

**Clayton Elementary School**  
**PARENT ADVISORY COUNCIL MEETING AGENDA**  
**Tuesday November 30, 2021**

Attendees: Laretta, Stephanie, Courtney, Jennifer, Brie, Frankie, Darcy, Jessica, Jodie

1. CALL TO ORDER at 6:33pm
  
2. ADOPTION OF AGENDA
  - Motion to adopt agenda by Courtney, seconded by Jennifer
  
3. ADOPTION OF MINUTES – October 26, 2021
  - Motion to adopt October 26<sup>th</sup> minutes by Courtney, seconded by Jennifer
  
4. REPORTS
  - 4.1 Principal's Report
    - Project Learning
      - poverty, influential leaders, biodiversity
      - wood working – grade 7's travelled to Salish high school to learn and experience wood working class
    - Remembrance Day learning
      - Aboriginal Veterans Day
      - Remembrance Day
      - first hybrid assembly (half school in gym, half online in classrooms)
    - Student Teachers – last day today
    - Assessments
    - Buddy Activities
    - Peer Tutoring – Ms. Thornton
      - Monday & Wednesday after lunch for Grade 6 & 7 students not in band

- Peer tutors meet with younger kids to tutor in reading and math
- What's Coming Up:
  - Glow – Ms. Van Dop & Ms. McLaughlin setting up in the gym
  - Christmas Concert
    - Hybrid assembly for students
    - Looking at having photography students from Salish to help with video so that parents can be sent high quality video of the entire concert
  - Arts & Crafts
  - Learning about & celebrating all holidays at this time of year
  - Spirit week planning and decorating
- Grade 7 camp
  - This is a go – unanimous rsvp! More info to come
- Peer Mediators – start training next week
  - Recess & Lunch outside monitors
  - Referral mediation for Grade's 4 & 5

#### 4.2 Treasurer's Report

- No updates

### 5. NEW BUSINESS

#### 5.1 Parent Volunteers for December Fundraisers

- Spirit Wear orders & Cookie Kit orders for pick up on December 15
- DFS Canada orders under \$100 are being shipped to school – will need volunteers to sort and hand out
  - PAC will be sending a sign up sheet to the office so parents can sign up.  
Office will also send out reminders in the weekly Newsletters

#### 5.2 MunchaLunch Sign Up

- First lunch order (McDonalds) has been very successful!
- Cost is \$300 for the year to sign up with MunchaLunch.

- allows parents to pay online
- keeps orders more environmentally friendly, and easier to manage
- PAC able to set menus with different restaurants (McDonalds, Boston Pizza, etc)
- Can be set up for fundraising needs
- 100% secure
- Canadian based company
- Motion to spend \$300 on MunchaLunch registration by Courtney, seconded by Jodie

### 5.3 January Plans

- Hot Lunch order forms on January 4<sup>th</sup> (due on January 17<sup>th</sup>) with “Oh My Tea”
  - Local business by Clayton Heights High School
  - Working on menu with bubble teas, vegetarian options, spring rolls & chicken teriyaki rice bowls
- Valentine Cookie Kit order forms being sent out end of January (due February 4<sup>th</sup>)

### 5.4 Joining PAC

- Open positions in PAC (Vice President, Fundraising roles, Hot Lunch roles)
  - If interested, please email Clayton PAC

## 6. OPEN FORUM

- In Person PAC Meetings in 2022
  - PAC Executives to discuss offline
- Next PAC meeting January 25, 2022 (no PAC meeting in December)

## 7. ADJOURNMENT motion to adjourn by Courtney. Meeting ended at 7:08pm