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# Minutes

## Regular Board Meeting

Date: September 22, 2016  
Time: 7:00 p.m.  
Location: School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020

Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee
Absent:	Laurae McNally	Trustee
Staff Present:	Dr. Jordan Tinney	Superintendent
	D. Greg Frank	Secretary Treasurer
	Rick Ryan	Deputy Superintendent
	Karen Botsford	Executive Assistant

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### 1. Call to Order

Chairperson Wilson called the meeting to order at 7:00 p.m. and welcomed Greg Frank, Secretary-Treasurer to his first Board meeting. Mr. Frank was the Secretary-Treasurer in the Burnaby School District and brings a wealth of knowledge and experience. Chairperson Wilson commented that we are fortunate to have Mr. Frank join the District and the Board looks forward to working with him.

#### Presenters & Staff:

In addition to the Table of Officers named above, the following staff were in attendance for the meeting:

Simon Ayres, Associate Director, Fiscal Management Resources; Greg Forbes-King, Assistant Director, Facilities Plant Maintenance & Minor Renovation; Andrew Holland, Assistant Superintendent; Kerry Magnus, Associate Director, Business Management Services; Lance Nordling, Director Facilities & Transportation Services; Christy Northway, Assistant Superintendent; Linda Reeve, Assistant Superintendent; Catherine Sereda, Assistant Superintendent; Doug Strachan, Manager, Communication Services; Emily Watson, Manager, Demographics & Facilities Planning.

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a. “O Canada” – recording by Surrey Music and Band Teachers

Trustees, administration and the audience sang "O Canada" accompanied by a recording by Surrey Music and Band Teachers.

b. Approval of Agenda of Regular Board Meeting

Moved by Trustee Terry Allen  
Seconded by Trustee Bob Holmes

THAT the agenda of the Regular Board Meeting be approved as presented.

**CARRIED**

c. Presentation - Experiences Canada - Charlene Dobie; Kevin De Boice Principal, Ecole Panorama Ridge

Charlene Dobie and Kevin De Boice presented an overview on the upcoming *Experiences Canada* initiative in advance of Canada's 150th birthday. There is an opportunity for youth ages 14 to 19 to participate. Students are asked to respond in writing to the following question: "What is Canada's greatest challenge or opportunity facing your generation?" Students will be selected to engage in a regional forum and will have the opportunity to travel to one of five destinations hosting a forum. Students will also participate in preparing for Canada's 150th birthday celebration.

Ms. Dobie asked Trustees to encourage Metro Trustees to support the initiative and to encourage staff to support the challenge.

Kevin De Boice, Principal Ecole Panorama Ridge Secondary spoke about how he has taken the lead on supporting the project and has offered to have Ecole Panorama Ridge Secondary host students who come for the west coast forum (location to be determined). In addition, he has invited Sullivan Heights and Fleetwood Secondary Schools to participate. On Saturday, 26 students from the three schools, the 3 principals and Charlene Dobie will be attending an event in Vancouver. Prime Minister Justin Trudeau, Sophie Gregoire and the Duke and Duchess of Cambridge will be in attendance.

Mr. De Boice asked for the Board's support for Experiences Canada and he believes that teachers should be involved by encouraging students to participate. In closing he stated that it is a great opportunity for students.

Chairperson Wilson thanked Charlene Dobie and Kevin De Boice for coming to the Board meeting and for their presentation.

## 2. Delegation

### 3. Action Items

a. Adoption of Minutes of Regular Board Meeting Held 2016-06-16

Moved by Trustee Terry Allen  
Seconded by Trustee Gary Tymoschuk

THAT the Minutes of the Regular Board meeting held 2016-06-16 be approved as circulated.

**CARRIED**

b. Schedule of Board Meeting Dates - 2016/2017 School Year

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Bob Holmes

THAT the Board approve the schedule of Board meetings as presented.

**CARRIED**

c. Financial Statements for the Year Ended 2016-06-30

Moved by Trustee Garry Thind  
Seconded by Laurie Larsen, Vice Chairperson

THAT the Financial Statements for the fiscal year ended 2016-06-30 be approved as presented.

