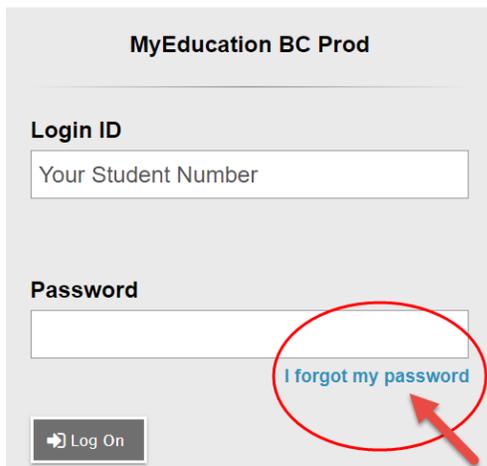# Student - I Forgot My Password to MyEdBC

1. To retrieve a new temporary password for MyEdBC be sure to use a computer and not a mobile device.

2. Go to MyEdBC **https://www.myeducation.gov.bc.ca/aspen/logon.do** and **type in your MyEdBC Login ID** which is also your student number. **Click** on **'I forgot my password'**. MyEdBC will email you a new temporary password.

MyEducation BC Prod

Login ID

Your Student Number

Password

I forgot my password

Log On

3. If MyEdBC has your surreyschools email, **log into your surreyschools account https://www.surreyschools.ca/Pages/default.aspx** to retrieve your new temporary MyEdBC password. Your login for your surreyschools will be the same login you would log in to FreshGrade or to log onto a school computer. **You can login by clicking on Office 365 or Sign In.** If MyEdBC has your personal email, login to your personal email account to retrieve your new temporary password.

Translate | Office 365 | Careers | Donate | Sign In

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Version 1.0
Published: 2020-10-26

1

4. Go to MyEdBC **https://www.myeducation.gov.bc.ca/aspen/logon.do** and **type in your MyEdBC Login ID** which is also your student number. **Type in your new temporary password** <u>exactly</u> as it has been emailed to you under **Password**, as MyEdBC passwords are case sensitive.
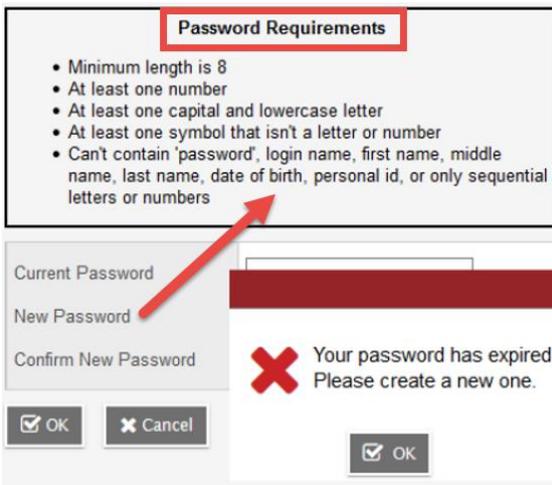
MyEducation BC Prod

Login ID

Your Student Number

Password

••••••••••••••••

I forgot my password

⯈] Log On

5. MyEdBC will ask you to choose a new password. Enter the following information in the **Change Password** pop-up window.

Current Password: enter the **temporary password** that MyEdBC emailed you
New Password: enter your new password following the MyEdBC **Password Requirements**
Confirm New Password: enter your **new password a second time**

Click **OK**. You have now reset your MyEdBC password.

Password Requirements
- Minimum length is 8
- At least one number
- At least one capital and lowercase letter
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

Current Password
New Password
Confirm New Password

☑ OK   ✗ Cancel

❌ Your password has expired. Please create a new one.

☑ OK

Note: MyEdBC passwords are good for **90 days**. MyEdBC will prompt you to create a new password immediately.

Tip: Ten unsuccessful login attempts will disable your account. If this happens you will have to wait for it to be re-enabled. Call or go to your school office to request that your account be re-activated. This may take a few days or longer.

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