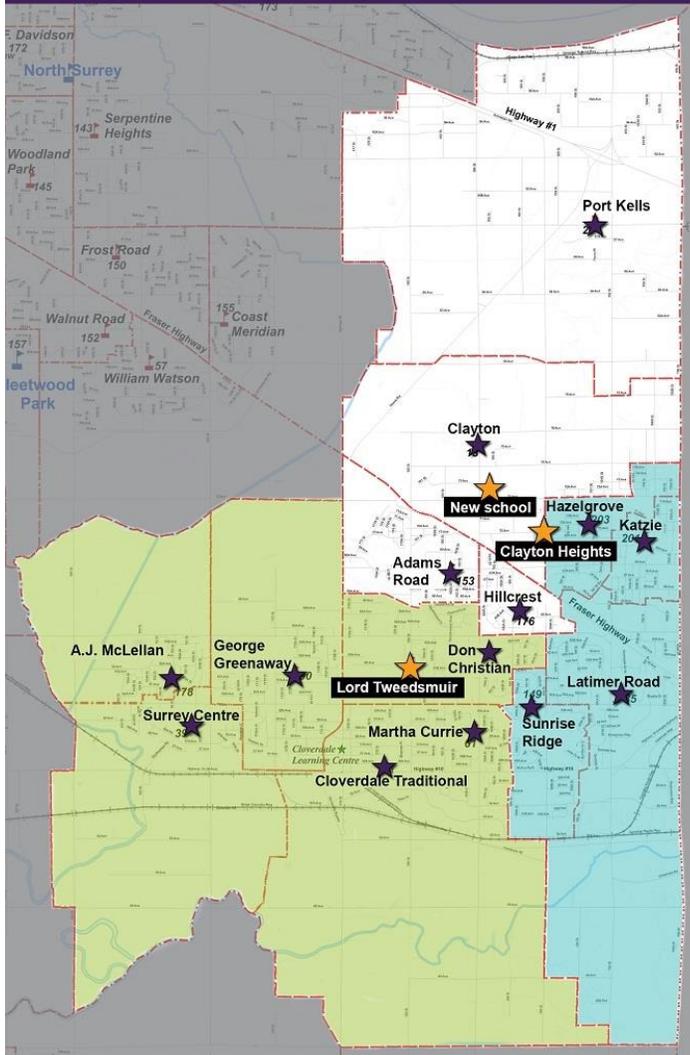
During the community engagement process, the school district expressed to the community that Option 1 was the recommended option of the district's Programming and Facilities Committee (PFP).

In the fall of 2016, PFP staff will review the feedback from this community engagement process and also give consideration to:

- The catchment and enrolment implications of the funding announcement for a new elementary school in North Clayton.
- Any changes in pace of development/enrolment trends. The School District is working with the City of Surrey to re-examine the unit projections for high growth areas
- How concerns expressed that involve other agencies will be communicated and managed (e.g., Translink, City of Surrey).

There is no perfect option for boundary adjustments as Salish Secondary emerges in a rapidly growing area of the city. However, through this process, Option 1 continues to emerge as the preferred option. The results of the community engagement were presented to the Board of Education for information at the September 22nd Board meeting. Executive Committee has received the report and at the October 20th Board meeting will present a final recommendation for the Board. The Board will consider the recommendation of Executive Committee and will make a final decision at their November 17th, 2016 meeting.