**CARRIED**

d. 2016/17 Five Year Capital Plan

Kerry Magnus, Associate Director, Business Management Services and Emily Watson, Manager, Facilities and Demographics Planning presented a summary of the following: recent capital approvals, areas of growth, new capital plan submission process and the 2016/17 Five Year Capital Plan.

Trustee Holmes thanked Emily, Kerry and Greg for their work preparing the submission and for their ongoing talks with the Ministry.

Trustee Allen thanked staff for the plan and stated that the frustration for the Board is no matter what plan is put forward schools are not being built fast enough. It takes at least three years to build a school. In the meantime, enrollment is increasing. He commented on the recent capital announcement by the Ministry and the fact that we had to contribute 25 million, one quarter of the total amount. He thanked staff for the work they have done and indicated that the Board appreciates the ongoing effort communicating with the Ministry.

Vice Chairperson Larsen requested clarification on Riverdale Elementary being listed as a medium priority, wondering when Riverdale might be replaced. Ms. Magnus responded that while our standards are high, the Ministry has to consider all District's needs and there are many schools needing replacement.

Jordan Tinney, Superintendent, asked Greg Frank, Secretary-Treasurer to explain the current rules around capital funding. Mr. Frank replied that if a District requires a new school or expansion the Ministry is looking for the District to contribute up to 50% of the capital required for the project. Each project is different and reviewed individually by the Ministry and the requirement to contribute funding by the District is based on the Ministry's perception of the District's ability to contribute. While seismic projects don't require capital from the District, if there are unrelated renovations required or if the project requires new additional space construction, the District will be asked to contribute.

Trustee Tymoschuk asked how much will we be required to contribute towards the projects on the new Five Year Capital Plan? Greg Frank replied that the Ministry will look at each project individually and the amount of funding to be contributed by the District cannot be determined at this time.

Trustee Thind asked how many portables will we be able to get rid of when the new plan is approved? Ms. Watson responded that it is hard to say as portables are spread throughout the District, not just in areas where we have requested new schools or additions.

Trustee Holmes commented that even if we get new schools that provide 6000 seats, by the time they are built, based on current enrollment trends, we will have another 6000 students who need to be placed in schools.

Chairperson Wilson thanked Ms. Magnus and Ms. Watson for their work and countless hours putting together the 2016/17 Five Year Capital Plan.

Moved by Trustee Terry Allen  
Seconded by Trustee Gary Tymoschuk

THAT the Board approve the 2016/17 Capital Plan Submission (For Period 2017/18 – 2021/22), for submission to the Ministry of Education, as presented.

**CARRIED**

e. Project - Building Envelope Program - Latimer Road Elementary (Site 035)

Moved by Trustee Terry Allen  
Seconded by Trustee Bob Holmes

THAT, the Board direct staff to work with the Ministry of Education and BC Housing Management Commission (BC Housing) in the development of a Building Envelope remediation project of Latimer Road Elementary (Site 035) in place of Fleetwood Park Secondary (Site 167).

**CARRIED**

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f. Bylaw #249, Re: Salish Secondary (Site 215) - Road Dedication

Moved by Trustee Terry Allen  
Seconded by Trustee Gary Tymoschuk

That Bylaw #249, Re: Salish Secondary (Site 215) – Road Dedication be given three (3) readings at this meeting (vote must be unanimous).

**CARRIED**

Moved by Trustee Bob Holmes  
Seconded by Trustee Gary Tymoschuk

THAT Bylaw #249, Re: Salish Secondary (Site 215) - Road Dedication be approved as read a first time.

**CARRIED**

Moved by Laurie Larsen, Vice Chairperson  
Seconded by Trustee Terry Allen

That Bylaw #249, Re: Salish Secondary (Site 215) – Road Dedication be approved as read a second time.

**CARRIED**

Moved by Trustee Garry Thind  
Seconded by Trustee Gary Tymoschuk

That Bylaw #249, Re: Salish Secondary (Site 215) – Road Dedication be approved as read a third time and finally adopted, and that the Board's signing officers execute the Road Dedication agreement.

