



Clayton Elementary

7541 184 Street
Surrey, B.C. V4N 3G5
604-576-6411

Principal: Mrs. L. Fenrick
Head Secretary: Mrs. D. Copan



Newsletter

Monday Oct 7	Tuesday Oct 8	Wednesday Oct 9	Thursday Oct 10	Friday Oct 11
	Jumpstart 2:30-4:30pm		Pumpkin Patch Field Trip - Divs 9-13	
			Jumpstart 2:30-4:30pm	
Monday Oct 14	Tuesday Oct 15	Wednesday Oct 16	Thursday Oct 17	Friday Oct 18
	Jumpstart 2:30-4:30pm Go Girl starts after school	Art Starts performance - Green Thumb Theatre - New Canadian Kid 1pm <i>(Thank-you to PAC for supporting this!)</i>	Jumpstart 2:30-4:30pm	Div. 7 Field Trip

A few reminders:

1. **If you are going to be on the school property for any reasons during school time (8:35-2:20), you MUST check in at the office.** We have seen some parents on the playground during recess and lunch and this is a safety concern. Parents are welcome in the school, but we need to you check in at the office and get a visitor badge which shows you have done so. We need to make sure that all non-staff adults on the school property are safe adults.
2. **If your child is going to absent for any part or all of the day, please make sure you call the office to let us know.** We do have an answering machine if you would like to leave message outside of the 8am to 4pm office hours.
3. **If your child has arrived at school after the 2nd bell (8:33), we ask the student to come to the office for a welcome slip.** This lets the teacher know that the student has checked in at the office if they have been marked absent on the attendance. We then know not to call you and worry you. At times, the students forget to check in, the teacher has already sent the attendance to the office marking a student absent, and the office phones a parent asking where their child is. This is quite obviously distressing for parents. By getting a welcome slip, the office knows that the child has indeed arrived at school and parents will not be called.

We appreciate your attention to these matters which make our school run smoothly and safely for all.