New Clayton Area Secondary Option 1: Explored - Recommended



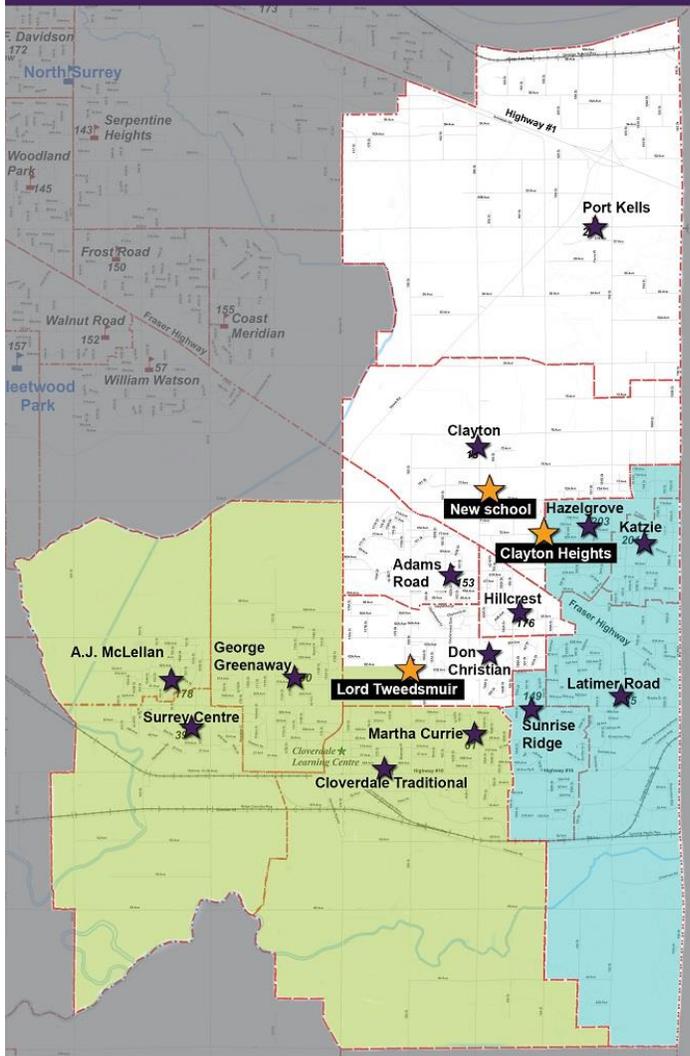
- Proposed catchment area for the new school
- Proposed catchment area for Clayton Heights
- Proposed catchment area for Lord Tweedsmuir
- Other areas

	Lord Tweedsmuir	Clayton Heights	New school
Regular	1422	953	792
French Immersion	0	0	246
Total	1422	953	1038
Utilization	102%	95%	69%

Numbers calculated using 2015 enrolment figures

- The option involves the least amount of disruption for the existing catchment boundaries for Lord Tweedsmuir and Clayton Heights
- The secondary French Immersion program would be located in the new secondary school in the Clayton area.
- 24 per cent of the existing Lord Tweedsmuir French Immersion population lives in the new secondary school catchment in Option 1
- This option is best aligned with Surrey Board of Education policy

New Clayton Area Secondary Option 2A: Explored



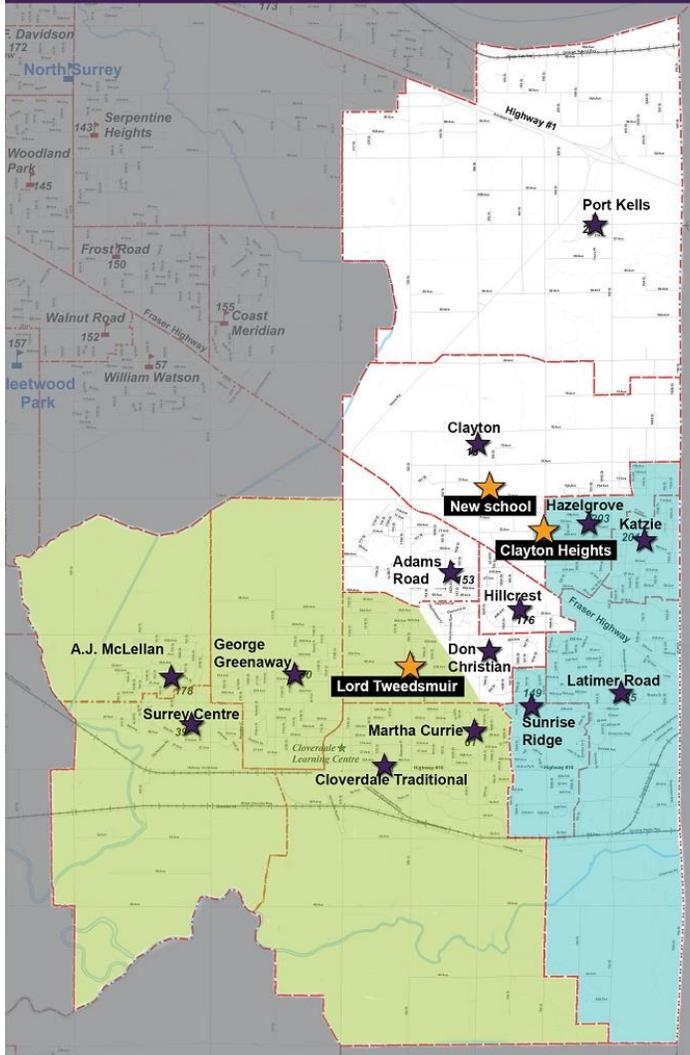
- Proposed catchment area for the new school
- Proposed catchment area for Clayton Heights
- Proposed catchment area for Lord Tweedsmuir
- Other areas