**CARRIED**

g. Bylaw #252, Re: Salish Secondary (Site 215) – Restrictive Covenant – Water Quality / Sediment Control

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Garry Thind

THAT Bylaw #252, Re: Salish Secondary (Site 215) – Restrictive Covenant – Water Quality / Sediment Control be given three (3) readings at this meeting (vote must be unanimous).

**CARRIED**

Moved by Laurie Larsen, Vice Chairperson  
Seconded by Trustee Bob Holmes

THAT Bylaw #252, Re: Salish Secondary (Site 215) – Restrictive Covenant – Water Quality / Sediment Control be approved as read a first time.

**CARRIED**

Moved by Trustee Bob Holmes  
Seconded by Trustee Garry Thind

THAT Bylaw #252, Re: Salish Secondary (Site 215) – Restrictive Covenant – Water Quality / Sediment Control be approved as read a second time.

**CARRIED**

Moved by Trustee Garry Thind  
Seconded by Trustee Gary Tymoschuk

THAT Bylaw #252, Re: Salish Secondary (Site 215) – Restrictive Covenant – Water Quality / Sediment Control be approved as read a third time and finally adopted, and that the Boards' signing officers execute the Restrictive Covenant: Land Title Act S.219 agreement.

**CARRIED**

h. Bylaw #253, Re: Salish Secondary (Site 215) - Restrictive Covenant - Interim Storm Drainage Detention System

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Garry Thind

THAT Bylaw #253, Re: Salish Secondary (Site 215) – Restrictive Covenant – Interim Storm Drainage Detention System be given three (3) readings at this meeting (vote must be unanimous).

**CARRIED**

Moved by Laurie Larsen, Vice Chairperson  
Seconded by Trustee Garry Thind

THAT Bylaw #253, Re: Salish Secondary (Site 215) – Restrictive Covenant – Interim Storm Drainage Detention System be approved as read a first time.

**CARRIED**

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Bob Holmes

THAT Bylaw #253, Re: Salish Secondary (Site 215) – Restrictive Covenant – Interim Storm Drainage Detention System be approved as read a second time.

**CARRIED**

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Moved by Laurie Larsen, Vice Chairperson  
Seconded by Trustee Terry Allen

THAT Bylaw #253, Re: Salish Secondary (Site 215) – Restrictive Covenant – Interim Storm Drainage Detention System be approved as read a third time and finally adopted, and that the Board’s signing officers execute the Restrictive Covenant: Land Title Act S.219 agreement.

**CARRIED**

- i. Bylaw #254, Re: Salish Secondary (Site 215) - Restrictive Covenants - Lots Serviced by Low Pressure Sanitary Pump Connections, and Sanitary Pumped Connection

Moved by Laurie Larsen, Vice Chairperson  
Seconded by Trustee Bob Holmes

THAT Bylaw #254, Re: Salish Secondary (Site 215) – Restrictive Covenants: Lots Serviced by Low Pressure Sanitary Pumped Connections, and Sanitary Pumped Connection be given three (3) readings at this meeting (vote must be unanimous).

**CARRIED**

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Bob Holmes

THAT Bylaw #254, Re: Salish Secondary (Site 215) – Restrictive Covenants: Lots Serviced by Low Pressure Sanitary Pumped Connections, and Sanitary Pumped Connection be approved as read a first time.

**CARRIED**

Moved by Trustee Bob Holmes  
Seconded by Trustee Gary Tymoschuk

THAT Bylaw #254, Re: Salish Secondary (Site 215) – Restrictive Covenants: Lots Serviced by Low Pressure Sanitary Pumped Connections, and Sanitary Pumped Connection be approved as read a second time.

**CARRIED**

Moved by Trustee Garry Thind  
Seconded by Laurie Larsen, Vice Chairperson

THAT Bylaw #254, Re: Salish Secondary (Site 215) – Restrictive Covenants: Lots Serviced by Low Pressure Sanitary Pumped Connections, and Sanitary Pumped Connection be approved as read a third time and finally adopted, and that the Boards’ signing officers execute the Restrictive Covenants: Land Title Act S.219 agreements.

