



Clayton Elementary Hot Lunch Program

Spring Session 2018-2019: April 25 – June 14

Please place hot lunch orders Online using **MunchaLunch.com**

HOW TO REGISTER:

1. To register and access your account, click here <http://munchalunch.com/schools/clayton/> (the system will guide you through).
2. After adding your children, click the green “Order Lunch!” button to order.

ORDERING DETAILS:

You have the option of ordering for the term, for the month, or on a bi-weekly basis.

We encourage you to order for the term, as this is the easiest for both you and the PAC to manage.

The latest you can place an order is ten days before the Hot Lunch Day.

For example, an order for Thursday, April 25, must be placed by Sunday, April 14, at 11:59 p.m.

If you need assistance with ordering, or do not have access to the internet, please contact Leisau Clifford at lc.claytonPAC@gmail.com

Please note: If your child is ill on a lunch date, you are welcome to pick up their lunch.

Please call the office by 11 a.m. and notify us of the pick up. **We cannot keep the food for them for the next day**

Consistent with previous years, there are NO REFUNDS as this is a PAC fundraiser.

We appreciate your support for our Hot Lunch Program. The proceeds go towards general fundraising in the school.

MENU AND DATES:

April 25 Pizza Day – deadline date to submit order – April 14 at 11:59 p.m.

May 9 Hot Dog Day – deadline date to submit order – April 28 at 11:59 p.m.

May 23 Pasta Day – deadline date to submit order – May 12 at 11:59 p.m.

June 6 Hot Dog Day – deadline date to submit order – May 26 at 11:59 p.m.

June 14 Pizza Day – deadline date to submit order – June 2 at 11:59 p.m.

PAYMENT DETAILS:

Payment options include credit card (Stripe is the credit card processor), cheque, or cash.

- To pay by credit card (Visa and MasterCard accepted) you do not need an account. Just enter your credit card number, expiry and cvc number. No need to sign up for an account.
- To pay by cheque, make it payable to “Clayton Elementary PAC” and return to the school office. Please add child’s name and order number to ensure payments are posted to your account.
- To pay by cash, use an envelope with child’s name and order number to ensure payments are posted to your account.

Payment is required the day after the deadline order date. Without payment, the orders will not be processed.

Our suppliers need to be notified of our order ten days before our Hot Lunch date.

VOLUNTEERS:

We are always in need of **Volunteers!**

There is a volunteer page in the online system where you can checkmark the dates that you are available.

The lunch coordinator will then contact you with a proposed schedule.

Our thanks to the Clayton Elementary parent community for supporting this important fundraiser and to our wonderful Volunteers who help make this program a success!