	Lord Tweedsmuir	Clayton Heights	New school
Regular	1199	953	1015
French Immersion	246	0	0
Total	1445	953	1015
Utilization	103%	95%	68%

Numbers calculated using 2015 enrolment figures

- Don Christian Elementary is not in catchment for Lord Tweedsmuir, despite being located in very close geographic proximity to it
- The secondary French Immersion program would remain at Lord Tweedsmuir
- 30 per cent of the existing Lord Tweedsmuir French Immersion population live in the new Lord Tweedsmuir catchment in Option 2A

New Clayton Area Secondary Option 2B: Explored



- Proposed catchment area for the new school
- Proposed catchment area for Clayton Heights
- Proposed catchment area for Lord Tweedsmuir
- Other areas

	Lord Tweedsmuir	Clayton Heights	New school
Regular	1269	953	945
French Immersion	246	0	0
Total	1515	953	945
Utilization	108%	95%	63%

Numbers calculated using 2015 enrolment figures

- Lord Tweedsmuir would remain over capacity
- Don Christian Elementary would become a split catchment (Grade 7s would transition to Lord Tweedsmuir or the new school based on address)
- The secondary French Immersion program would remain at Lord Tweedsmuir
- 33 per cent of the existing Lord Tweedsmuir French Immersion population live in the new Lord Tweedsmuir catchment in Option 2B

Administrative Memorandum

Regular Board Meeting

Date: October 20, 2016
Topic: Capacity Management Strategy – Kwantlen Park Secondary

Preamble:

On September 22, 2016 staff presented an in-service to the Board of Education on the public consultation processes that took place in spring of the last school year related to boundary and program adjustments considered as a result of ongoing enrolment pressures projected in the future at Kwantlen Park Secondary School. Staff held a community engagement meeting, issued a notice of proposal survey form to the Kwantlen Park family of schools, and utilized the PlaceSpeak online platform to receive public input on the range of options being considered by the Program, Facilities and Planning Committee. A summary report titled ***Ecole Kwantlen Park Secondary: Consultation on Enrolment Management Strategies – October 2016*** has been prepared for the Board, Executive Committee and has been posted online on PlaceSpeak since October 8th.

Staff acknowledges that there is no perfect option for boundary and/or program adjustments to alleviate the ongoing enrolment pressures at Kwantlen Park Secondary. Nonetheless, from the range of options considered, moving the Inter-A Program from Kwantlen Park to Queen Elizabeth Secondary is the recommendation of the Program, Facilities and Planning Committee.

Executive Committee has received the report from staff and through this Administrative Memorandum, indicate our support for the preferred recommendation. The Board will make their final decision at the next Public Board Meeting scheduled for November 17th, 2016.

It is recommended:

THAT the Board of Education receive the report titled ***Ecole Kwantlen Park Secondary: Consultation on Enrolment Management Strategies – October 2016***.