**CARRIED**

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j. Bylaw #255, Re: Salish Secondary (Site 215) - Statutory Right-of-Way and Restrictive Covenant - Storm Water Riparian Preservation

Moved by Trustee Garry Thind  
Seconded by Trustee Gary Tymoschuk

THAT Bylaw #255, Re: Salish Secondary (Site 215) – Statutory Right of Way and Restrictive Covenant – Storm Water Riparian Preservation be given three (3) readings at this meeting (vote must be unanimous).

**CARRIED**

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Bob Holmes

THAT Bylaw #255, Re: Salish Secondary (Site 215) – Statutory Right of Way and Restrictive Covenant – Storm Water Riparian Preservation be approved as read a first time.

**CARRIED**

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Garry Thind

THAT Bylaw #255, Re: Salish Secondary (Site 215) – Statutory Right of Way and Restrictive Covenant – Storm Water Riparian Preservation be approved as read a second time.

**CARRIED**

Moved by Trustee Bob Holmes  
Seconded by Trustee Terry Allen

THAT Bylaw #255, Re: Salish Secondary (Site 215) – Statutory Right of Way and Restrictive Covenant – Storm Water Riparian Preservation be approved as read a third time and finally adopted, and that the Board’s signing officers execute the Statutory right of Way and Restrictive Covenant: Land Title Act S.219 agreement.

**CARRIED**

k. Capital Project Funding Agreement - Grandview Heights Secondary School (Site 177) - New School

Moved by Trustee Bob Holmes  
Seconded by Trustee Garry Thind

THAT the Board of Education of School District No. 36 (Surrey) approve the Capital Project Funding Agreement for the new Grandview Heights Secondary (Site 177) as presented.

**CARRIED**



I. Capital Project Funding Agreement - Clayton North Area Elementary (Site 184) - New School

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Bob Holmes

THAT the Board of Education of School District No. 36 (Surrey) approve the Capital Project Funding Agreement for the new Clayton North Elementary (Site 184) as presented.

**CARRIED**

#### **4. Information & Proposals**

a. Trustee Reports

Chairperson reported on Trustee activities since the last Board meeting. A copy of the report is on the website.

b. Superintendent's Report - Dr. Jordan Tinney (verbal)

Dr. Tinney, Superintendent provided an update on the first few weeks of school touching on enrollment and the increase in students. Elementary school's enrollment is up by 1,000 students and secondary school's have increased by approximately 110 students. There is no doubt that Surrey continues to grow.

Dr. Tinney called upon Andrew Holland, Assistant Superintendent and Emily Watson, Manager, Facilities and Demographics Planning to provide an update on the community engagement process involving the catchment boundaries for the new Salish Secondary School in the Clayton area.

Mr. Holland reported that last spring stakeholders were contacted regarding a pre-engagement meeting to develop the process. 10,000 information packages including a survey were sent out and in addition, PlaceSpeak was used to provide and receive information. A media release was sent out from the District's Manager, Communication Services. School newsletters and Grade 8 and 9 assemblies were held at Clayton Heights and Lord Tweedsmuir. In addition, there were five evening community forums.

The Board of Education Guiding Principles and Policy 9200: School Catchment Areas was communicated. Options were generated and feedback was received. Ms. Watson highlighted the key themes of the feedback received via: PlaceSpeak, surveys, community forums, emails, comments and questions and formal response from Canadian Parents for French - Surrey Chapter.

