



# BUSINESS DEVELOPMENT FUNDING REQUEST

Business Development 14033 92 Avenue, Surrey, BC V3V 0B7 SITE # 668  
Phone: (604) 595-6075 Fax: (604) 595-6067 Email: ricou\_l@surreyschools.ca

Complete this application form if you would like the Education Business Community Partnerships Advisory Committee (EBCPAC) to consider your innovative program or project for funding in the 2016/2017 fiscal year. EBCPAC will review all applications submitted and advise on how to disburse discretionary funds generated through the Business Development Department's work in filming, advertising programs, donations and facility rentals.

**THE DEADLINE FOR SUBMISSION OF REQUESTS IS May 13, 2016** Requests submitted after this date may be considered at a later date, however, your chances of receiving funding decrease significantly if your submission is received after May 13, 2016.

Please provide the following information about your program or project. Please attach additional information or pages if required. Only complete forms will be considered.

NAME OF PROJECT:			
SCHOOL / DEPARTMENT:		CONTACT NAME:	
TELEPHONE:		CELL PHONE:	
PROJECT START DATE:		PROJECT END DATE:	
AMOUNT OF FUNDING REQUESTED:			
NEW PROJECT? (Y / N)		IS ANNUAL FUNDING REQUIRED? (Y / N)	
<b>IMPORTANT: PLEASE ATTACH A COMPLETE PROJECT BUDGET INCLUDING ALL PROJECTED REVENUES AND EXPENSES.</b>			

PROVIDE A BRIEF DESCRIPTION OF THE PROJECT:

WHAT IDENTIFIED NEEDS WILL THE PROJECT ADDRESS? WHAT ARE THE PROJECT GOALS?

IS THIS PROJECT UNIQUE IN THE DISTRICT OR PROVINCE? IF YES, HOW?

HOW MANY PEOPLE WILL BENEFIT FROM THE PROJECT? WHAT ARE THEIR AGES?

**Note:** Successful applicants will be required to complete a brief Project Evaluation Report upon completion of the project, explaining how the funds were utilized and expenses incurred.

Requested by:	NAME (print or type)	SIGNATURE	DATE
Approved by (Principal / Supervisor):	NAME (print or type)	SIGNATURE	DATE

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<b>NAME OF PROJECT</b>			
<b>SCHOOL/DEPARTMENT</b>		<b>CONTACT NAME</b>	
<b>TOTAL BUDGET REQUEST</b>		<b>CONTACT NUMBER</b>	
<b>*PLEASE NOTE: RELEASE TIME (INCLUDING TOC TIME), COMPUTERS AND FURNITURE ARE NOT ELIGIBLE ITEMS FOR FINANCIAL SUPPORT THROUGH THE EBCPAC GRANT.</b>			
<b>PROJECT/PROGRAM REVENUE</b>			
<b>NAME OF ORGANIZATION</b>	<b>TYPE OF FUNDING (CASH, IN-KIND)</b>		<b>AMOUNT</b>
<b>TOTAL REVENUE</b>			<b>\$</b>

<b>PROJECT/PROGRAM EXPENSES</b>		
<b>BUDGET ITEM</b>	<b>DETAILED EXPENSE</b>	<b>AMOUNT</b>
<b>TOTAL EXPENSES</b>		<b>\$</b>