Submitted by:

D. Greg Frank, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

Kwantlen Park Consultation Results.docx

OCTOBER, 2016



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Executive Summary

Kwantlen Park Secondary has a Ministry of Education assigned capacity of 1,200 students (at an average of 25 students per class) and a functional capacity of close to 1,300 students (at an average of 27 students per class). The school is home to two Choice Programs, French Immersion and Inter-A. As of September 2016 the school has a population of 1,530 students in the following programs:

- Regular Program = 1,124
- French Immersion = 224
- Inter-A = 183

Kwantlen Park is expected to continue to grow particularly with the continued development of Surrey City Centre. Two other secondary schools in the area, Queen Elizabeth and L.A. Matheson, have a combined 700 spare seats compared to Ministry of Education capacity and almost 900 compared to functional capacity. Before new permanent space at Kwantlen Park is considered, the District must first look to manage enrolment within existing facilities.

Therefore, the Surrey School District has been investigating a range of options to balance enrolment around the three schools. The full list of options can be found in Appendix A. Options one through four are as follows:

1. Move Inter-A to Queen Elizabeth
2. Move Inter-A to L.A. Matheson
3. Move Old Yale Road to feed Queen Elizabeth
4. Move Old Yale Road to feed L.A. Matheson

The main themes coming out of all community engagement efforts can be summarized as follows:

- A level of concern with all “feasible” options presented;
- Concerns regarding the distance to school increasing;
- Concerns regarding the impact on a potential Inter-A move, specifically, the possible reduction of students and the quality of the program;
- Questions around physical space – Kwantlen has purpose built space, cost to moving, don’t want to be isolated from school;
- Concerns regarding the sustainability of the options presented and what future catchment or program location changes may be require.

This feedback, along with any additional factors impacting the decision, will be considered in the fall by the Program and Facilities Planning Committee. The committee will bring forward its preferred option to the October 20, 2016 Board of Education meeting for information. Executive Committee will then consider all options and the community feedback prior to bringing forward a final recommendation for approval by the Board of Education at their November 17th, 2016 meeting.

1.0 Introduction

Kwantlen Park Secondary has a Ministry of Education assigned capacity of 1,200 students (at an average of 25 students per class) and a functional capacity of close to 1,300 students (at an average of 27 students per class). The school is home to two Choice Programs, French Immersion and Inter-A. As of September 2016 the school has a population of 1,530 students in the following programs:

- Regular Program = 1,124
- French Immersion = 224
- Inter-A = 183

Kwantlen Park is expected to continue to grow particularly with the continued development of Surrey City Centre. Two other secondary schools in the area, Queen Elizabeth and L.A. Matheson, have a combined 700 spare seats compared to Ministry of Education capacity and almost 900 compared to functional capacity. Before new permanent space at Kwantlen Park is considered, the District must first look to manage enrolment within existing facilities.

Therefore, the Surrey School District has been investigating a range of options to balance enrolment around the three schools. Eight options were outlined to the community with options one through four being described as more feasible than options five through eight. The options were:

1. Move Inter-A to Queen Elizabeth Secondary
2. Move Inter-A to L.A. Matheson Secondary
3. Move Old Yale Road Elementary to feed Queen Elizabeth Secondary
4. Move Old Yale Road Elementary to feed L.A. Matheson Secondary
5. Move French Immersion to Queen Elizabeth Secondary
6. Add additional temporary space (portables)
7. Move to an extended day
8. Build an addition

2.0 Option Development

The District's Programming and Facilities Planning Committee (PFP) developed a range of boundary and program location options considering the following:

- Alignment with Board of Education policy
 - Policy 9200 – School Catchment Areas
 - Regulation 9200.1 – School Catchment Areas
 - Policy 9320 – Registration and Placement of Students
 - Regulation 9320.1 – Registration and Placement of Students
 - Policy 6700 – Management of Portable Classrooms
- Current enrolment
- Projected residential development and enrolment growth
- Input from school Administration

Although eight options were presented, options one through four were conveyed to the community as being more feasible than other options explored. The full list of options can be found in Appendix A. Options one through four are as follows:

5. Move Inter-A to Queen Elizabeth
6. Move Inter-A to L.A. Matheson
7. Move Old Yale Road to feed Queen Elizabeth
8. Move Old Yale Road to feed L.A. Matheson

3.0 Community Engagement Process

Given the potential for recommended changes to significantly impact existing students and future students at Kwantlen Park, a community engagement process was developed to engage with those potentially impacted. The following is a summary of the community engagement efforts:

- PlaceSpeak website – information and survey (online and paper)
- Community Forum at Kwantlen Park Secondary
- Communication and engagement with Principals
- Notice of proposal and survey forms distributed by schools (Kwantlen Park and elementary feeder schools)

Community engagement efforts were focused around information sharing, presenting options, providing clarification and seeking feedback.