Dr. Tinney thanked Mr. Holland and Ms. Watson for their presentation and the time they have devoted to the community engagement process. He noted that the official recommendation would be brought to the Board at the October Board meeting. The Board would then make a decision at the November Board meeting.

c. Progress Report Active Capital Projects - (to be distributed)

Trustees received a progress report regarding active capital projects. Greg Frank, Secretary-Treasurer introduced Lance Nordling, Director, Facilities and Transportation Services and Greg Forbes-King, Assistant Director, Plant Maintenance and Minor Renovations who highlighted the work done by facilities over the summer. It is the busiest time for the Facilities Department and often it is the only time that Facilities can have access to the schools in order to do maintenance and projects. Greg Forbes-King provided photos of some of the projects done under the AFG (Annual Facilities Grant). 163 projects were completed (a total cost of 7 million dollars) including: electrical, security, mechanical, painting, roofing and grounds work. The CNCP (Carbon Neutral Capital Project) included a boiler replacement at Lord Tweedsmuir Secondary School.

Mr. Nordling provided an update on the Water Quality Improvement Project. Phase One included testing 63 schools (built prior to 1990). All but one required remediation to address water quality issues (lead). Daily flushing is being done and District Facilities is working to ensure at least two filtered drinking fountains and two key sinks exist at each site that do not require flushing. 50 filtered drinking fountains and 59 under sink filters have been installed to date and Phase One work will be complete by the end of October. The District is investigating long term solutions and has submitted a \$2.5 million capital funding request under the School Enhancement Program seeking funding support for this project.

Trustees thanked Mr. Nordling and Mr. Forbes-King noting the tremendous amount of work done over the summer months commending staff for the work done in such a short period of time.

## 5. Future Business

a. Items for Future Discussion

No items.

b. Future Meetings

Trustees made note of future meetings outlined on the agenda.

## 6. Question Period

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

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a. Overview of Question Period Process - (verbal)

Chairperson Wilson provided an overview of Question Period. One question and a follow-up question for clarification is permitted and he emphasized that the public are welcome to call or email the Superintendents Department, Secretary-Treasurer's Department or a Trustee at any time.

b. Questions

## 7. **Adjournment**

Moved by Trustee Bob Holmes  
Seconded by Trustee Gary Tymoschuk

THAT the Regular meeting of the Board be adjourned at 8:29 p.m.

**CARRIED**

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Shawn Wilson  
Chairperson

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D. Greg Frank  
Secretary-Treasurer

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Section 72(3) Report

# **Public Record**

## **Special In-Camera Board Meeting**

**Date:** June 16, 2016

<b>Trustees Present:</b>	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee

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Decisions Made by the Board Included:

1. Personnel Matters

Section 72(3) Report

## Public Record

### In-Camera Board Meeting

**Date:** June 16, 2016

**Trustees Present:**

Shawn Wilson	Chairperson
Laurie Larsen	Vice Chairperson
Terry Allen	Trustee
Bob Holmes	Trustee
Laurae McNally	Trustee

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Decisions Made by the Board Included:

1. Adoption of Minutes of the In-Camera Board Meeting held 2016-06-02
  2. Adoption of Public Record of the In-Camera Board Meeting held 2016-06-02
  3. Appointment of Executive Director, Human Resources
  4. Appointment of Assistant Superintendent
  5. Appointment of Director of Instruction, Aboriginal Education
  6. Appointment of District Vice Principal
  7. Appointment of Director of Instruction, District Priority Practices
  8. Ratification of Acting Principal and Vice Principal Appointments
  9. Appointment of Director of School & Community Connections
  10. Property Matters
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Section 72(3) Report

## Public Record

### Special In-Camera Board Meeting

**Date:** June 23, 2016

<b>Trustees Present:</b>	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee

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Decisions Made by the Board Included:

1. Personnel Matter
2. Appointment of District Principal, Communication Student Learning
3. Appointment of District Principal, Student Services
4. Appointment of Principal, Career Education
5. Appointment of Director of Instruction, Continuous Learning Appointment

Matters Discussed by the Board Included:

1. Personnel Matter

Section 72(3) Report

## Public Record

### Special In-Camera Board Meeting

**Date:** June 28, 2015

<b>Trustees Present:</b>	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee

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Decisions Made by the Board Included:

1. Personnel Matter
2. Appointment of District Principal, Student Services
3. Addition of Vice Principal, East Kensington Elementary
4. Elementary Principal and Vice Principal Appointments & Assignments
5. Secondary Principal and Vice Principal Appointments & Assignments