4.0 Community Feedback

4.1 Feedback Statistics

- PlaceSpeak – **1,598** views and **234** connections
- Survey Feedback – **277** survey responses
- Community Forum at Kwantlen Park Secondary
 - April 19, 2016 –approximately **250** attendees
- Emails, comments and questions through the Capital Plan email address
- Formal response to proposals from Canadian Parents for French – Surrey Chapter

4.2 Survey Results

Survey responses were received from parents and students in Kwantlen Park and feeder schools. Of the 227 respondents, 164 were parents/students/staff of Kwantlen Park and 27 were parents/students/staff of Old Yale Road. The remainder of respondents were associated with other elementary feeders or area secondary schools.

A summary of feedback on options one through four:

Re: Option 1 and 2

- Distance to school for those in Inter-A is increasing
- Does not solve capacity issue on its own, more or larger changes will need to be contemplated
- Opinion that Kwantlen Park has the best reputation of area secondary schools
- A program move represents a challenge to Inter-A families
- Kwantlen Park has a purpose built space for Inter-A and renovations will be required if program is reallocated
- Belief that the Inter-A program will not survive the move, many students will elect to stay at Kwantlen Park (further reducing the impact of the change)
- Concern that Inter-A will be segregated in the move. Particular reference was made to the potential of being placed in the Annex at Queen Elizabeth
- Inter-A is the easiest program to move as it begins in Secondary and operates more independently
- Regarding moving to Queen Elizabeth, 30 respondents explicitly expressed that they like the idea of Option 1 and 56 were against it
- Regarding moving to L.A. Matheson 11 respondents explicitly expressed that they like the idea of Option 2 and 53 were against it

Option 3 and 4

- Distance to school increases for Old Yale Road families, more so with a move to L.A. Matheson move
- Represents a challenge for Old Yale Road families (a number of whom are in vulnerable socio-economic situations)
- Does not disrupt existing Kwantlen Park families because of grandfathering
- These options allow Inter-A and French Immersion remain at Kwantlen Park
- Does not solve capacity issue on its own, more or larger changes will need to be contemplated
- Regarding moving to Queen Elizabeth, 31 respondents explicitly expressed that they like the idea and 16 were against
- Regarding moving to L.A. Matheson, 10 respondents explicitly expressed that they like the idea and 8 were against

4.3 Community Forum Feedback Summary

On April 19, 2016 an evening Community Forum was held at Kwantlen Park Secondary and approximately 250 students, parents and staff were in attendance. The following is a summary of feedback/questions at the forums:

Re: Choice Programs

Overall

- Strong loyalty to current schools. Choice Programs (Inter-A and French Immersion) add to the vitality and strength of Kwantlen Park Secondary (academically, athletically and to the general well-being of the student body)
- Concerns regarding distance to schools increasing for all options proposing a catchment or program move
- Questions regarding who will be grandfathered and sibling registrations post change implementation
- Where in a new school would the Choice Program be located?

Inter-A

- Specific questions about what an Inter-A program move might look like – required renovations and cost of renovations. Kwantlen Park has a purpose made space for Inter-A.
- Inter-A program, although somewhat independent, is incorporated into the schools. Concerns were expressed over being segregated from the rest of the school if it moves to Queen Elizabeth
- Comments from Inter-A families that moving French Immersion would actually free up more space as they take electives

- Concerns about the community engagement process – in particular knowing that this proposal was being considered a year prior without adequate engagement
- Opinion that many Inter-A families would choose to stay at Kwantlen Park if the program was moved.
- Concerns over whether staff will move with the program
- Inter-A Program operates independently from school so would be more suitable to move than French Immersion
- A belief that District staff do not understand the Inter-A program

French Immersion

- Opinion that French Immersion is the Choice Program being singled out across the district (Woodward Hill and Salish Secondary) and shouldn't always be up for relocation or reduction
- French Immersion Program should stay because families choose the program in Kindergarten and Grade 1 knowing where they will go to secondary school. Inter-A program starts in secondary school
- Moving French Immersion would have a larger impact on capacity relief than Inter-A

Re: Catchment Change

- Concerns regarding distance to school increasing and whether that might impact attendance
- Many families have students in both elementary and secondary school. Old Yale Road and Kwantlen Park are next to each other for easy accessibility to families
- Neighbourhood students should not be displaced for the sake of Choice Programs remaining as per Board of Education policy
- Was the option of moving elementary schools other than Old Yale Road examined?

Re: Other Solutions/Comments

- The school will eventually need additional capacity and should be built now
- Continue to add portables as required
- Questions around out-of-catchment enrolment in the regular program at Kwantlen Park
- What is the projected enrolment for Kwantlen Park and the elementary feeder schools?
- Some acknowledgement that something needs to be done, but that, in general, no option seems favourable

4.4 Inter-A Program Written Response

The School District also received a formal written response on behalf for Inter-A program. A summary of the letter is as follows:

- Rumours regarding the program move have been around for a long time prior to any formal communication
- The Community Forum was not the format some were expecting (would have liked to have been part of formatting options)
- That District staff do not understand the program and should have spent more time visiting the program
- Believed that the numbering of options to be a ranking
- Believed some information presented was not factual (eg. recalled District staff saying Inter-A would free up elective space at Kwantlen Park Secondary)
- Would like the school to expand, not to be a victim of its own success
- Estimate that 50% of the Inter-A student would stay at Kwantlen Park and not move with the program, reducing the capacity relief and increasing pressure on elective spaces at Kwantlen Park
- Outlined social-emotional impact of moving this program
- Outlined the risk to community connections and partnerships the program currently fosters
- Concern expressed that the learning spaces in a new facility would not be adequate
 - Kwantlen has a purpose made space for Inter-A
 - Kwantlen has a super-lab which Inter-A can use
 - Concern over a new location not being integrated with the school (for the students and teaching staff's benefit)
- Moving Inter-A comes with a cost

4.6 Key Themes

The main themes coming out of all community engagement efforts can be summarized as follows:

- A level of concern with all “feasible” options presented;
- Concerns regarding the distance to school increasing;
- Concerns regarding the impact on a potential Inter-A move, specifically, the possible reduction of students and the quality of the program;
- Questions around physical space – Kwantlen has purpose built space, cost to moving, don’t want to be isolated from school;
- Concerns regarding the sustainability of the options presented and what future catchment or program location changes may be require.

5.0 Next Steps

In the fall of 2016, PFP staff are reviewing the feedback from this community engagement process and will also give consideration to:

- Any changes in pace of development/enrolment trends. The School District is working with the City of Surrey to re-examine the unit projections for high growth areas, like Surrey City Centre
- Other social, educational or socio-economic factors that need to receive further consideration

The feedback, along with any additional factors impacting the decision, will be considered in the fall by the Program and Facilities Planning Committee. The committee will bring forward its preferred option to the October 20, 2016 Board of Education meeting for information. Executive Committee will then consider all options and the community feedback prior to bringing forward a final recommendation for approval by the Board of Education at their November 17th, 2016 meeting.

**Trustee Reports
October 20, 2016**

Surrey Board of Education trustees are kept very busy supporting schools and students, as well as representing district interests in the community. The following is a summary of the most recent trustee activities on behalf of the district.

Trustees attended the following District and community events:

- A Trustee welcomed the Dutch Delegation at Sullivan Heights Secondary
- A Trustee welcomed Taiwanese Teachers at a dinner
- SurreyCares Community Foundation Vital Signs Launch
- Surrey Board of Trade Reception; and
- The Surrey Board of Trade's 20th Anniversary Surrey Police Officer of the Year Awards at the Sheraton Guildford Hotel

Trustees attended several school events:

- Guildford Park Secondary Commencement
- A Trustee attended a cheque presentation at Beaver Creek Elementary. The organization *Right to Play* a partner with the District, helps provide PLAY (Promoting Life-Skills in Aboriginal Youth) for 20 students
- A Trustee Judged the Fantasy Hair Project Competition at North Surrey Learning Centre; and
- A Trustee attended another cheque presentation from the STAND Foundation who provide \$10,000 in scholarship funding for Learning Centre students

Trustees also participated in several meetings:

- District Parent Advisory Committee
- Secondary Principal Selection Committee
- Elementary Vice Principal Selection Committee
- District Principal, Student Services Selection Committee
- Trustee In-Service, topics included early learning and communicating student learning
- Surrey/White Rock Community Partnership – *Make Children First*
- Montessori Advisory Committee
- Intensive Fine Arts Advisory Committee
- Traditional Advisory Committee
- iDEAS 36
- ELL Consortium
- BCSTA Metro Branch; and
- Surrey Crime Prevention Society

Wednesday, November 2nd is *Take Our Kids to Work Day* this year. The Board continues to support the District participating in this annual opportunity for Grade 9 students.

Administrative Memorandum

Regular Board Meeting

Date: October 20, 2016
Topic: Progress Report – Active Capital Reports

Background:

The attached report is submitted in accordance with past practice and Board direction given on February 2, 1992. This report provides a summary overview of each active capital project in the district.

Submitted by:

D. Greg Frank, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent

Progress Report – Active Capital Projects As of October 20, 2016

Please note that the completion/occupancy dates showing are target dates only. These dates may change as the projects proceed and unknown circumstances are clarified.

Site #021 Sullivan Elementary (up to 200 Capacity Addition)

2016-05-24 Ministry of Education / BC Government support to proceed to design, tender and construction;
2016-06-16 Board appointed KMBR Architects & Planners Inc. as Project Architect;
2017 Spring Target construction contract tender date.

Site #035 Latimer Road Elementary (Building Envelope Program)

2016-09-22 Board directed staff to work with Ministry of Education and BC Housing.
2016-10-20 Recommendation to the Board to award professional architectural services.

Site #137 Panorama Park Elementary (up to 200 Capacity Addition)

2016-05-24 Ministry of Education / BC Government support to proceed to design, tender and construction;
2016-06-16 Board appointed KMBR Architects & Planners Inc. as Project Architect;
2017 Spring Target construction contract tender date.

Site #177 Grandview Heights Area Secondary (1,500 Capacity New School)

2016-04-21 Board appointed Craven Huston Powers Architects as Project Architect;
2016-05-24 Ministry of Education / BC Government support to proceed to design, tender and construction;
2017 Spring Target construction contract tender date.

Site #184 Clayton North Area Elementary (80K + 525 + NLC New School)

2016-01-14 Board appointed ThinkSpace Architecture as Project Architect;
2016-05-24 Ministry of Education / BC Government support to proceed to design, tender and construction;
2017 Spring Target construction contract tender date.

Site #212 Woodward Hill Elementary (up to 200 Capacity Addition)

2016-05-24 Ministry of Education / BC Government support to proceed to design, tender and construction;
2016-06-16 Board appointed ThinkSpace Architecture Planning Interior Design as Project Architect;
2017 Spring Target construction contract tender date.

Progress Report – Active Capital Projects

Site #215 Salish Secondary (1,500 Capacity New School)

- 2013-02-15 Ministry of Education / BC Government announced project support;
- 2013-02-28 Board appointed KMBR Architects & Planners Inc. as Project Architect;
- 2014-08-28 Ministry of Education / BC Government announced funding;
- 2015-11-02 Ministry of Education / BC Government approval to proceed to tender;
- 2015-12-10 Board approved construction contract award to D.G.S Construction Company Ltd.;
- 2016-05-12 Board approved the new name 'Salish' Secondary;
- 2018-01 Target completion.

Site #218 Clayton Village North West Elementary (80K + 525 + NLC New School)

- 2016-01-14 Board appointed Craven Huston Powers Architects as Project Architect;
- 2016-05-24 Ministry of Education / BC Government provided preliminary support for this project; and Project Definition Report (Business Case) being prepared by District. Ministry funding approval pending.